

**OPTN/UNOS TRANSPLANT ADMINISTRATORS COMMITTEE (TAC)
INTERIM REPORT**

**July 14-15, 2011
Tim Stevens RN BSN, CCTC**

The following is a summary of the TAC OPTN deliberations that occurred in Chicago, IL on July 14-15, 2011.

- The Committee chair reviewed TAC member roles and expectations, goals, and provided a general committee orientation. Dave Zaun, SRTR Representative, presented an overview of the SRTR role within the OPTN, SRTR support, and recent SRTR activities. The Committee was informed that SRTR will hold a consensus conference in January 2012 regarding program specific reports.
- The Committee received an update on the KPD Financial Subcommittee. A brief history of the Subcommittee was provided. Current work of the Subcommittee includes working to establish a standardized financial agreement/model that centers can agree on. For this agreement/model the Subcommittee agreed that each center should decide the physician charge. It was noted that the KPD pilot program will not become a national program until policies have been made.
- An update regarding the status of the TAC DonorNet[®] Work Group was provided. The TAC worked in conjunction with the Transplant Coordinators Committee (TCC), Operations and Safety, and the OPO Committees on developing DonorNet[®] educational materials. The focus of the Work Group was to examine the use of non-standardized abbreviations and the inadequate documentation of donor information in DonorNet[®]. The final recommendations for standardized abbreviations in DonorNet[®] document was submitted to the Policy Oversight Committee for review and approved by the UNOS Executive Committee. The final document was posted to the DonorNet[®] help documentation in June and will be distributed by August 2011 to the transplant community through professional listservs, AOPO portal, NATCO, UNOS e-newsletter, UNOS Update magazine, and other educational/informational materials distributed to the transplant community from UNOS. The Work Group will also consider developing other DonorNet[®] educational resources.
- The Committee received an update on the work of the TCC Donor-Recipient Information Sharing Task Force. There have been two conference calls and an in person meeting on April 28, 2011, in Chicago. The goal of the Task Force is to develop guidelines regarding the standards for the sharing of donor and recipient information (i.e. type of work, parent, child, quality of life, etc.) that should be provided to donor families and recipients, and the appropriate timeframe to share this information. Additionally, the Task Force will identify why transplant hospitals prohibit the release of *non-identifiable information* based on the interpretations of related HIPAA regulations and how it affects the information shared. The TAC along with other relevant constituents provided feedback to the Task Force on issues they should consider when developing guidelines/standards for this practice pertaining to the transplant administrator's role. The Task Force is currently reviewing the first draft of the guidelines.
- The Committee continues to have crossover OPTN/UNOS Work Group representatives on the TCC Patient Information Sharing Task Force, and the KPD Financial Subcommittee that provide the full Committee with updates on the TAC monthly conference calls.

- The Committee received a presentation on the newly established AST Transplant Administrators Community of Practice (AST Transplant Administrator CoP) regarding the mission/goals/future of the organization. The TAC will collaborate with this group to ensure there is no duplication in efforts with their organization and the TAC.
- The Committee received updates on the UNOS Private Work Groups and made 2011-2012 UNOS Private work group goals.
- The Committee assigned members to the 2011-2012 TAC UNOS Private Work Groups. UNOS Private Work Groups include: Payer Relations, Staffing Survey, Listserv, Transplant Management Forum planning work groups, and a work group that will work with the AST Transplant Administrator CoP.
- The Committee began planning the 2012 Transplant Management Forum.