**DIC QB1 FORMAT**

**REQUEST FOR RETRANSMISSION OF BILL (Copy)**

| Field Legend | Position(s) | Entry and Instructions |
| --- | --- | --- |
| DI Code | 1-3 | QB1. |
| RI Code | 4-6 | Enter RI Code “SGA” (for ***DLA Transaction Services***)[[1]](#footnote-1). |
| Blank | 7-29 | Blank. |
| Recipient (DoDAAC) | 30-35 | Enter DoDAAC of the office to which the bill copy is to be forwarded (if blank or invalid request will be rejected.). |
| Year Within Decade and Month | 36-38 | Enter the year within decade and month (YMM) from the uncleared SBR or reply to request for adjustment (advice code 34). |
| Blank | 39 | Blank. |
| Bill Number | 44-44 | Enter the bill number from the uncleared SBR or reply to request for adjustment (advice code 34). |
| Billing Office | 45-50 | Enter the billing office DoDAAC from the uncleared SBR or reply to request for adjustment (advice code 34). |
| Blank | 51-69 | Leave blank. |
| Type Inquiry | 70 | Enter A |
| Blank | 71-80 | Leave blank. |

1. When the ***DLA Transaction Services*** converts the request to an FAE, they will enter “SGA” in the RI code field of the DI FAE record. [↑](#footnote-ref-1)