



PALACE CHASE CHECKLIST

The Air Force Reserve In-Service Recruiter will require the following items:

_____ Application (AF 1288), please type or print neatly. Remember to sign and date it. If you are unsure of any entries, leave blank.

_____ Palace Chase Statement of Understanding/Contract (AF 2631)

_____ You and Your Recruiter will fill out the application for Palace Chase together

_____ Officers need to request the Reserve Oath (if applicable) on the AF 780 (Officer Separations Actions).

_____ Hand carry medical records to our initial appointment. If unable to hand carry, please provide the required documents as listed below. Your medical records section can assist you in locating and copying these documents.

1. Copy of most recent AF 1042 (aircrew only)
2. Copy of most recent Physical Health Assessment (PHA) to include SF 600 and AF 422.
3. DD 2697 (Report of Medical Assessment)

_____ Results for most recent Fit Test

_____ Resume for Officers and SNCO (all others optional)

_____ EPR's/OPR's last five (front and back)

TSgt Chris Mills
DSN: 453-4010 COMM: (701) 723-4010
FAX DSN: 453-4265
Chris.mills@minot.af.mil

