

Submit Final Fire Program Analysis (FPA) Budget Information to National

Revised 3/2/2010

The information in this chapter describes how to prepare and submit Fire Program Analysis budget information to the Department of the Interior (DOI) and Forest Service Washington Office Fire Budget staff.

The following recording provides additional detail about submitting budget information to National.

- [Submit to National 03.26.2009](#)

Data Requirements for Submitting to National

- User has run the following options using the Run All Models screen:
 - +20%,
 - -20%,
 - +60%, (Fuels only)
 - .Current, and the
 - .LongTerm fuels option with the .Current preparedness option.

In This Chapter

This chapter discusses:

- [Preparing to Submit Final Fire Program Analysis \(FPA\) Budget Information](#)
- [Submitting Final Fire Program Analysis \(FPA\) to National](#)

FPA User Guide

Submit Final Fire Program Analysis (FPA) Budget Information to National

Use this screen to finalize FPA budget submissions and record review information for technical, regional, and line officer reviews.

Only the FPU Administrator for the FPA system can complete this screen.

Preparing to Submit Final Fire Program Analysis (FPA) Budget Information

- On the Run All Models screen, enter 200 in the Num years to model IR text box and zero (0) in the IR Details Report text box.
- On the Run All Models screen, make sure the IR and LF checkboxes are selected during the analysis run.
- Using the Run All Models screen, run these preparedness/fuels options:
 - +20%,
 - -20%,
 - +60%,
 - .Current, and the
 - .LongTerm fuels option with the .Current preparedness option.FPA uses this information to calculate future fuels treatment benefits.
- (Optional) Before submitting options for national review, FPA strongly recommends deleting any options and alternatives that no longer provide value to the FPU. This may include .existing fuels, .validation preparedness, and other extra alternatives developed for testing.
- You cannot submit analyses information unless it is in the Partially Complete state. Review information in the Analyses for Selected Team table on the Select Teams and Analyses screen to verify the analyses state.


Submitting Final Fire Program Analysis (FPA) to National

1. Select **Prepare to Submit > Submit to National**.

Displays the Submit to National screen that contains sections for current analysis state, alternatives to include in budget submission, and review comment information for technical, regional, and line officer reviews.

2. In the Alternatives to Include in a Budget Submission table, click .

Alternatives to Include in Budget Submission							
Partner Cost	Preparedness Option	Fuels Option					
		72188	54142	36094	0	0	45118
		Plus 60	Plus 20	Minus 20	.LongTerm	.existing	.Current
54000	Plus 20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36000	Minus 20	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
0	.Validation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
45000	.Current	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

 Edit

Displays the Alternatives to Include in a Budget Submission edit table.

If an alternative you built is not in the table matrix, return to the Run All Models screen, click on the remaining alternative combinations, and re-run the analysis.

- In the Alternatives to Include in a Budget Submission box, click the IR and LF checkboxes for all candidate submissions.

Alternatives to Include in Budget Submission							
Partner Cost	Preparedness Option	Fuels Option					
		916370	684280	458537	1584500	0	572732
		Plus 60%	Plus 20%	Minus 20%	.LongTerm	.Existing	.Current
2530932	Plus 20%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1687288	Minus 20%	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1202375	.Validation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2109110	.Current	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
1091125	.backup	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Clicking one or more checkboxes changes the Submission state to Reviewing.

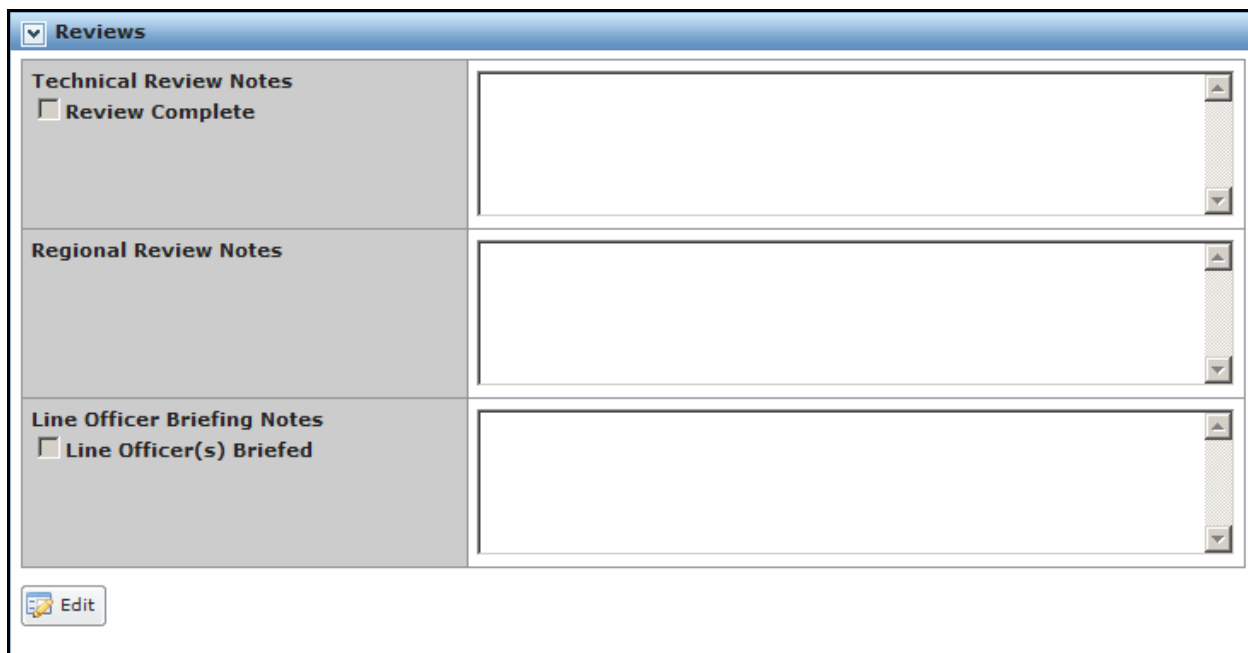
- Click when the appropriate preparedness options/fuels option combinations are checked.

Click to undo any selections. Returns users to Alternatives to Include in a Budget Submission edit table. No database updates occur.


- Navigate to the Reviews box.

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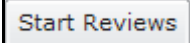
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The screenshot shows a window titled "Reviews" with a dropdown arrow on the left. It is divided into three horizontal sections. The top section is "Technical Review Notes" and includes a checkbox labeled "Review Complete". The middle section is "Regional Review Notes". The bottom section is "Line Officer Briefing Notes" and includes a checkbox labeled "Line Officer(s) Briefed". Each section has a large, empty text input box to its right. At the bottom left of the window, there is a button with a pencil icon and the text "Edit".

6. Click  in the Reviews box.

Displays the Reviews edit box.

7. Click  to begin entering text into the appropriate box.

Each comments box cannot exceed 1500 characters.

Users can cut and paste into the textboxes, but the program does not recognize formatted text such as italics, bold, or underlining.

An example of text for the Technical Review Notes is “The FPU’s analysis was validated on <insert date.>

An example of text for the Line Officer Briefing Notes is “<Line officer Name> of the <FPU Name > was briefed on 3/25/2009. Comments: <insert comments.>

The Regional Review Notes textbox is currently available but not required for submission.

Reviews

Technical Review Notes
 Review Complete

The FPU's analysis were validated nationally on 3/23/2009.

Regional Review Notes

Line Officer Briefing Notes
 Line Officer(s) Briefed


Briefed Line Officer Stevens on 3/25/2009. Results approved and ready for submission to national.

Start Reviews Cancel Reviews Save Cancel

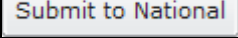
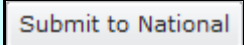
8. Click the checkbox below the Technical Review Notes title and/or Line Officer Briefing Notes title after comments are complete.

9. Click .

Click  to undo any entered text. Returns users to the Reviews box.

Click  to return to the Submit to National screen. No database updates occur.

10. Click .

Carefully review your submission information before clicking . You cannot stop or cancel a submission after clicking .

Submits budget information to Department of the Interior (DOI) and Forest Service Washington Office Fire Budget Staff.