IN REPLY
REFER TO

August 13, 2012

MEMORANDUM FOR: DEFENSE LOGISTICS MANAGEMENT STANDARDS (DLMS) DOD ACTIVITY ADDRESS DIRECTORY (DODAAD), SUPPLY AND FINANCE PROCESS REVIEW COMMITTEE (PRC) MEMBERS

SUBJECT: Approved Defense Logistics Management System (DLMS) Change (ADC) 1011, Routing Identifier Code (RIC) Format Rule for Defense Contract Management Activity (DCMA)

We are forwarding the attached approved change to DLM 4000.25, Defense Logistics Management System (DLMS) and DLM 4000.25-1, Military Standard Requisition and Issue Procedures (MILSTRIP), for implementation. DLA Transaction Services will implement approximately September 30 2012.

Addressees may direct questions to Mr. Robert Hammond, DoDAAD PRC Chair, email: DoDAADHQ@dla.mil, 703-767-5117, DSN 427-5117 and/or Ms. Ellen Hilert, Supply PRC Co-Chair, email: ellen.hilert@dla.mil. Others must contact their Component designated representative.

DONALD C. PIPP
Director
DLA Logistics Management
Standards Office

Attachment
ADC 1011

cc: ODASD(SCI)

ADC 1011
RIC Format Rule for DCMA

1. ORIGINATING SERVICE/AGENCY AND POC INFORMATION:

   a. Technical/Functional POC: Ellen Hilert, DLA Logistics Management Standards Office, 703-767-0676 (DSN 427), e-mail: ellen.hilert@dla.mil

2. FUNCTIONAL AREA:

   a. Primary/Secondary Functional Area: Supply/DoDAAD

   b. Primary/Secondary Functional Process: Reference data maintenance within the DoDAAD system.

3. REFERENCES:

   a. DLM 4000.25, Defense Logistics Management System (DLMS), Volume 6, Chapter 2, Department of Defense Activity Address Directory

   b. DLM 4000.25-1, Military Standard Requisition and Issue Procedures (MILSTRIP)

4. REQUESTED CHANGE(S):

   a. Brief Overview of Change: This change modifies business rules for Routing Identifier Code (RIC) assignment for the purpose of establishing a business rule supporting a machine-readable method of distinguishing between RICs representing Defense Logistics Agency (DLA) and those representing Defense Contract Management Agency (DCMA) activities.

   b. Background:

      (1) The Defense Contract Management Command (DCMC) was originally established as a command within the DLA. However, in March, 2000, DCMC was renamed as the DCMA and established independently from DLA. Both DLA and DCMA RICs begin with the Service/Agency Code S. The joint use of the same code value dates back to when DCMA was part of the DLA organization.

      (2) Although there are rules in place to distinguish a DLA from a DCMA DOD Activity Address Code (DoDAAC), there are no formal rules to distinguish between the two organizations' RICs.

   c. Requested Change in Detail: Under the new rules DCMA RICs shall be formatted: S-numeric-alpha where the numeric value is 6, 7, or 8 only. All S-series RICs that fall outside the DCMA format rule will be under DLA control. The following procedures will correct the misaligned RICs and establish the rules to keep them separate in the future:

(1) First, DCMA and DLA will correct the existing overlaps. Enclosure 1 shows status of S-series RICs requiring updates to conform to ADC 1011 format rules. The following RICs were identified for reassignment:

(a) DCMA reassign RICs: S1A, and S5B. Additional, S8L was identified for correction..

(b) DLA reassign RICs: S6N, S6P and S6S.

(2) Once RICs are properly aligned, DLA Transaction Services will change the validation logic in the RIC update process to ensure DLA and DCMA cannot create new invalid entries. Recommend program rule be set for DCMA (S-numeric-alpha where the numeric value is 6, 7, or 8 only) and all other S-series RICs fall into the DLA range.

(3) DLA Transaction Services must also change eDAASINQ to include new business rules in Service/Agency drop-down list for DLA and DCMA RIC query.

d. **Revisions to DLM 4000.25-1, MILSTRIP:**

(1) Revise Appendix 2.2, Service and Agency Codes, to insert a new row into the Service/Agency table between Navy and DLA as follows:

CODE	4	5	30	31	45	46	67	68	74	75	S/A	REMARKS
R	R		R		R		R		R		Navy	
S	*S*		*S*		*S*		*S*		*S*		*DCMA*	*See footnote[1]*
S	S		S		S		S		S		DLA	*See footnote[2]*

"*[1] DCMA: DoDAACs begin with S and end with A; any character is allowed in between. RICs are in the format S-numeric-alpha, where the numeric value is 6, 7, or 8 only.*
[2] DLA: S-series excluding those values that fall within the DCMA format rules identified in footnote 1."

(2) Revise Appendix 2.3, Routing Identifier Codes, as follows:

"AP2.3.4. All authorized RICs shall contain one of the characters depicting Service assignment as listed in MILSTRIP AP2.2., Service and Agency Codes, in the first position.

AP2.3.5. The second[+] and third positions may be in any combination of alphanumerics, *except as noted in MILSTRIP AP2.2.* These positions may identify either a facility or activity of the S/A depicted by the first position."

"~~† Y in second position identifies United States Coast Guard contractor use only when first position is Z.~~"

     e. Proposed Transaction Flow: N/A

     f. Alternatives: N/A

5. REASON FOR CHANGE: To revise DLMS guidance and make a distinction between DLA and DCMA RICs. The distinction between the two RIC formats will enable systemic distinction to support automated processing.

6. ADVANTAGES AND DISADVANTAGES:

     a. Advantages: The S-series RIC is blurred, servicing both DLA and DCMA. By defining a range for each agency, the usage of each RIC can be tracked to support additional business rules including systemic determination of the applicable organization.

     b. Disadvantages: Transitioning from single S requires both DCMA and DLA to change existing RIC values to align codes that are in use but are not in the range established by this ADC.

7. TIME LINE/IMPLEMENTATION TARGET: DLA realignment is complete; request DCMA complete realignment by September 15, 2012. Request DLA Transaction Services complete system changes by September 30, 2012.

8. ESTIMATED SAVINGS/COST AVOIDANCE ASSOCIATED WITH IMPLEMENTATION OF THIS CHANGE: Not available.

9. IMPACT:

     a. New DLMS Data Elements: None

     b. Changes to DLMS Data Elements: New rules documented above.

     c. Automated Information Systems (AIS): N/A

     d. DLA Transaction Services: DLA Transaction Services will need to change DoDAAD update and eDAASINQ as noted above.

     e. Non-DLA Logistics Management Standards Publications: Internal DCMA and DLA guidance may require update.

     f. DCMA: Review DoDAAC and RIC values employed by DCMA to ensure there are no outstanding values that fall outside the established parameters.

Enclosure 1, S-Series RIC Required Updates

RIC	ACTIVITY NAME	Recommendation
S1A	DCMA ST PETERSBURG	DCMA - Reassign to another S-RIC in S8 series
S5B	DCMA EAST PH 617 753 4327	DCMA - Reassign to another S-RIC in S8 series
S6N	SUPREME LOGISTICS (LATVIJA) SIA	DLA - Reassigned (delete effective date 05/14/2012)
S6P	BEWE RIX WAREHOUSE	DLA - Reassigned (delete effective date 05/14/2012)
S6S	RUT TERMINAL SIA BFT	DLA – Reassigned (delete effective date 05/14/2012)
S8L	DCM AGENCY WEST	DCMA - recommend fixing for consistency: "DCM" to "DCMA"

Enclosure 2, Comment Resolution

		PDC Comments	
	Submitter	**Response**	**Resolution**
1.	DLA	Concur. DLA-Subsistence was the only supply chain impacted by this PDC, and they have already deleted the three offending RICs and replaced them with new ones that follow the rules prescribed.	Noted.
2.	Army	Concur without comment	Noted.
3.	Air Force DoDAAC	Concur without comment	Noted.
4.	Marine Corps	Concurs as written	Noted.
5.	DCMA	Concur. RICs to be modified.	Noted. Revisions to be made by September 15, 2012. Notify DLA Logistics Management Standards Office when complete.
6.	DTRA	Concur	Noted.
7.	DLA Transaction Services	Implementation date is acceptable to DLA Transaction Services	Noted.
8.	DOD IG	Concur	Noted.
9.	USTRANSCOM	Concur	Noted.