



San Antonio Uniformed Services
Health Education Consortium
San Antonio, Texas

Office of the Dean

RECORD OF INTERNAL REVIEW

Program Reviewed:

Date of Review: Presented to GMEC:

Committee Members:	Name	Program
Chair		
Faculty		
Resident/Fellow		
Administrator		

Materials used or reviewed: ACGME Institutional Requirements; ACGME Common Program Requirements, ACGME Program Requirements, ACGME Letter of Notification, ACGME Resident Survey Results, Other ACGME correspondence, Completed PD Worksheet, Program Resident Folders, Prior Internal Review Report, Annual Metrics Report, Annual Program Assessment Minutes, Program Goals and Objectives, Program Letter of Agreement and other program documents.

Interviews Conducted: Program Director, key program/service leadership, 2-4 faculty, and peer-selected residents (15-20%, with minimum of one per year group).

Committee Report contains an assessment of the program's:

- Compliance with the Common, Program, and Institutional Requirements
- Educational objectives and effectiveness in meeting those objectives
- Educational and financial resources
- Effectiveness in addressing areas of non-compliance (previous RRC and IR)
- Effectiveness of educational outcomes in the ACGME general competencies
- Effectiveness in using evaluation tools and outcome measures to assess competence
- Annual program improvement efforts

I certify that an Internal Review was conducted under applicable ACGME Institutional and Program Requirements following approved SAUSHEC Internal Review Protocol.

(name)
SAUSHEC Manager