



DEFENSE LOGISTICS AGENCY
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IN REPLY
REFER TO

DLMSO

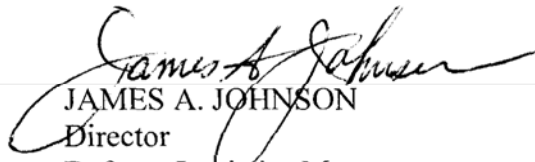
OCT 07 2004

MEMORANDUM FOR SUPPLY PROCESS REVIEW COMMITTEE MEMBERS
AND JOINT PHYSICAL INVENTORY WORKING GROUP

SUBJECT: Approved Defense Logistics Management System (DLMS) Change
(ADC) 134, Revision to DLMS Supplement 846P, Physical Inventory
Request, to Add Physical Inventory Cutoff Date (Supply/MILSTRAP)
(Staffed as PDC 139)

The attached change to DOD 4000.25-M, DLMS, is approved for immediate implementation. The updated DLMS Supplement will be posted to the DLMSO web site (<http://www.dla.mil/j-6/dlms/ICs/Default.htm>) within 30 days from the above date for implementation planning. DLMSO will submit concurrently any necessary revisions to the governing Federal Implementation Convention to the DOD Electronic Data Interchange Standards Management Committee, and the Federal Electronic Data Interchange Standards Management Coordinating Committee.

Addressees may direct questions to the DLMSO point of contact, Ms. Mary Jane Johnson, 703-767-0677, DSN 427-0677, or e-mail: Mary.Jane.Johnson@dla.mil. Others must contact their Component designated Supply Process Review Committee representative.


JAMES A. JOHNSON
Director
Defense Logistics Management
Standards Office

Attachment

cc:
ADUSD(L)SCI
LMI

ATTACHMENT TO ADC 134
Revision to DS 846P, Physical Inventory Request
to Add Physical Inventory Cutoff Date (Supply/MILSTRAP)
(Staffed as PDC 139)

1. ORIGINATOR:

a. Service/Agency: Defense Logistics Agency (DLA)

b. Originator point of contact: Ms. Brenda Meadows or Ms. Beth Altman, HQ DLA, Distribution and Reutilization Policy, Distribution Management Division, Materiel Accountability and Distribution Policy Branch (J-3731)

2. FUNCTIONAL AREA: Supply.

3. REQUESTED CHANGE:

a. Title: Revision to DS 846P, Physical Inventory Request to Add Physical Inventory Cutoff Date (Supply).

b. Description of Change: This change modifies DS 846P, Physical Inventory Request, to add the Physical Inventory Cutoff Date (PICD). Although PICD is still part of MILSTRAP, Chapter 7, Physical Inventory Control, the current format for Document Identifier Code DJA, Physical Inventory Request (Appendix 3.15), indicates that RP 61-64 should be blank, based on intentional removal of the PICD from the transaction in accordance with Approved MILSTRAP Change Letter (AMCL) 8A, Revised Physical Inventory Procedures. A copy of MILSTRAP Appendix C16, May 1987, which was pre-AMCL 8A, and included PICD, is provided at attachment 2. This PDC also revises the Defense Automatic Addressing System Center translation map for DS 846P to accommodate the owning inventory control point as originator of the request for physical inventory (i.e., DI Code DJA).

BACKGROUND ON REMOVAL OF PICD UNDER AMCL 8A: The Joint Physical Inventory Working Group (JPIWG) removed the PICD from the DJA transaction under AMCL 8A based on the premise that it was more efficient to allow the depot to schedule inventories using a depot Inventory Prioritization Model based on workload and available resources. Since each individual owner (requesting an inventory) would not be privy to the variables a given depot would have to consider in scheduling workload (e.g., 'total' inventory workload (all owners' as well as local requirements); available resources; special projects, etc.), it made more sense to leave the scheduling up to the depot. However the JPIWG later removed the depot inventory prioritization model by Approved DLMS Change (ADC) 33, Revised Inventory Prioritization (Dec 2000); placing responsibility for the owner's inventory prioritization with the owner rather than the distribution depot. The Physical Inventory Cutoff Date was not identified as part of ADC 33, for adding back to the physical inventory request. This change acknowledges that optional use of the PICD complements the owner's ability to schedule inventories.

c. PDC 135 JPIWG comments received:

JPIWG representative	COMMENT
DLA Ms. Linda Pavlik	<p>When the JPIWG removed PICD from the DJA transaction it was based on the premise that it was more efficient to allow the depot to schedule inventories based on prioritization, workload and available resources. Since each individual owner (requesting an inventory) would not be privy to the variables a given depot would have to consider in scheduling workload (e.g., 'total' inventory workload (all owners' as well as local requirements); available resources; special projects, etc.), it made more sense to leave the scheduling up to the depot. However, as we began to actually implement and deal with 'real life', we found it best for the material owners to retain the flexibility. That way, an owner could convey a more urgent requirement systemically by providing a PICD or, if not urgent, could leave the PICD blank. DSS would honor the PICD (or at least default to within four days) rather than it sitting in the bank waiting for a PICD to be established (which could be a few days or could be a few months).</p> <p>This is really not a big issue since this field was intended to provide the owner a choice.....that is, it shouldn't impact any existing legacy functionality but should remain a choice.</p>
Navy Ms. Emily Burt-Hedrick	<p>I agree with Linda's comments. I want the owner to be able to tell the DD when they want to do a physical inventory. In the disadvantages part of PDC 139 it states issue of accountability--that by putting in the PICD the accountability transfers back to the owner, contrary to the requirements of AMCL 8A. I don't agree that is the case. In fact I think that putting PICD option back means that DLA will become more accountable to the service customers. It means that a Service customer has the right to tell DLA that "I'm concerned and I need this physical inventory performed in this specified timeframe, instead of whenever DLA can get around to it.". PDC 139 will force DLA to be more responsive to customers.</p>
DLA Ms. Linda Pavlik	<p>For the record, it is important to make clear the depot reserves the right to reschedule an inventory request containing an owner-specified PICD in the event workload and available resources dictate. However, DLA will make every effort to honor the requested PICD. (NOTE: DSS is programmed to accept a PICD if it is at least equal to "current date + 4". If it sooner than that when we receive it into DSS, DSS will automatically change the PICD to equal "current date + 4").</p>

d. Procedures:

- (1) Revise DOD 4000.25-2-M, MILSTRAP, Appendix 3.15, DI Code DJA, Physical Inventory Request, in accordance with (IAW) the following:

FIELD LEGEND	RECORD POSITION(S)	ENTRY AND INSTRUCTIONS
Blank <i>or date</i> <i>(Physical Inventory Cutoff)</i>	60-64	Leave blank, <i>or for materiel owners with existing interface agreements with DLA, enter the Physical Inventory Cutoff Date</i>

(2) Revise DS 846P IAW the following:

Item #	Location	DS 846P Revision	Reason	Federal IC Impact
1	DLMS Introductory Notes	<p><u>Add new DLMS note 5 as follows:</u></p> <p><i>This DLMS Supplement incorporates the Proposed DLMS Change (PDC) and Approved DLMS Change (ADC) listed. PDC/ADCs are available from the DLMSO website: http://www.dla.mil/j-6/dlmsso/changes</i></p> <p><i>- ADC 134, Revision to DLMS Supplement 846P, Physical Inventory Request, to Add Physical Inventory Cutoff Date (Supply/MILSTRAP) (Staffed by PDC 139)</i></p> <p><i>- ADC 45, Use of Both Ownership Code and Purpose Code in DLMS for Ammunition</i></p>	Administrative to delete PDC 139 and replace with ADC 134 , to accurately identify DLMS Changes included in the DLMS Supplement.	No Impact.
2	2/DTM01/100	<p><u>Add Federal:</u></p> <p><i>“Use any code”</i></p>	DLMS Supplement authorizes specific qualifiers	Revision required
3	2/DTM01/100	<p><u>Add DLMS note:</u></p> <p><i>“For DLMS, only the following codes are authorized:”</i></p>	DLMS Supplement authorizes specific qualifiers	No impact.
4	2/DTM01/100	<p><u>Authorize use of additional data element 374 (Date/Time Qualifier) code value to identify the Physical Inventory Cutoff Date (PICD) and add the following DLMS note:</u></p> <p><i>197 End</i></p> <p>Proposed DLMS Note: “When applicable, use to identify the Physical Inventory Cutoff Date (PICD).”</p>	To provide for optional entry of a physical inventory cutoff date.	No impact.

(3) Revise DAASC translation map for DS 846P, DZJ, as follows:

(a) Map DLSS Record Positions (RP) 67-69 Routing Identifier (From) to 1/N1/080, Owing Inventory Control Point (i.e., Z4) when RP 1-3 = DZJ. **Rationale:** mapping correction required because a DZJ transaction goes from the ICP to the storage activity; mapping currently reflects the opposite.

(b) Map DLSS RP 4-6 Routing Identifier (To) to 2/N1/450, Storage Area (i.e., SB) when RP 1-3 = DZJ. **Rationale:** mapping correction required because a DZJ transaction goes from the ICP to the storage activity; mapping currently reflects the opposite.

(c) Change mapping for DLSS DI Code DZJ, RP 60, from Media and Status Code, data element 1270 (Code List Qualifier Code) value DF – Media and Status Code, to code value FB – Type of Media Code. **Rationale:** Correction required to DAASC mapping per DLA review of mapping document.

(4) Revise DAASC translation map for DS 846P, DJA, as follows:

(a) Add mapping for DLSS RP 67-69 Routing Identifier (From) to 1/N1/080, Owing Inventory Control Point (i.e., Z4) when RP 1-3 = DJA *WHEN* the transaction is sent by an ICP to a storage activity. **Rationale:** DJA is bidirectional and can be initiated by either an ICP or a storage activity. Current mapping reflects when DJA is initiated by the storage activity, but does not reflect when DJA is initiated by an ICP.

(b) Add mapping for DLSS RP 4-6 Routing Identifier (To) to 2/N1/450, Storage Area (i.e., SB) when RP 1-3 = DJA, *WHEN* the transaction is sent by an ICP to a storage activity. **Rationale:** DJA is bidirectional and can be sent to either an ICP or a storage activity. Current mapping reflects when DJA is sent to an ICP, but does not reflect when DJA is sent to a storage activity.

(c) Add Physical Inventory Cutoff Date (PICD) to 2/DTM/100, using qualifier code 197, when RP 61-64 ≠ blank. **Rationale:** Per ADC 134 change.

e. Alternatives: None.

4. REASON FOR CHANGE: This change documents DLA and materiel owners' use of DI Code DJA, Physical Inventory Request, RP 61-64 for the Physical Inventory Cutoff Date (PICD). This change will ensure that DAASC can accurately translate materiel owners' requests for physical inventory (although storage activities have primary responsibility for initiating inventories) and transaction history. DLA requires this change for immediate implementation in DSS release FY05.1, which is scheduled to go live December 2004.

5. ADVANTAGES AND DISADVANTAGES:

a. Advantages. This change will accomplish the following:

- (1) Facilitate DSS release FY05.1.
- (2) Establish a record of continued use of the PICD by DLA storage activities and materiel owners.
- (3) Ensure the DAASC map for DS 846P can translate materiel owners' DI Codes DJA and DZJ to DS 846P without loss of current inter-Component functionality.

b. Disadvantages: None.

6. IMPACT:

- a.** MILSTRAP Appendix AP3.15, DI Code DJA, Physical Inventory Request.
- b.** DLMS, DS 846P revision to acknowledge optional inter-Component use of PICD in segment 2/DTM/100.
- c.** DAASC mapping for MILSTRAP DJA and DZJ to DS 846P.