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The internal online application known as Portal was launched early in the summer of 2007. Because the strength of a group is measured by the strength of its connections, the ability of ORNL employees to network is paramount. The networking attributes of the new Portal and its sister application MySite make connections between employees and groups all the more robust.

However, as with most new applications, Portal and MySite require a measure of adjustment time. While it is a powerful tool for online networking and info tracking, it does no good when its user base is unaware of how to utilize it.

Thus, I propose to write a comprehensive guide to Portal and MySite in order to inform the user base of its abilities. I am interested in the use of this powerful tool by employees to make networking and information sharing more streamlined. By explaining the applications in an easily understandable manner, I hope to improve the networking ability of the lab's employees.

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