Instructions to submit additional data with ACCS payments

1. Submit the payment through the ACCS, at www.pay.gov

(ACCS user guide can be found  at http://www.dod.mil/dfas/contractorpay/mocasdatasharinginitiativemdsi.html
Look for ACCS User guide 1485 kb)

2. Scan payment confirmation and the back-up documents into your computer

3. E-mail these documents to cco-eft-collections@dfas.mil

(If the document contains more than 5 pages, you may fax these documents to 614-693-2597, but you should know that generally speaking e-mail is a better way to submit information than fax .


   4. In the e-mail reference the pay.gov tracking id which becomes the check number field in our database.

   5.  In the attached sheet, the reference number is 12000958215

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Address  https://qa.pay.gov/paygov/payments/authorizeACHPayment.html  Go  Links

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## Online Payment

**Online Payment**

**Step 3: Confirm Payment**                                    1 | 2 | **3**

Thank you.
Your transaction has been successfully completed.
It is recommended you **print a copy** for your records.

Print this window.

**Pay.gov Tracking Information**

          Application Name: MOCAS Collections
         Pay.gov Tracking ID: 3FO9QJO6
         Agency Tracking ID: 120000958215
Transaction Date and Time: 08/18/2006 09:42 EDT

**Payment Summary**

Account Holder Name: ACME WEST
     Payment Amount: $150.00
          Account Type: Business Checking          **Payment Date:** 08/21/2006
      Routing Number: 043000261
     Account Number: *9999

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