

**OPTN/UNOS Transplant Coordinators Committee
Report to the Board of Directors
November 8-9, 2010
St. Louis, MO**

Summary

I. Action Items for Board Consideration

- None

II. Other Significant Items

- The Committee will be involved with a pilot to determine whether enough information is being collected on the Tiedi® forms, what the correct information is, and to test the data collection tool. (Item 3, Page 4)

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November 8-9, 2010
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Michael R. Thibault, RN, BSN, Chair
Melissa A. Dunbar-Forrest, RN, BSN, Vice-Chair

The following report represents the OPTN/UNOS Transplant Coordinators Committee's deliberations and recommendations on matters considered during its meetings by conference call and Microsoft LiveMeeting on June 23, 2010 and August 24, 2010.

1. Review of Policies and Bylaws Issued for Public Comment

The Committee reviewed the following proposals released for public comment on March 19, 2010 during its Live Meeting by the sponsoring Committee's Staff Liaison and voted.

Proposal for the Placement of Non-Directed Living Donor Kidneys: Affected Policy: 12.5.6 (Recipient Selection for Organs from Nondirected Living Donor Organs) (Living Donor Committee)

The Committee voted in support of this proposal with no comments. [For 13; Against 0; Abstentions 0]

Proposal to Require Reporting of Non-utilized and Redirected Living Donor Organs – New Proposed Policy: Submission of Non-utilized Living Donor Organs (Policy 12.8.5) and Submission of Redirected Living Organs (policy 12.8.6) (Living Donor Committee)

The Committee voted in support of this proposal with no comments. [For 14; Against 0; Abstentions 0]

Proposal to Require a use of a Standardized, Internal Label that is Distributed by the OPTN and that Transplant Centers Notify the Recovering OPO when they Repackage an Organ Affected/Proposed Policy: Policy 5.0 – Standardized Packaging, Labeling and Transporting of Organs, Vessels and Tissue Typing Materials (Organ Procurement Organization [OPO] Committee)

5.4.1 Solid organ

The Committee voted in support [For 12; Against 0; Abstentions 1] and offers the following comments/questions/recommendations: 1) is the intent of the policy that clinical coordinators at the transplant center would package the organ? Some members expressed concern that clinical coordinators have the training and experience to fill this role; 2) the Committee recommends that there be a designated person responsible for repackaging organs at each center because if a local transplant center cannot repackage, they will have to call their local OPO; 3) it was noted that the Policy proposal assumes someone at the transplant center knows what they are doing and the Committee wants to know how organs are currently being

followed according to Policy; and 4) members would like to also know how transplant centers currently have assigned people to repackage. It was noted that with Kidney Paired Donation going into effect, the organs being shipped will add more work.

5.4.3 Vessels

The Committee voted in support with no comments. [For 13; Against 0; Abstentions; 0]

5.5.1 Documentation accompanying the organ

The Committee voted in support with no comments. [For 13; Against 0; Abstentions; 0]

5.10.2.1 Vessel Storage

The Committee voted in support with no comments. [For 13; Against 0; Abstentions; 0]

2. Request for Assistance

The Patient Affairs Committee (PAC) requested assistance from the Committee to review the Patient Notification Letter and ascertain how it can be written more clearly for the patient and also clarify how patients are notified.

Discussion ensued with the following points made:

- Available information does not clarify the timing of when the patient notification letter is sent
- There is an assumption that the completion of the patient's evaluation is determined by their listing center and does a lag time exist between completing the evaluation and when the hospital committee meets to make their final decision on the patient's candidacy being added to the waiting list
- The patient notification letters need to go out to patients who were denied candidacy within 10 days of their completed evaluation

3. Tiedi® Documentation Project

The Committee will be involved with a pilot to determine whether information is being appropriately collected on the Tiedi® forms, what the correct information is, and to test the data collection tool. It was noted that requirements would be obtained from a few Committees (TCC, TAC, OPO) to test the adequacy and completeness of the tool. UNOS Research staff will guide the Committees through this process, and the Committee's feedback will be reviewed. UNOS staff will evaluate what definitions are needed in the help documentation for the Tiedi® forms, and the Committee will review the information and make recommendations as appropriate. This effort will focus on existing documentation and should not require computer programming. It was suggested that the Transplant Recipient Registration (TRR) form be the first form reviewed because it is the only form used to calculate data published by the SRTR and subsequently reviewed by the Centers for Medicare & Medicaid Services (CMS). The Committee will create a Working Group to assist UNOS Research with this project.

| TRANSPLANT COORDINATORS COMMITTEE | | MONTH | June | August |
|---|-------------------------------|----------------------------|---------------|--------|
| | | DAY | 23 | 24 |
| | | FORMAT (select) | Live Meetings | |
| NAME | COMMITTEE POSITION | | | |
| Michael Thibault, RN, BSN | Chair | | | x |
| Melissa Dunbar-Forrest, RN, BSN | Vice Chair | | | x |
| Beverly Reynolds, RN, BSN, MS | Regional Rep. 1 | x | | x |
| Lindsay Arnott, RN, BS | Regional Rep. 1 | | | x |
| Valerie Price, RN, BSN | Regional Rep. 2 | | | |
| Heather Shank-Givens | Regional Rep. 2 | | | x |
| Alan Hicks, MPH | Regional Rep. 3 | x | | |
| Barbara Robinson, RN | Regional Rep. 3 | | | x |
| Jennifer Milton RN, MBA | Regional Rep. 4 | x | | |
| Pattie Manning, RN | Regional Rep. 4 | | | x |
| Megan Shaughnessy | Regional Rep. 5 | | | |
| Jill Stinebring, RN | Regional Rep. 5 | | | x |
| Jessica Buck, RN, BSN | Regional Rep. 6 | x | | |
| Karen Kasinger, RN, APN | Regional Rep. 7 | | | x |
| Laurel Salonen, RN, MSN | Regional Rep. 8 | x | | x |
| Rose Rodriguez, RN, MS | Regional Rep. 9 | x | | x |
| Jennifer Berry-Edwards | Regional Rep. 10 | x | | x |
| Laura Butler, FNP-BC | Regional Rep. 11 | | | x |
| Joanne Dupuis, RN | At Large | | | |
| Donna Ennis, RN, BS | At Large | x | | x |
| Suzanne Fitzpatrick | At Large | x | | x |
| Sheila Harms, RN, MSN | At Large | x | | x |
| Joesph Carder | At Large | x | | x |
| Cheryl Edwards, RN, MSN | Ex. Officio | x | | |
| Chris McLaughlin | HRSA Liaison | | | |
| Holly Berilla, MSW | HRSA Liaison | | | |
| Rich Laeng, MPH | HRSA Liaison | x | | |
| Kim Johnson, MS | Committee Liaison | x | | x |
| Leah Edwards, PhD | UNOS Support Staff | x | | x |
| Stacey Burson | UNOS Support Staff | x | | x |
| Lin McGaw, RN, MEd Jennifer Wainwright, PhD Freda Wilkins, MSW, M.Div | UNOS Staff | | | x |