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|--|---------------------------------------|----------------------------------|--------------------------------|
| 2. AMENDMENT/MODIFICATION NO.<br><b>M002</b> | 3. Effective Date<br><b>1/20/2004</b> | 4. REQUISITION/PURCHASE REQ. NO. | 5. PROJECT NO. (if applicable) |
|--|---------------------------------------|----------------------------------|--------------------------------|

|  |  |
|--|--|
| 6. ISSUED BY CODE<br><br><b>U.S. DEPARTMENT OF ENERGY<br/>RICHLAND OPERATIONS OFFICE<br/>P.O. BOX 550<br/>RICHLAND, WA 99352</b> | 7. ADMINISTERED BY (if other than Item 6) CODE |
|--|--|

|   |     |   |
|---|-----|---|
| <b>UniTech Services Group, Inc.<br/>2424 Robertson Drive<br/>Richland, WA 99352</b> | (X) | 9A. AMENDMENT OF SOLICITATION NO.                                   |
|   |     | 9B. DATED (SEE ITEM 11)   |
|   | X   | 10A. MODIFICATION OF CONTRACT/ORDER NO.<br><b>DE-AC06-04RL14540</b> |
|   |     | 10B. DATED (SEE ITEM 13) <b>10/31/2003</b>                          |

|                       |               |
|-----------------------|---------------|
| CODE <b>006092860</b> | FACILITY CODE |
|-----------------------|---------------|

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above-numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation, or as amended, by one of the following methods:

- (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment, (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
- (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

**12. ACCOUNTING AND APPROPRIATION DATA (if required)**

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

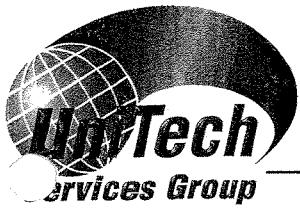
|   |   |
|---|---|
|   | A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority). THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.   |
| X | B. THE ABOVE-NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b). |
|   | C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:  |
|   | D. OTHER (Specify type of modification and authority)   |

E. IMPORTANT: Contractor XX is not, \_\_\_ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

**14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)**

Subject contract is hereby modified to add the attached subcontracting plan to Section J, Attachment 4.

|   |  |
|---|--|
| 15A. NAME AND TITLE OF SIGNER (Type or print)                           | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)<br><b>Theodore N. Turpin, Jr.</b> |
| 15B. CONTRACTOR/OFFEROR<br><br>(Signature of person authorized to sign) | 16B. UNITED STATES OF AMERICA<br><br>(Signature of Contracting Officer)                      |
| 15C. DATE SIGNED  | 16C. DATE SIGNED<br><b>11/21/04</b>  |



A SUBSIDIARY OF UNIFIRST CORPORATION

**SMALL, SMALL DISADVANTAGED, WOMEN-OWNED,  
VETERAN, DISABLED VETERAN and HUB Zone  
SUBCONTRACTING PLAN**

1. Name of Contractor: UNITECH SERVICES GROUP  
Address: 2424 Robertson Drive  
Richland, WA 99352  
Telephone: (509)375-5463
  
2. Contract No: DE-AC06-04RL14540 - Base & Option  
Years  
Total Amount of Contract: \$19,940,575.00  
Period of Performance: 11/01/03 - 10/31/13

**DESCRIPTION OF CONTRACT REQUIREMENTS:**

Wet wash laundry and decontamination services for protective clothing, other laundered items, and respirator masks to support the Hanford site operations. Additionally, services include pickup and delivery of laundry and masks to multiple facilities within the Hanford site.

3. Total amount of planned subcontracting: \$ 6,979,201  
Percentage of contract: 35.00%
  
4. Total planned for subcontracting to small business  
(Part of item 3): \$ 1,744,800  
Percentage of total subcontracting: 25.00%



|    |  |            |
|----|--|------------|
| 5. | Total planned for subcontracting to small disadvantaged business (part of item 4):             | \$ 348,960 |
|    | Percentage of total subcontracting:  | 5.00%      |
|    | Total planned for subcontracting to HUB Zone business (part of item 5):                        | \$ 209,376 |
|    | Percentage of total subcontracting:  | 3.00%      |
|    | Total planned for subcontracting to women owned business ( part of item 5):                    | \$ 34,896  |
|    | Percentage of total subcontracting:  | .50%       |
|    | Total planned for subcontracting to Veteran owned business ( part of item 5):                  | \$ 34,896  |
|    | Percentage of total subcontracting:  | .50%       |
|    | Total planned for subcontracting to Service Disabled Veteran owned business ( part of item 5): | \$ 6,979   |
|    | Percentage of total subcontracting:  | .10%       |

6. Items to be subcontracted under this contract and the types of business supplying them are:

- Key: A Large Business Concern  
 B Small Business Concern  
 C Disadvantaged Business Concern  
 D HUB Zone Business Concern  
 E Woman Owned Business Concern  
 F Veteran Owned Business Concern  
 G Service Disabled Veteran Owned Business Concern

| <u>Subcontracted Items</u>       | <u>A</u> | <u>B</u> | <u>C</u> | <u>D</u> | <u>E</u> | <u>F</u> | <u>G</u> |
|----------------------------------|----------|----------|----------|----------|----------|----------|----------|
| Legal Services                   | X        | X        |          |          |          |          |          |
| Temporary Services               | X        | X        | X        |          |          |          |          |
| Janitorial Services              | X        | X        | X        | X        | X        |          |          |
| Pest Control                     | X        | X        |          |          |          |          |          |
| Landscaping Services             | X        | X        |          |          |          |          |          |
| Snow/rubbish/waste removal       | X        |          |          |          |          |          |          |
| Courier Services                 | X        |          |          |          |          |          |          |
| Freight Services                 | X        | X        |          |          |          |          |          |
| Medical exams/first aid          | X        |          |          |          |          |          |          |
| Office Equipment                 | X        | X        |          |          | X        |          |          |
| Equipment rental/repair          | X        | X        |          |          | X        | X        | X        |
| Office Supplies                  | X        | X        | X        |          | X        | X        | X        |
| Printed Forms                    | X        | X        |          |          |          |          |          |
| Postage                          | X        |          |          |          |          |          |          |
| Protective Service               | X        | X        |          |          | X        |          |          |
| Consultant/laboratory Services   | X        |          |          |          |          |          |          |
| Nuclear dosimetry & bio-assay    | X        | X        | X        |          |          |          |          |
| Health Physics supplies          | X        | X        | X        |          | X        |          |          |
| Nuclear Instrument repair        | X        | X        |          |          | X        |          |          |
| Nuclear Environmental Analysis   | X        | X        | X        |          | X        |          |          |
| Natural Gas                      | X        |          |          |          |          |          |          |
| Petroleum                        | X        |          |          |          |          |          |          |
| Telephone                        | X        |          |          |          |          |          |          |
| Water Sewerage                   | X        |          |          |          |          |          |          |
| Electricity                      | X        |          |          |          |          |          |          |
| Vehicle repair & maintenance     | X        | X        |          |          | X        |          |          |
| Diesel Fuel                      | X        | X        |          |          |          |          |          |
| Gasoline and propane fuel        | X        | X        |          |          |          |          |          |
| Truck Rental                     | X        | X        |          |          |          |          |          |
| Insurance                        | X        |          |          |          |          |          |          |
| Laundry detergents/chemicals     | X        | X        |          |          |          |          |          |
| Hazardous/Nuclear waste disposal | X        |          |          |          |          |          |          |
| Water Treatment                  | X        |          |          |          |          |          |          |

7. The method used to develop the subcontracting goals for small business and small disadvantaged business concerns is described below:

The subcontracting plan goal for small and small disadvantaged business concerns was developed by reviewing historical data regarding subcontracting opportunities at the UniTech Richland facility. Some of the small and small disadvantaged concerns serving other UniTech facilities have been able to serve the Richland facility. Over the past nine years we have located a few qualified small and small disadvantaged concerns in the Tri-Cities area. However, given the specialized licensing requirements associated with nuclear decontamination services, opportunities for subcontracting are limited.

8. Methods used to identify potential sources for solicitation purposes includes:

- (a) Existing UniTech source lists,
- (b) Small Business Administration,
- (c) Local Chamber of Commerce,
- (d) Membership in civic and service organizations,
- (e) Contacts with small and small disadvantaged business trade associations,
- (f) Contacts with state offices of economic development, and
- (g) Annual Vendor/Supplier Compliance Certificate.

9. Indirect costs are (X) are not ( ) included in the above goals. The proportionate share such costs are allocated based upon a formula which allocated such costs to each UniTech location based upon: 50% based on prorata revenues and 50% based on prorata UniTech locations.

10. The following individual will administer the subcontracting program:

Mr. Dave Barrow  
Plant Manager, UniTech Services Group - Richland  
2424 Robertson Drive  
Richland, WA 99352

(509)375-5463

Mr. Barrow, or his designee, will maintain procedures and records on a plant-wide basis, to demonstrate compliance with the requirements and goals of the plan. This will include establishing source lists; descriptions of

efforts to locate small and small disadvantaged business concerns and award subcontracts to qualified concerns.

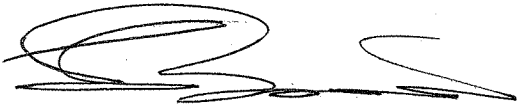
11. To assure that small and small disadvantaged business concerns will have an equitable opportunity to compete for subcontracts, the Richland location has developed a small and small disadvantaged business source list for qualified concerns within the region. In the event that the Richland location does not meet the percentages set forth above, the location will attempt to contact 25 firms on a quarterly basis until the percentages increase. The sources described in item 8 above will be the source of these contacts. Records will be maintained to document the following:

- Date of Contact
- Company Name
- Telephone Number
- Contact Name
- Follow-up from concern contacted

12. The clause entitled "Utilization of Small, Small Disadvantaged Concerns and Women-Owned Small Business Concerns" will be included in all subcontracts that offer further subcontracting opportunities and all subcontractors (except small business concerns) who receive subcontracts in excess of \$500,00 (\$1,000,000 for construction of any public facility) will be required to adopt a plan similar to the plan agreed to by UniTech.
13. UniTech will cooperate in any studies or surveys as may be required; submit periodic reports in order to allow the government to determine the extent of compliance with the subcontracting plan: submit Standard Form 294, "Subcontracting Report for Individual Contracts", and Standard Form 295, "Summary Subcontracting Report", in accordance with the instructions on the forms; and ensure that its subcontractors agree to submit Standard Forms 294 and 295.
14. To further demonstrate that procedures have been adopted to comply with the requirements and goals of this plan, UniTech will maintain the following records at the Richland facility.
  - (a) Source lists, guides, and other data that identify small and small disadvantaged business concerns.
  - (b) A log of organizations contacted in an attempt to locate small and small disadvantaged concerns.
  - (c) Records on each subcontract solicitation resulting in an award of more than \$100,000.00, indicating (1) whether small business concerns were solicited and if not, why not, (2)

whether small disadvantaged business concerns were solicited and if not why not, and (3) if applicable, the reason award was not made to a small business concern.

UniTech Services Group, Incorporated



Dave Barrow  
Plant Manager

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Plan Accepted by:



## U.S. DEPARTMENT OF ENERGY INDIVIDUAL PROCUREMENT ACTION REPORT (IPAR)

ADD/CHANGE/DELETE

Add

Change

Delete

| PROCUREMENT ACTIONS   |  |   |  |  |  |  |  |   |                     |  |  |
|---|--|---|--|--|--|--|--|---|---------------------|--|--|
| 1. AWARD BIN<br>DE-AC06-04RL14540   |  |   | 2. MOD NUMBER<br>M002                        |  |  | 3. KIND OF AWARD<br>1Y   |  |   |                     |  |  |
| 4. DUNS NO.<br>808863005  |  |   | 5. CONTRACTOR NAME<br>UNITECH SERVICES GROUP |  |  | 6. DIVISION  |  |   | 7. MASTER BIN       |  |  |
| 8. STATE<br>WA  |  | 9. COUNTRY  |  | 10. CITY<br>RICHLAND   |  | 11. COUNTY<br>BENTON   |  | 12. ZIP CODE<br>99352   |                     | 13. CONG. DIST.<br>4   |  |
| 14. CO SIZE<br><input type="checkbox"/> SMALL <input type="checkbox"/> OTHER                          |  | 15. TOB CODE  |  | 16. SDB<br><input type="checkbox"/> Yes <input type="checkbox"/> No              |  | 17. 8(A) PGM<br><input type="checkbox"/> Yes <input type="checkbox"/> No             |  | 18. EMG SM BUS<br><input type="checkbox"/> Yes <input type="checkbox"/> No      |                     | 19. HUBZone BUS<br><input type="checkbox"/> Yes <input type="checkbox"/> No    |  |
| 21. TYPE OF AWARD   |  | 22. E-GOVT  |  | 23. R & D<br><input type="checkbox"/> Yes <input type="checkbox"/> No            |  | 24. SUPP SERV<br><input type="checkbox"/> Yes <input type="checkbox"/> No            |  | 25. SAFETY & HEALTH<br><input type="checkbox"/> Yes <input type="checkbox"/> No |                     | 26. HISPANIC INST.<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  |
| 27. ADMIN DELEG OFF   |  |   | 28. ADMIN DELEG DATE                         |  |  | 29. TECH REP NAME<br>WIBLE, RICK A   |  |   | 30. SR INVESTIGATOR |  |  |
| 31. GOV'T PROPERTY  |  | 32. OSTI DEL  |  | 33. COG FED AGENCY   |  | 34. COG DOE OFF  |  | 35. IDV FEE   |                     |  |  |
| 36. DIRECTED AWARD<br><input type="checkbox"/> Yes <input type="checkbox"/> No                        |  | 37. PRODUCT SERV  |  | 38. NAIC   |  | 39. TRADE COUNTRY  |  | 40. BUNDLED RQMT  |                     | 41. MULTI-YEAR   |  |
| 42. EPA PRODUCT   |  | 43. EPA REC MAT   |  | 44. PERF BASED<br><input type="checkbox"/> Yes <input type="checkbox"/> No       |  | 45. SUBCON PLAN  |  | 46. PRICE EVAL ADJ  |                     |  |  |
| 47. COMP PROCEDURES   |  | 48. OFFERS  |  | 49. SYNOPSIS   |  | 50. COMM ITEM<br><input type="checkbox"/> Yes <input type="checkbox"/> No            |  | 51. SB DEMO PGM<br><input type="checkbox"/> Yes <input type="checkbox"/> No     |                     |  |  |
| 52. A-76 ACTION<br><input type="checkbox"/> Yes <input type="checkbox"/> No                           |  | 53. DAVIS-BACON ACT<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  | 54. WALSH-HEALEY ACT<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  | 55. SERVICE CONTRACT ACT<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  |   |                     |  |  |
| 56. OTHER AGENCY  |  | 57. FA DODDACC  |  | 58. FA REAS PURCH  |  | 59. FA COMM ITEM   |  | 60. FA CLING COH<br><input type="checkbox"/> Yes <input type="checkbox"/> No    |                     | 61. FA CLAIMANT  |  |
| 62. AWARD DATE  |  | 63. EFFECTIVE DATE  |  | 64. COMPLETION DATE  |  |  |  | 65. ULT COMPLETION DATE   |                     |  |  |
| 66. DESCRIPTION OF WORK<br>ADD THE SUBCONTRACTING PLAN AS ATTACHMENT 4 OF SECTION J<br>.....<br>..... |  |   |  |  |  |  |  |   |                     |  |  |
| 67. EPACT   |  | 68. EPACT AMT   |  | 69. SPECIALIST   |  | 70. CONTR OFF CODE   |  | 71. AWARD STATUS  |                     | 72. RETIREMENT DATE  |  |
| 73. ULT AWARD VALUE/ADJ<br>\$0.00   |  | 74. GOV'T SHARE<br>\$0.00   |  | 75. AWARDEE SHARE<br>\$0.00  |  | 76. TOTAL AWARD VALUE<br>\$0.00  |  | 77. B & R CODE<br>820201  |                     | 78. B & R DOLLARS<br>\$0.00  |  |
|   |  |   |  |  |  |  |  | 79. OTH FUND ACY<br>\$0.00  |                     |  |  |
| OFFICE USE FIELDS   |  |   |  |  |  |  |  |   |                     |  |  |
| 80. DATE _____  |  | 81. DOLLARS _____   |  | 82. MISC. _____  |  | 83. INT. OFF. USE _____  |  | 84. PR NUMBER _____   |                     |  |  |
| 85. TEXT _____  |  |   |  |  |  | 86. TRANSFERRED TO OFFICE _____  |  |   |                     |  |  |

See Handbook for the Preparation of the Individual Procurement Action Report