## EMPLOYMENT AND TRAINING ADMINISTRATION ADVISORY SYSTEM U. S. Department of Labor Washington, D.C. 20210

CLASSIFICATION
UI

CORRESPONDENCE SYMBOL
OUI/DFAS
DATE
April 12, 2010

**ADVISORY:** UNEMPLOYMENT INSURANCE PROGRAM LETTER NO. 20-10

**TO:** STATE WORKFORCE AGENCIES

**FROM:** JANE OATES /s/

**Assistant Secretary** 

**SUBJECT:** ET Handbook 401, 4<sup>th</sup> Edition, Change 2 – Revision to ETA 191,

Statement of Expenditures and Financial Adjustments of Federal Funds

for Unemployment Compensation for Federal Employees and Ex-

Servicemembers (UCFE/UCX)

- 1. <u>Purpose</u>. To provide updated pages for the ETA 191, Statement of Expenditures and Financial Adjustments of Federal Funds for Unemployment Compensation for Federal Employees and Ex-Servicemembers (UCFE/UCX), ET Handbook No. 401, 4<sup>th</sup> Edition.
- 2. <u>Background</u>. The Unemployment Compensation for Federal Employees (UCFE) law and the Unemployment Compensation for Ex-Servicemembers (UCX) law both require each employing Federal agency to pay the costs of regular and extended UCFE/UCX benefits paid to its former employees by state workforce agencies (5 U.S.C. 8501-8509). The ETA 191 report provides quarterly information reflecting the amount of benefits that should be charged to each Federal employing agency. A three-digit numerical code identifying each Federal agency has been assigned by the Department of Labor (the Department). States use these code numbers when they transmit the ETA 191 report to the Department for unemployment compensation paid to former Federal employees and ex-servivemembers. In addition, the reporting instructions in section F(1)(a) have been revised to include language clarifying the Federal agencies liability for extended benefits paid to ex-federal employees and ex-servicemembers.
- 3. <u>References</u>. ET Handbook No. 401, ETA 191, Statement of Expenditures and Financial Adjustments of Federal Funds for Unemployment Compensation for Federal Employees and Ex-Servicemembers, 4<sup>th</sup> Edition, May 9, 2007.

RESCISSIONS	EXPIRATION DATE
None	Continuing

- 4. OMB Approval. The ETA Form 191, Statement of Expenditures and Financial Adjustments of Federal Funds for Unemployment Compensation for Federal Employees and ExServicemembers has been approved by the Office of Management and Budget (OMB) in accordance with the Paperwork Reduction Act of 1995, OMB approval number 1205-0162, expiration date October 31, 2012.
- 5. <u>Handbook Maintenance</u>. Replace the existing section II, chapter 3 (The ETA 191, Statement of Expenditures and Financial Adjustments of Federal Funds for Unemployment Compensation for Federal Employees and Ex-Servicemembers), dated May 2007, with the attached revised section II, chapter 3, dated March 2010.
- 6. Inquires. Address all inquiries to the appropriate Regional Office.
- 7. <u>Attachment</u>. Replacement pages for ET Handbook No. 401, 4<sup>th</sup> Edition, The ETA 191, Statement of Expenditures and Financial Adjustments of Federal Funds for Unemployment Compensation for Federal Employees and Ex-Servicemembers.