

**OPTN/UNOS TRANSPLANT ADMINISTRATORS COMMITTEE (TAC)
INTERIM REPORT**

**July 23-24, 2009
Gene Ridolfi, BA, RN**

The following is a summary of the TAC deliberations that occurred in Chicago on July 23-24, 2009.

- The Committee reviewed TAC member roles and expectations, goals, and a general committee orientation. Greg Levine, SRTR representative presented an overview of the SRTR role within the OPTN and the SRTR's plan to address missing data. The committee suggested that the SRTR provide the transplant centers with an educational live meeting prior to the missing data report coming out in October.
- The Committee would like to be involved in the policy making process from the beginning instead of only having the opportunity to provide input during public comment. Gene Ridolfi, Chair and Tim Stevens, Vice-Chair will listen in on the POC meetings and conference calls and UNOS will inform other committee liaisons to contact the TAC for input on their proposals early in the policy development process.
- Current committee work groups and crossover members reported on progress.
- OPO/Transplant Center Collaborative work group reported the findings from the transportation and safety survey developed by the University of Michigan and the TAC at the 2009 Forum. The University of Michigan is writing a white paper and the TAC is awaiting the outcome of the white paper. The work group has also been working on the development of recommendations/guidelines for contractual relations between transplant centers and OPOs. The work group is working with AOPO representatives on this initiative.
- The crossover member for the Living Donor Committee reported on the LDCs progress. The LDC has requested that the 2010 Transplant Management Forum Agenda have Living Donor breakout sessions.
- The KPD representative reported on the KPD pilot program progress and recommendations for participation. The TAC nominated a new representative to serve on the KPD work group as well as a representative to serve on the KPD Finance subcommittee.
- The Committee discussed a request received from MPSC to provide feedback on defining the responsibilities of a primary data coordinator. A work group was formed for this request and a representative will contact Jacqui O'Keefe, MPSC liaison, for further guidance on the MPSC's expectations from the TAC.
- The committee received an update from the TAC representatives on the TCC waitlist survey work group.
- A brief overview of the TAC's recommendations on the OMB forms review was provided to the committee. The TAC's main recommendations were that if it's not a required field then it should be removed from the form, there needs to be clear definitions for data points and there needs to be a defined source document for each data element.
- There was a discussion of the key personnel changes process. The TAC feels it needs to be automated and that it is too repetitive. The TAC would like to discuss the current process with the MPSC liaisons.
- Work groups were discussed and formed based on current goals. Each work group met and discussed 2009-2010 initiatives with the full committee.
- Public comment proposals will be discussed using Live Meeting format in late August/early September.