

**OPTN/UNOS TRANSPLANT ADMINISTRATORS COMMITTEE (TAC)
INTERIM REPORT**

August 31, 2011

Tim Stevens RN, BSN, CCTC – Chair

Nancy Metzler – Vice Chair

The following is a summary of the TAC OPTN deliberations that occurred via Live Meeting on August 31, 2011.

- The Committee received an update on the KPD pilot program. Some committee members continue to have concerns about the KPD financial model and how it's being addressed by the OPTN. There are still considerable concerns that reside with the transplant centers and the physicians regarding the reimbursement fee for KPD. There is a recommendation to include a broader representation of professional billing representatives on the KPD Financial Subcommittee. Current subcommittee efforts include evaluating a standardized business associate agreement in conjunction with UNOS General Counsel and other academic medical centers. The Committee will continue to have representatives on the KPD Financial Subcommittee and provide feedback related to transplant center operations and financial issues regarding the KPD Pilot Program. TAC representatives will continue to provide the full Committee with updates during the TAC monthly Live Meetings and in-person meetings.
- The Committee's DonorNet[®] Work Group worked in conjunction with the Transplant Coordinators Committee (TCC), Operations and Safety, and OPO Committees on developing DonorNet[®] educational materials. The focus of the Work Group was to examine the use of non-standardized abbreviations and the inadequate documentation of donor information in DonorNet[®]. The Work Group drafted a document that included over 500 abbreviations and requested feedback from the Operations and Safety, TCC, OPO Committees', AOPO, and NATCO on how to make the information in this document more user-friendly for the transplant community. All Work Group approved recommendations were incorporated into the document. The list of standardized abbreviations was also reviewed for plain language and approved by the UNOS Department of Evaluation and Quality and UNOS Director of Policy. The Recommendations to Standardize Abbreviations in DonorNet[®] document was finalized in May 2011 and disseminated to the transplant community through the DonorNet[®] help documentation, professional listservs, AOPO portal, NATCO, UNOS eNewsletter, the UNOS Update magazine, and will be distributed at the Fall OPTN/UNOS regional meetings. The Work Group will also consider developing other DonorNet[®] educational resources.
- The TAC has two representatives on the TCC Donor and Recipient Information Sharing Task Force. There have been two conference calls and an in person meeting held in Chicago on April 28, 2011. The goal of the Task Force is to develop guidelines regarding the standards for the sharing of donor and recipient information (i.e. type of work, parent, child, quality of life, etc) that should be provided to donor families and recipients, and the appropriate timeframe to share this information. Additionally, the group will identify why transplant hospitals prohibit the release of *non-identifiable information* based on the interpretations of related HIPAA regulations and how this affects the information shared. The TAC provided feedback to the Task Force on issues they should consider when developing guidelines/standards for this practice pertaining to the transplant administrator's role. The Task Force is in the process of developing donor and recipient information sharing guidelines. TAC representatives will continue to provide the full Committee with updates during the TAC monthly Live Meetings and in-person meetings.

- The Performance Analysis and Improvement Subcommittee (PAIS) of the Membership and Professional Standards Committee (MPSC) has been monitoring transplant programs who exceed 15 or more consecutive/28 or more cumulative days of wait list inactivity in a rolling 365 day cohort. In 2009, a joint work group of the Patient Affairs Committee and MPSC developed suggested language that transplant programs could use to notify candidates of periods of waitlist inactivation. The bylaw language that was approved was not specific in terms of requirements for these notices (i.e. who gets the notices, what is required to be in the notice); therefore, a focus group of MPSC members have been working on modifications to the existing bylaw.

At the recent PAIS meeting, the focus group modifications were presented to the Subcommittee. There was not much debate over the required elements for patient notifications; however, the group had difficulty deciding who should get the notifications when a portion of a program ceases performing transplants (e.g. Pediatrics/Adults in all-ages facility, Living Donor Kidney/Liver). The PAIS/MPSC requested that the focus group reconvene, with the addition of representatives from the Patient Affairs Committee and TAC. The TAC received a request for two representatives to serve on this focus group. These two representatives will participate in the focus group conference calls and provide the full Committee with updates on the monthly TAC Live Meetings.

- The TAC has representatives on various committee Work Groups. Those Work Groups include: KPD, KPD Financial Subcommittee, Policy Rewrite, Pancreas for Technical Reasons, the TCC Donor and Recipient Information Sharing Task Force and the Inactive Waiting List Reviews Focus Group. These TAC representatives participate in Live Meetings with these Work Groups to provide the transplant administrator perspective on proposals that evolve from the Work Group's sponsoring committees. These representatives are also responsible for reporting any Work Group updates and activities on the TAC monthly Live Meetings.

| TRANSPLANT ADMINISTRATORS COMMITTEE | MONTH | August |
|--|---------------------------|--------------|
| | DAY | 31 |
| | FORMAT | Live Meeting |
| NAME | COMMITTEE POSITION | |
| Timothy Stevens RN, BSN, CCTC | Chair | X |
| Nancy Metzler | Vice Chair | X |
| Sharon Mathews MS, RN, CPTC | Regional Rep. | X |
| Joseph Anton RN, MSN | Regional Rep. | |
| Leigh Ann Burgess RN, BSN, CCTC | Regional Rep. | X |
| Katherine Stark MHSA | Regional Rep. | X |
| Amy Peele RN | Regional Rep. | X |
| Pamela Hester RN, BSN, CCTC | Regional Rep. | X |
| Sara O'Loughlin MHA | Regional Rep. | X |
| Nancy Long RN, CCTC | Regional Rep. | X |
| Karen Berger | Regional Rep. | X |
| Robert Teaster RN, MBA, CPTC | Regional Rep. | X |
| Leroy Walker | At Large | |
| Vikram Acharya BS, MPH | At Large | X |
| Grace Chang Esq. | At Large | X |
| David Hefner | At Large | |
| Beth Fetter RN, CPTC | At Large | X |
| Richard Spong MD | At Large | X |
| Angel Carroll MSW | Liaison | X |
| Cherri Carwile | Assistant Liaison | X |
| Jude Maghirang MS | Support Staff | |

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|-----------------------------|-----------------------|---|
| Tabitha Leighton | SRTR Liaison | X |
| Jeff Schmid | UNOS Meeting Planners | X |
| Erma Edmiston | UNOS Meeting Planners | |
| Cheryl Hall | UNOS Staff Support | X |
| Chinyere Amaefule | Ex. Officio | X |
| Gene E. Ridolfi BA, RN, MHA | Ex. Officio | X |