

July 1, 2002

**The Honorable Mitchell E. Daniels, Jr.
Director
Office of Management and Budget
Washington, DC 20503**

Dear Mr. Daniels:

In accordance with the Federal Activities Inventory Reform Act of 1998, @Public Law 105-270 (the FAIR Act), enclosed for your review is the Defense Nuclear Facilities Safety Board=s (Board) Year 2002 combined inventory of commercial activities and inherently Governmental activities. As required by Office of Management and Budget (OMB) letter M-02-04 dated February 27, 2002, this inventory was also submitted by email to the Board=s OMB Resource Management Office representative and the Office of Federal Procurement Policy. The following is a summary of the Board=s inventory:

1. Total Board FTEs: 102
2. Commercial FTEs: 14
3. Inherently Governmental FTEs: 38

Annual Report on Agency Management of Commercial Activities

The Board did not receive any FAIR Act administrative challenges of its Year 2001 inventory. To accomplish the year 2002 inventory, each Board activity was identified using the 2002 Activity Function Codes. The nature of each activity was evaluated in order to determine FAIR Act eligibility and application of Reason Codes. Also included, for informational purposes, is a list of activities the Board obtains through commercial contractors or other government agencies.

In keeping with the President=s Performance Goals and Management Initiatives for FY 2002, the Board identified three (3) Administrative Support positions for direct conversion to an 8(a) contractor. These three positions represent 17% of the activities listed on the Board=s Year 2001 FAIR Act submission and are in addition to the significant number of activities that the Board has traditionally contracted.

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Should you have any questions regarding this submittal, please contact the Board's central point-of-contact for the FAIR Act Inventory, Mr. Kenneth Pusateri, at (202) 694-7060.

Sincerely,

John T. Conway
Chairman

Enclosures: as stated

Federal Activities Inventory Reform Act Report

6/28/2002

Year 2002

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Responsible Official	i. Year of cost comparison	j. CIV/FTE Savings	k. Estimated Annualized cost	l. Date completed post MEO Perf Rev
Office of the General Manager											
Administrative Mgmt and Correspondence Services	DC	DC	1.0	Y820	C	1999	K. Pusateri	Not Applicable	N/A	Not Applicable	Not Applicable
Administrative Support	DC	DC	2.0	Y000	C	1999	K. Pusateri	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Human Resources											
Personnel Administrative Support	DC	DC	1.0	B000	C	1999	S. Dickerson	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Acquisition & Finance											
Travel Processing	DC	DC	1.0	C302	C	1999	J. Neubeiser	Not Applicable	N/A	Not Applicable	Not Applicable
Division of Information Technology & Security											
Directives & Records Management Services	DC	DC	1.0	Y840	C	1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
Administrative Support Services	DC	DC	1.0	T820	C	1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
Printing and Reproduction Services	DC	DC	1.0	Y860	C	1999	A. Thibadeau	Not Applicable	N/A	Not Applicable	Not Applicable
Office of the General Counsel											
Paralegal	DC	DC	1.0	Y403	C	1999	R. Azzaro	Not Applicable	N/A	Not Applicable	Not Applicable
Legal Services & Support	DC	DC	1.0	Y415	C	1999	R. Azzaro	Not Applicable	N/A	Not Applicable	Not Applicable
Office of the Technical Director											
Administrative Support	DC	DC	1.0	T000	C	1999	K. Fortenberry	Not Applicable	N/A	Not Applicable	Not Applicable
Nuclear Weapon Program											
Administrative Support	DC	DC	1.0	T000	C	1999	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Nuclear Programs & Analysis											
Administrative Support	DC	DC	1.0	T000	C	1999	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Other Information Operation Functions	DC	DC	1.0	W499	C	1999	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Total			14.0								

Reason Code Key - Code C means exempt from cost comparison because the organizational unit has 10 or fewer FTE

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Reason Code A

Year 2002

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Responsible Official	i. Year cost comparison	j. CIV/FTE Savings	k. Est. Annualized cost	l. Date completed post MEO
Office of the General Manager											
			Total	0							
Division of Human Resources											
			Total	0							
Division of Acquisition & Finance											
			Total	0							
Division of Information Technology & Security											
			Total	0							
Office of the General Counsel											
			Total	0							
Office of the Technical Director											
Engineering And Technical Services	DC	DC	1	T834	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	PA	Pittsburgh	1	T813	A	FY2001	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	CA	San Francisco	1	T833	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	IL	Chicago	1	T813	A	FY2001	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	SC	Aiken	1	T833	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T835	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T835	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T835	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T836	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	CA	Livermore	1	T835	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	11							
Site Representatives											
Electrical Engineering And Analysis Services	SC	Aiken	1	T836	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	SC	Aiken	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	CO	Denver	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Civil Engineering And Analysis Services	CO	Denver	1	T833	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	TN	Oak Ridge	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	TN	Oak Ridge	1	T835	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	NM	Los Alamos	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	WA	Richland	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	TX	Amarillo	1	T813	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	TX	Amarillo	1	T836	A	FY2000	J. McConnell	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	10							

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6/28/2002

Reason Code A

Year 2002

Defense Nuclear Facilities Safety Board

a. Organizational Unit	b. State	c. Location(s)	d. FTE	e. Activity Function Code	f. Reason Code	g. Year first appeared	h. Responsible Official	i. Year cost comparison	j. CIV/FTE Savings	k. Est. Annualized cost	l. Date completed post MEO
Nuclear Weapon Program											
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	DC	DC	1	T836	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	T. Dwyer	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	7							

Reason Code Key - Code A means the functions are commercial functions that the Agency Head has determined must remain in-house in order to maintain core technical competencies

Nuclear Programs & Analysis											
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Operations Research	DC	DC	1	T822	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Electrical Engineering And Analysis Services	DC	DC	1	T836	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Fire Protection Engineering & Inspection	DC	DC	1	T837	A	FY2002	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2001	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
Chemical Engineering And Analysis Services	DC	DC	1	T835	A	FY2000	M. Moury	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	12							

Nuclear Materials Processing Stabilization											
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2002	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Environment Occupational Health Services	DC	DC	1	E225	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Mining Engineering And Analysis Services	DC	DC	1	T839	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
Engineering And Technical Services	DC	DC	1	T813	A	FY2000	R. Tontodonato	Not Applicable	N/A	Not Applicable	Not Applicable
			Total	10							

Total 50

Reason Code Key - Code A means the functions are commercial functions that the Agency Head has determined must remain in-house in order to maintain core technical competencies

Defense Nuclear Facilities Safety Board

Commercial Activities Performed by Contractors or Other Agencies

Commercial Activity	Status
Network Support	Currently contracted
Media Streaming Services	Currently contracted
Software Programming	Currently contracted
Clerical support	Currently contracted
Mail Services	Currently contracted
Technical writing/editing	Currently contracted
Copier Support	Currently contracted
EEO Investigations	Currently contracted
IT Training	Currently contracted
Retirement Counseling and benefits	Currently contracted
Court Reporting	Currently contracted
Archival Systems	Currently contracted
Telecommunications	Currently contracted
Information Systems / Network Support	Currently contracted
Web Page Design	Currently contracted
Drug Testing	Currently contracted
Payroll	Interagency Agreement with Bureau of the Public Debt
Personnel Services	Interagency Agreement with Bureau of the Public Debt
Accounting	Interagency Agreement with GSA
Travel	Interagency Agreement with GSA
Security Investigations	Interagency Agreement with OPM
Health Unit	Interagency Agreement with HHS
Employee Assistance	Interagency Agreement with HHS

7/1/2002