

Standard Form 1034# Revised January 1980 Department of the Treasury ITFRM 4-2000 1034-118 ¹		PUBLIC VOUCHER FOR PURCHASES AND SERVICES OTHER THAN PERSONAL				VOUCHER NO.		
U.S. DEPARTMENT, BUREAU, OR ESTABLISHMENT AND LOCATION			DATE VOUCHER PREPARED		SCHEDULE NO.			
			CONTRACT NUMBER AND DATE		PAID BY			
			REQUISITION NUMBER AND DATE					
PAYEE'S NAME AND ADDRESS			DATE INVOICE RECEIVED					
			DISCOUNT TERMS					
			PAYEE'S ACCOUNT NUMBER					
			GOVERNMENT B/L NUMBER					
SHIPPED FROM		TO		WEIGHT				
NUMBER AND DATE OF ORDER	DATE OF DELIVERY OR SERVICE	ARTICLES OR SERVICES <i>(Enter description, item number of contract of Federal supply schedule, and other information deemed necessary.)</i>	QUAN-TITY	UNIT PRICE		AMOUNT		
				COST	PER			
(Use continuation sheet(s) if necessary) (Payee must NOT use the space below)						TOTAL		
PAYMENT: <input type="checkbox"/> PROVISIONAL <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL <input type="checkbox"/> PROGRESS <input type="checkbox"/> ADVANCE		APPROVED FOR		EXCHANGE RATE		DIFFERENCES		
		= \$		= \$1.00				
		BY ²						
		TITLE				Amount verified; correct for		
						(Signature or initials)		
Pursuant to authority vested in me, I certify that this voucher is correct and proper for payment.								
_____		_____		_____				
(Date)		(Authorized Certifying Officer) ²		(Title)				
ACCOUNTING CLASSIFICATION								
PAID BY	CHECK NUMBER			ON ACCOUNT OF U.S. TREASURY			CHECK NUMBER	
	CASH			DATE			ON (Name of bank)	
\$							PAYEE ³	
¹ When stated in foreign currency, insert name of currency. ² If the ability to certify and authority to approve are combined in one person, one signature only is necessary; otherwise, the approving officer will sign in the space provided, over his official title. ³ When a voucher is receipted in the name of a company or corporation, the name of the person writing the company or corporate name, as well as the capacity in which he signs, must appear. For example, "John Doe Company, per John Smith, Secretary," or "Treasurer," as the case may be.						PER		
						TITLE		

Previous edition usable

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PRIVACY ACT STATEMENT

The information requested on this form is required under the provisions of 31 U.S.C. 82b and 82c, for the purpose of disbursing Federal money. The information requested is to identify the particular creditor and the amounts to be paid. Failure to furnish this information will hinder discharge of the payment obligation.