

12. On _____, _____, the accused was informed of the charges against him/her and of the name(s) of the accuser(s) known to me (See R.C.M. 308(a)). (See R.C.M. 308 if notification cannot be made.)

_____ *Typed Name of Immediate Commander* _____ *Organization of Immediate Commander*

_____ *Grade*

_____ *Signature*

IV. RECEIPT BY SUMMARY COURT-MARTIAL CONVENING AUTHORITY

13. The sworn charges were received at _____ hours, _____, _____ at _____ *Designation of Command or Officer Exercising Summary Court-Martial Jurisdiction (See R.C.M. 403)*.

FOR THE ¹ _____

_____ *Typed Name of Officer* _____ *Official Capacity of Officer Signing*

_____ *Grade*

_____ *Signature*

V. REFERRAL; SERVICE OF CHARGES

14a. DESIGNATION OF COMMAND OF CONVENING AUTHORITY	b. PLACE	c. DATE (YYYYMMDD)
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Referred for trial to the _____ court-martial convened by _____,

_____ , _____ , subject to the following instructions: ²

By _____ of _____

_____ *Command or Order*

_____ *Typed Name of Officer* _____ *Official Capacity of Officer Signing*

_____ *Grade*

_____ *Signature*

15. On _____, _____, I (caused to be) served a copy hereof on (each of) the above named accused.

_____ *Typed Name of Trial Counsel* _____ *Grade or Rank of Trial Counsel*

_____ *Signature*

*FOOTNOTES: 1 - When an appropriate commander signs personally, inapplicable words are stricken.
2 - See R.C.M. 601(e) concerning instructions. If none, so state.*