QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS

General Information

1. Federal Agency and Organizational Element to Which Report is Submitted	2. Award Identification Number	3. DUNS Number
Department of Commerce, National Telecommunications and Information Administration	32-42-B10014	148299733

4. Recipient Organization

Las Vegas-Clark County Urban League 930 W. Owens Ave., Las Vegas, NV 89106

5. Current Reporting Period End Date (MM/DD/YYYY)	6. Is this the last Report of the Award Period?
03-31-2011	◯ Yes ⦿ No

7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.

7a. Typed or Printed Name and Title of Certifying Official	7c. Telephone (area code, number and extension)
Lavonne Lewis	(702) 636-3949 X118
	7d. Email Address
Chief Operating Officer	llewis@lvul.org

7b. Signature of Certifying Official	7e. Date Report Submitted (MM/DD/YYYY):
Submitted Electronically	05-31-2011

Project Indicators (This Quarter)

1. Please describe significant project accomplishments completed during this quarter (600 words or less).

Activities in Q1 included the filing of six new positions to support training and center operations, bringing the total staff hired for the year to 35. Activities in Q1 included the filling of 6 new positions. All 29 PCC's were opened and operational as outlined within the original grant. Curriculum and Training across PCC's offers over 100 pieces of uniform curriculum. The Development of Moodle Online courses is also underway. Outreach activities included multiple press engagements. A large emphasis was placed upon Hispanic Media outlets in print, radio and television, which led to expanded class offerings in Spanish. Social media networking development continues with Facebook, blogs, and Twitter. This past quarter produced the first class of PCC graduations for Microsoft Office Applications in Spanish. The graduates participated in an 8 week course covering all aspects of the Microsoft Office Suite. This event was covered by several media outlets as well. An outpouring of calls were generated by the press. Another priority focus was placed upon attaining volunteer support to help cover operations within the PCC's. In partnership with the Southern Nevada Regional Housing Authority, residents were given the opportunity to serve as site monitors at various PCC's to fulfill a portion of their Community Service Hours. Partner collaboration was also a primary focus in Q1. In partnership with the Metropolitan Police Department, new Crime Prevention Workshops are being developed for training at several of the PCC's. In partnership. The Nevada PCC's also partnered with the State of Nevada Department of Employment, Training and Rehabilitation (DETR) to serve as a resource site for the states primary employment registration and job search database, Nevada Job Connect. All PCC Trainers participated in a training session on how to help Nevada's unemployed register for DETR and to search for jobs. Accomplishments this quarter were also made possible with the Clark County School District PTA. All PCC workstations for next quarter will have primary links to parent and student support services within the Clark County School District. Q1 also greatly improved the number of Weekend sites operation hours, bringing the total sites to nine.

2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	**Overall Project**	29	No variance
2.b.	**Equipment / Supply Purchases**	-	Progress reported in Question 4 below
2.c.	**Public Computer Centers Established**	-	Progress reported in Question 4 below
2.d.	**Public Computer Centers Improved**	-	Progress reported in Question 4 below
2.e.	**New Workstations Installed**	-	Progress reported in Question 4 below
2.f.	**Existing Workstations Upgraded**	-	Progress reported in Question 4 below
2.g.	**Outreach Activities**	-	Progress reported in Question 4 below
2.h.	**Training Programs**	-	Progress reported in Question 4 below
2.i.	**Other (please specify):**	-	Progress reported in Question 4 below

3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No significant challenges or issues were experienced during the reporting period which would have obstructed the project milestones.

4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported underlined cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	**New workstations installed and available to the public**	216	N/A

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.b.	Average users per week (NOT cumulative)	3,631	Although just short of the baseline expectation of 4000, the Las Vegas Clark County Urban League BTOP PCC team continues to work hard to to meet expectations. Shortages in this goal are due to the need for more staffing at various PCC's. With the inclusion of volunteers, site monitors and partner collaboration from the Southern Nevada Regional Housing Authority, we are sure to bridge this gap in coverage moving forward.
4.c.	Number of PCCs with upgraded broadband connectivity	29	Our broadband service provider installed upgraded (50 MB download/5MB upload) Internet access service at all of our centers.
4.d.	Number of PCCs with new broadband wireless connectivity	29	Our Standard deployment provides tri-based (b,g and n) wireless access to the public, for distances up to 1200 feet or at a maximum rate of 300 Mbps at 40 Mhz.
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	641	N/A

5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Computers	1	2,403	2,403
Introduction to the Internet	1	669	669
Keyboarding	1	819	819
Introduccion a Computadoras	2	1,333	2,666
MS Word en espanol	2	128	256
Introduction a la Internet	1	18	18
Skype en espanol	2	25	50
Introduction to Word	1	718	718
Email	1	5	5
Introduction to Excel	2	1,130	2,260
Facebook	1	45	45
Introduction to Access	1	229	229
Introduction to PowerPoint	1	207	207
Introduction to Publisher	1	5	5
Nevada Job Connect	2	38	
Goals	1	20	20
Ask the Pro - Open Lab	1	18,428	18,428
Resume Building	1	26	26

Drop Box	1	9	9
Ebay	1	8	8
Gmail	1	8	8
Interview Preparation	2	29	58
Word Intermediate	2	271	542
Windows 7	1	21	21
Laptop Basics	2	33	66
Excel Advanced	2	69	138
Introduccion Excel Spanish	2	568	1,136

Add Training Program   Remove Training Program

Project Indicators (Next Quarter)

1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).

In this next quarter, we plan to be on track to meet our baseline goal of 5000 plus average users per week. Our plans are to collaborate and expand our existing partnerships to achieve a larger presence in the communities in which we serve. Outreach activities are scheduled for the quarter to attend local job fairs with local media. Additional goals to be achieved are increased hours of operations for weekday and weekend operations. We plan to fully utilize volunteer our network. We will expand outreach activities to include open houses, broadcast public service announcements, enhance our website with links to social networking, and work with partners on health education seminars to be held at the PCC's. In this next quarter, we will also refresh all 216 desktops with an upgraded image with links that support parent, educational, governmental and community affairs.

2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	39	N/A
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).

No significant challenges or issues are expected during the next reporting period which would obstruct the project milestones.

Public Computer Center Budget Execution Details

Activity Based Expenditures (Public Computer Centers)

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Cost Classification	Budget for Entire Project			Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	$2,973,630	$0	$2,973,630	$779,949	$0	$779,949	$1,107,950	$0	$1,107,950
b. Fringe Benefits	$728,540	$0	$728,540	$91,281	$0	$91,281	$145,000	$0	$145,000
c. Travel	$39,769	$0	$39,769	$5,962	$0	$5,962	$7,500	$0	$7,500
d. Equipment	$225,454	$0	$225,454	$242,900	$0	$242,900	$242,900	$0	$242,900
e. Supplies	$172,530	$19,800	$192,330	$30,599	$0	$30,599	$42,000	$0	$42,000
f. Contractual	$166,750	$0	$166,750	$10,836	$0	$10,836	$16,000	$0	$16,000
g. Construction		$0	$0	$0	$0	$0	$0	$0	$0
h. Other	$374,290	$2,216,260	$2,590,550	$982,021	$792,199	$189,822	$1,150,639	$950,639	$200,000
i. Total Direct Charges (sum of a through h)	$4,680,963	$2,236,060	$6,917,023	$2,143,548	$792,199	$1,351,349	$2,711,989	$950,639	$1,761,350
j. Indirect Charges	$0	$0	$0	$0	$0	$0	$0	$0	$0
k. TOTALS (sum of i and j)	$4,680,963	$2,236,060	$6,917,023	$2,143,548	$792,199	$1,351,349	$2,711,989	$950,639	$1,761,350

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: $0	b. Program Income to Date: $16