

Getting Started with GEOPAK “Basic Training”

Introduction:

The CFL “Basic Training” program is intended for new users of MicroStation and Geopak. “Basic Training” exercises are to help inexperienced designer become familiar with the Central Federal Lands (CFL) files and procedures for completing highway design and plan sets. These courses do not teach the entire tool sets within the software. There are many other capabilities, applications, tools and techniques that can be used with the Bentley Systems software.

Within “Basic Training”, documentation for design and plan preparation is provided for a simple and basic project. Actual projects may require more advanced steps or procedures. Individual tasks and modules are placed in a sequential order to best represent a true project development. It is recommended to follow the order of the exercises to complete the training.

Basic Training Setup and Procedure:

1. **STEP ONE: Create a new directory** on the computer’s local drive. All training should be completed on a user’s local machine and not a network drive. Create the directory **C:\Basic_Training**. All MicroStation and Geopak training files will be copied here.
2. **STEP TWO: Copy the “Basic Training” files and folders** to the C:\Basic_Training\ directory. A zip file containing all needed files can be downloaded from the cflhd.gov website at the following location: <http://www.cflhd.gov/cadd/training.cfm>
3. **STEP THREE: Unzip all files and folders** retaining the directory structure.
4. **STEP FOUR: Complete all training modules** and steps in order.