

**OPTN/UNOS TRANSPLANT ADMINISTRATORS COMMITTEE (TAC)
INTERIM REPORT**

**July 19, 2012
Tim Stevens RN, BSN, CCTC**

The following is a summary of the TAC OPTN deliberations that occurred in Chicago, IL on July 19, 2012.

- The Committee chair reviewed TAC member roles, expectations, committee goals, and provided a general committee orientation. A SRTR representative presented an overview of SRTR support and recent SRTR activities.
- UNOS Policy Editor presented the Plain Language Policy Rewrite public comment proposal to the Committee. General comments from the Committee were as follows:
 - Concern regarding the difficulty in validating the lack of substantive changes in the policy rewrite proposal was raised by a committee member and the concern was supported by the full Committee. At this time, it is very difficult to ensure that there are no substantive changes without investing a significant amount of time and effort due to the lack of an easy to use tool. If unintentional substantive changes are made in the rewrite process and centers are unaware of those changes, they will be out of compliance. It was also suggested that UNOS develop a streamlined review process to address any unintended substantive changes that may get through the review process to ensure that they will be quickly addressed.
 - The Committee suggested the development of a crosswalk of the policy rewrite and the evaluation plan.
 - TAC members will be assigned policies to review and provide comment on behalf of the full committee. Those proposed policies that have substantive changes will be reviewed on August 22nd full Committee Live Meeting.
- The Operations and Safety Committee's ABO Verification Work Group TAC representative updated the Committee on the following Work Group discussions.
 - The Work Group created a crosswalk between CMS and OPTN for ABO verification.
 - The group is working to define and identify "best practices" for when living donor ABO verification should occur.
 - The Work Group decided that deceased donation ABO verification should remain the OPOs responsibility.

The Committee discussed and continued to emphasize the importance of opposing any adoption of a new OPTN/UNOS policy to verify ABO in the donor operating room due to the requirement recently being removed from the CMS regulations on July 16, 2012. The Committee agreed that adding more ABO verification requirements is ineffective policy. The TAC representative will continue to voice this concern along with the development of a standardized ABO verification form during the ABO Verification Work Group calls.
- The Minority Affairs Committee's (MAC) requested a TAC representative to serve on the Patient Resource Initiative Subcommittee. This Subcommittee is developing an

educational resource designed to improve patient referral to kidney transplantation. Currently, the resource document is being reviewed by the Subcommittee and comments/suggestions are being compiled.

- A CMS/OPTN Crosswalk/Education Work Group was created to provide feedback on OPTN/UNOS educational efforts regarding policy and its impact on practice. The Work Group's first project will be to provide structural feedback on the CMS/OPTN Crosswalk.
- The TAC continues to have representatives on various OPTN/UNOS Committee Work Groups. Those Work Groups include: KPD Financial Subcommittee, ABO Verification, MAC Patient Resource Initiative, and Operations and Safety Committee's Vessel Policy. These TAC representatives participate in Live Meetings with these Work Groups to provide the transplant administrator perspective on proposals that may evolve from the Work Group's sponsoring committees. These representatives are also responsible for reporting any of these Work Group updates and activities on the TAC monthly Live Meetings and in person meetings.
- The Director of UNOS Instructional Innovations discussed how the TAC can assist the OPTN/UNOS in developing needed educational resources for the community.

Committee discussion:

- The Committee would like to complete the needs assessment survey that was distributed to transplant coordinators and procurement coordinators to provide an administrator's perspective on the educational needs within the transplant community.
- TAC educational requests:
 - Administrators would like to be able to receive a report on the course modules their staff has completed,
 - Provide annual competencies for transplant center staff as it pertains to policy,
 - Root cause analysis module,
 - Better education and data collection tool to maintain data (OPTN forms and definitions), and
 - Have the UNOS Primer available online for members that cannot attend in person.

| TRANSPLANT ADMINISTRATORS COMMITTEE | | MONTH | July |
|--|--|---------------|-----------|
| | | DAY | 19 |
| | | FORMAT | In person |
| NAME | COMMITTEE POSITION | | |
| Timothy Stevens RN, BSN, CCTC | Chair | | X |
| Nancy Metzler | Vice Chair | | X |
| Bette Hopkins-Senecal RN, BSN, MS, CCTC | Regional 1 Rep. | | X |
| Joseph Anton RN, MSN | Regional 2 Rep. | | |
| Leigh Ann Burgess RN, BSN, CCTC | Regional 3 Rep. | | X |
| James Pittman RN, MSN | Regional 4 Rep. | | X |
| Amy Peele RN | Regional 5 Rep. | | X |
| Kathy Jo Freeman RN, MSN | Regional 6 Rep. | | X |
| Sara O'Loughlin MHA | Regional 7 Rep. | | X |
| Katie Evers RN, BSN, MBA | Regional 8 Rep. | | X |
| Karen Berger | Regional 9 Rep. | | X |
| Laura Murdock-Stillion MHA | Regional 10 Rep. | | X |
| Robert Teaster RN, MBA, CPTC | Regional 11 Rep. | | X |
| Vikram Acharya BS, MPH | At Large | | |
| Grace Chang Esq. | At Large | | X |
| Beth Fetter RN, CPTC | At Large | | X |
| Gene E. Ridolfi BA, RN, MHA | At Large | | X |
| Richard Spong MD | At Large | | X |
| Angel Carroll MSW | Liaison | | X |
| Cherri Carwile | Assistant Liaison | | X |
| Jude Maghirang MS | UNOS Support Staff | | X |
| Dr. Ajay Israni | SRTR Liaison | | X |
| Erma Edmiston – On phone | UNOS Meeting Partners | | X |
| Cheryl Hall | UNOS Staff Support | | X |
| Chinyere Amaefule | Ex. Officio | | X |
| Leigh Kades –On phone | Presenter | | X |
| Angela Allen Ed. D | UNOS Director of Instructional Innovations | | X |
| Franki Chabalewski RN, MS | UNOS Assistant Director of Instructional Innovations | | X |