

## Exhibit 2-B: Notification of Category 1 Position Change

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SUBJECT: Notification of Category 1 Position Status Change

TO: RPE Staff

FROM:

Human Resources Specialist

Be advised of the following change affecting a Category 1 position:

Incumbent:

Peer Group:

**New Hire**

Attach AD-332, position description, and copy of selectee's Factor IV material ("streamlined" or regular). For "Supervisory" positions, attach GSSG evaluation. If Specialist made the decision without panel, enter points at bottom of this page.

Enter Effective Date: \_\_\_\_\_ [ ] DEMO HIRE [ ] DHAPR HIRE

**Selection of Research Associate for a permanent GS-12 or below position (not paneled)**

Attach position description; enter points at bottom of page.

Enter Effective Date: \_\_\_\_\_ DEMO HIRE: [ ] yes [ ] no

**Transfer or Reassignment (not paneled), including RL "stepdown" situations**

Attach position description; enter points at bottom of page. For "Supervisory" positions, attach GSSG evaluation.

Enter Effective Date: \_\_\_\_\_ DEMO HIRE: [ ] yes [ ] no

**Promotion of Category 1 scientist in formal training program (not paneled)**

Attach position description; enter points at bottom of page.

Enter Effective Date: \_\_\_\_\_

**Return from overseas assignment to Category 1 position (not paneled)**

Attach position description; enter points at bottom of page. For "Supervisory" positions, attach GSSG evaluation.

Enter Effective Date: \_\_\_\_\_

**Redescription**

Attach position description; enter points at bottom of page.

Enter Effective Date: \_\_\_\_\_

**Category 1 termination (resignation, retirement, death, transfer to another Agency or Department)**

Enter Effective Date: \_\_\_\_\_

**Category change**

Enter Effective Date: \_\_\_\_\_

**RGEG Score Assigned By Specialist**

Factor	Factor I	Factor II	Factor III	Factor IV
Points				

Total Points	GRADE