



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON SCHWEINFURT
UNIT 25850, BOX 10
APO AE 09033

IMEU-SWF-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum # 3-20, Snow and Ice Removal within the US Army Garrison Schweinfurt

1. REFERENCES:

- a. AR 420-1, Army Facilities Management, 12 February 2008.
- b. TM 5-624, Maintenance and Repair of Surfaced Areas, 27 October 1995.
- c. TM 5-627, Maintenance of Trackage, 01 January 1980.
- d. StRSV (City Rule) Cleaning and Safety of Streets/Walkways of Schweinfurt, 17 Dec 91.

2. PURPOSE: To establish responsibilities and procedures for snow and ice control and removal within the US Army Garrison Schweinfurt.

3. APPLICABILITY: These procedures apply to all assigned personnel and tenant organizations in the USAG Schweinfurt.

4. Alert Plan:

a. The Directorate of Emergency Services will monitor the conditions of the roads and will call the Installation Operations Center (354-6708) when snow begins to accumulate or when freezing occurs.

b. During duty hours, the Installation Operations Center will call the DPW Operations and Maintenance (O&M) Division (354-6451) to implement snow and ice removal.

c. After duty hours, the Installation Operations Center will call the DPW duty officer of the requirement to begin snow & ice removal operations, duty cell phone no. 0162-270-9755. The DPW on-call duty officer will notify the on-call DPW Roads and Grounds Maintenance personnel to begin snow and ice removal on their assigned areas.

This policy memorandum supersedes policy memorandum # 3-20, dated 18 September 2007, and remains in effect until rescinded or superseded.

IMEU-SWF-ZA

SUBJECT: Policy Memorandum #3-20, Snow and Ice Removal within the US Army Garrison Schweinfurt

5. RESPONSIBILITIES:

a. Residents:

(1) Obtain snow removal hand tools, sand, and gravel from the Self Help Issue Point, Schweinfurt, DPW Compound, Bldg. 252, DSN 354-6853.

(2) Keep sidewalks and stairs free of snow and ice and as slip resistant as possible. Remove snow and use sand to improve traction. The uses of salt, ashes or other corrosive materials are not authorized.

b. Directorate of Public Works (DPW):

(1) Develop, coordinate and execute this Snow and Ice Removal Plan.

(2) Execute and supervise snow removal and ice control operations by priority for the areas listed below:

PRIORITY I: Schweinfurt

Vehicle 1

MP Station

Ledward Barracks, Entrances and Exits

Ross Street, Hayes Street, Gibson Road, Marne Avenue, Murray Avenue, Roadway in Front of PX Bldg.,

Kessler Field, Yorktown Drive, King Mountain Road, Bunker Hill Road, Brandywine Road

Vehicle 2

DPW

Askren Manor, Entrances and Exits

Oak Street, Maple Street, Jackson Street, Cedar Street, Lee Street
Access Road from Werrn Brigde to East Gate, Conn Barracks

Conn Barracks, Entrances and Exits

Patton Drive, Harmon Boulevard, Churchill Road

Ring Road

Railroad Depot, access road to former TAC Site

IMEU-SWF-ZA

SUBJECT: Policy Memorandum #3-20, Snow and Ice Removal within the US Army Garrison Schweinfurt

PRIORITY II: Schweinfurt

Vehicle 1

All other roads on Ledward Barracks
All other roads at Askren Manor
Warehouse in Oberwerrn

Vehicle 2

All other roads on Conn Barracks, including the Bradley Complex

PRIORITY III: Schweinfurt

Taxiway and Airfield
Track Parks (upon request)
Tank Road (Heeresstrasse) from Ledward West Gate up to Dittelbrunn (upon request)
Range Dittelbrunn, Camp Robertson, basic load site in Pfaendhausen (upon request)

c. Directorate of Emergency Services (DES):

- (1) Monitor road conditions using on-duty patrols.
- (2) Notify the IOC when road conditions require execution of this snow and ice removal plan.

d. Installation Operations Center (IOC):

- (1) Maintain liaison with the Military Police for road conditions within the USAG Schweinfurt.
- (2) Notify the DPW to initiate the Snow and Ice Removal Plan (see par 4).

e. Tenant Organizations and Units:

- (1) Responsible organizations must keep the sidewalks and stairs in the area of the Bradley Club, Kessler Field Gymnasium/Bowling Center, and the Dispensary as clean and slip resistant as possible during business hours.
- (2) Unit commanders and directors of agencies must ensure execution of snow removal and ice control in the priorities listed below:

IMEU-SWF-ZA

SUBJECT: Policy Memorandum #3-20, Snow and Ice Removal within the US Army Garrison Schweinfurt

PRIORITY I:

Sidewalks and stairs in unit areas

PRIORITY II:

Hardstands and track parks
Areas in front of maintenance shops
Driveways to buildings
All other parking areas

f. Building Coordinators and Building Occupants in Residential Areas:

(1) Perform snow removal and ice control on sidewalks and stairs surrounding the buildings from 0700 hours each day.

(2) In accordance with German law, perform snow removal and ice control in their areas from 0700 hours each day.

(3) Ensure that snow removal tools and sand are available for use by building occupants.

6. The point of contact for this policy is DPW, Chief O&M Division, at DSN 354-6865 or Mr. Morber at DSN 354-6451

Encl
Emergency Sand Box Locations

EVERETT S. P. SPAIN
LTC, EN
Commanding

DISTRIBUTION:

A