

**QUARTERLY PERFORMANCE PROGRESS REPORT FOR PUBLIC COMPUTER CENTERS**

**General Information**

<b>1. Federal Agency and Organizational Element to Which Report is Submitted</b>  Department of Commerce, National Telecommunications and Information Administration	<b>2. Award Identification Number</b>  32-42-B10014	<b>3. DUNS Number</b>  148299733
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**4. Recipient Organization**  
  
 Las Vegas-Clark County Urban League 930 W. Owens Ave., Las Vegas, NV 89106

<b>5. Current Reporting Period End Date (MM/DD/YYYY)</b>  03-31-2012	<b>6. Is this the last Report of the Award Period?</b>  <p style="text-align: right;"><input type="radio"/> Yes    <input checked="" type="radio"/> No</p>
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**7. Certification: I certify to the best of my knowledge and belief that this report is correct and complete for performance of activities for the purposes set forth in the award documents.**

<b>7a. Typed or Printed Name and Title of Certifying Official</b>  Lavonne Lewis  Chief Operating Officer	<b>7c. Telephone (area code, number and extension)</b>  (702) 636-3949 X118
	<b>7d. Email Address</b>  llewis@lvul.org

<b>7b. Signature of Certifying Official</b>  Submitted Electronically	<b>7e. Date Report Submitted (MM/DD/YYYY):</b>  05-18-2012
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**Project Indicators (This Quarter)**

**1. Please describe significant project accomplishments completed during this quarter (600 words or less).**  
Public Computer Centers were open and operational. User logins exceeded 67,000. Additional activities included outreach to the Clark County School District, the Southern Nevada Health District, the Nevada Division of Welfare and Social Services, the Social Security Administration, the Metropolitan Police Department, and Vegas PBS. A logic model and learning tracks were developed. Focus group meetings were conducted with program participants. A participant survey was conducted with over 550 responses. Volunteer recruitment efforts continued. Efforts to develop partnerships with the private sector continued. Sustainability meetings were conducted.

**2. Please provide the percent complete for the following key milestones in your project. Write "0" in the Percent Complete column and "N/A" in the Narrative column if your project does not include this activity. If you provided additional milestones in your baseline report, please insert them at the bottom of the table. Figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative description if the percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Percent Complete	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
2.a.	Overall Project	70	Staff turnover resulted in lower than anticipated expenditures during the quarter, however personnel costs will increase during the second quarter.
2.b.	Equipment / Supply Purchases	-	Progress reported in Question 4 below
2.c.	Public Computer Centers Established	-	Progress reported in Question 4 below
2.d.	Public Computer Centers Improved	-	Progress reported in Question 4 below
2.e.	New Workstations Installed	-	Progress reported in Question 4 below
2.f.	Existing Workstations Upgraded	-	Progress reported in Question 4 below
2.g.	Outreach Activities	-	Progress reported in Question 4 below
2.h.	Training Programs	-	Progress reported in Question 4 below
2.i.	Other (please specify):	-	Progress reported in Question 4 below

**3. Please describe any challenges or issues faced during this past quarter in achieving planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**  
No significant challenges or issues.

**4. Please provide actual total numbers to date or typical averages for the following key indicators, as specified in the question. Write "0" in the Total column and "N/A" in the Narrative column if your project does not include this activity. Unless otherwise indicated below, figures should be reported cumulatively from award inception to the end of the most recent reporting quarter. Please provide a narrative explanation if the total is different from the target provided in your baseline plan (300 words or less).**

	Indicator	Total	Narrative (describe your reasons for any variance from the baseline plan or any other relevant information)
4.a.	New workstations installed and available to the public	236	n/a
4.b.	Average users per week (NOT cumulative)	5,174	n/a
4.c.	Number of PCCs with upgraded broadband connectivity	30	n/a
4.d.	Number of PCCs with new broadband wireless connectivity	30	n/a
4.e.	Number of additional hours per week existing and new PCCs are open to the public as a result of BTOP funds	617	n/a

**5. Training Programs. In the chart below, please describe the training programs provided at each of your BTOP-funded PCCs.**

Name of Training Program	Length of Program (per hour basis)	Number of Participants per Program	Number of Training Hours per Program
Introduction to Computers	2	754	1,508
Introduction to the Internet	2	436	872
Keyboarding	1	174	174
Introduccion a Computadoras	2	996	1,992
Introduccion a la Internet	2	530	1,060
Microsoft Word en Espanol	2	331	662
Introduction to Microsoft Word	2	827	1,654
Windows 7	1	384	384
Introduction to Microsoft Excel	2	484	968
Facebook	1	0	0
Introduction to Microsoft Access	2	0	0
Introduction to MS Powerpoint	2	301	602
Introduction to MS Publisher	1	0	0
Resume Building	2	27	54
Dropbox	1	0	0
eBay	1	0	0
Gmail	2	225	450
Interview Preparation	2	0	0
Intermediate Microsoft Word	2	176	352
Laptop Basics	2	13	26
Advanced Microsoft Excel	2	156	312
Introduccion a Excel en Espanol	2	256	512
Craigslist	2	2	4
Digital Photography	2	2	4
Google Forms	1	5	5
Online Job Search	2	100	200
Citizenship	8	133	1,064
ESL	2	120	240

RECIPIENT NAME:Las Vegas-Clark County Urban League

AWARD NUMBER: 32-42-B10014

DATE: 05/18/2012

OMB CONTROL NUMBER: 0660-0037

EXPIRATION DATE: 12/31/2013

Add Training Program

Remove Training Program

**Project Indicators (Next Quarter)**

**1. Please describe significant project accomplishments planned for completion during the next quarter (600 words or less).**  
 Scheduling will be adjusted to increase evening and Saturday operations. Efforts to recruit volunteers will continue. More outreach collaterals will be distributed at and around Housing Authority computer centers. Efforts to attract and engage senior citizens will continue. Efforts to attain sustainability will continue with existing partners and collaborators, plus additional resources. Collaboration will continue with the Clark County School District, the Nevada Division of Welfare and Social Services, the Social Security Administration, Las Vegas Metro Police, and Vegas PBS. Evaluation efforts will continue. including theory of change, logic model, focus groups, and surveys (English and Spanish). Documentation of positive outcomes will continue. Microsoft Office Specialist certification will commence. Computer Center Monitors will offer online training resources to participants. "Learn to type" resources will be available. Additional staff will be trained to edit and update our website.

**2. Please provide the percent complete anticipated for the following key milestones in your project as of the end of the next quarter. Write "0" in the second column if your project does not include this activity. Figures should be reported cumulatively from award inception to the end of the next reporting quarter. Please provide a narrative description if the planned percent complete is different from the target provided in your baseline plan (300 words or less).**

	Milestone	Planned Percent Complete	Narrative (describe reasons for any variance from baseline plan or any relevant information)
2.a.	Overall Project	70	
2.b.	Equipment / Supply Purchases	-	Milestone Data Not Required
2.c.	Public Computer Centers Established	-	Milestone Data Not Required
2.d.	Public Computer Centers Improved	-	Milestone Data Not Required
2.e.	New Workstations Installed	-	Milestone Data Not Required
2.f.	Existing Workstations Upgraded	-	Milestone Data Not Required
2.g.	Outreach Activities	-	Milestone Data Not Required
2.h.	Training Programs	-	Milestone Data Not Required
2.i.	Other (please specify):	-	Milestone Data Not Required

**3. Please describe any challenges or issues anticipated during the next quarter that may impact planned progress against the project milestones listed above. In particular, please identify any areas or issues where technical assistance from the BTOP program may be useful (600 words or less).**

We do not anticipate any challenges or issues during the next quarter.

**Public Computer Center Budget Execution Details**

**Activity Based Expenditures (Public Computer Centers)**

1. Please provide details below on your total budget, cumulative actual expenditures (for the period ending the current quarter), and cumulative anticipated expenditures (for the period ending next quarter) for each line item, including detailed disbursements of both matching funds and federal funds from project inception through end of this quarter (actual) or next quarter (anticipated). Actual and anticipated figures should be reported cumulatively from award inception to the end of the applicable reporting quarter.

Budget for Entire Project				Actuals from Project Inception through End of Current Reporting Period			Anticipated Actuals from Project Inception through End of Next Reporting Period		
Cost Classification	Total Cost (plan)	Matching Funds (plan)	Federal Funds (plan)	Total Cost	Matching Funds	Federal Funds	Total Costs	Matching Funds	Federal Funds
a. Personnel	\$2,973,630	\$0	\$2,973,630	\$2,117,493	\$0	\$2,117,493	\$2,490,000	\$0	\$2,490,000
b. Fringe Benefits	\$728,540	\$0	\$728,540	\$356,576	\$0	\$356,576		\$0	\$400,000
c. Travel	\$39,769	\$0	\$39,769	\$22,369	\$0	\$22,369	\$25,000	\$0	\$25,000
d. Equipment	\$225,454	\$0	\$225,454	\$257,409	\$0	\$257,409	\$257,409	\$0	\$257,409
e. Supplies	\$192,330	\$19,800	\$172,530	\$79,586	\$0	\$79,586	\$140,000	\$0	\$140,000
f. Contractual	\$166,750	\$0	\$166,750	\$45,497	\$0	\$45,497	\$53,500	\$0	\$53,500
g. Construction	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
h. Other	\$2,590,550	\$2,216,260	\$374,290	\$392,961	\$1,578,396	\$392,961	\$400,000	\$1,775,696	\$400,000
i. Total Direct Charges (sum of a through h)	\$6,917,023	\$2,236,060	\$4,680,963	\$3,271,891	\$1,578,396	\$3,271,891	\$3,365,909	\$1,775,696	\$3,765,909
j. Indirect Charges									
k. TOTALS (sum of i and j)	\$6,917,023	\$2,236,060	\$4,680,963	\$3,271,891	\$1,578,396	\$3,271,891	\$3,365,909	\$1,775,696	\$3,765,909

2. Program Income: Please provide the program income you listed in your application budget and actuals to date through the end of the reporting period.

a. Application Budget Program Income: \$0	b. Program Income to Date: \$16
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