

<b>Community College of Allegheny County</b>
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**CREDIT COURSE SYLLABUS**

**COURSE NUMBER: HLS 205**

**COURSE TITLE: Introduction to Homeland Security Grant Writing and Grants Management**

**CREDITS: 3**

**HOURS: Lecture: 3 Lab: Clinical: Studio: Practicum:**

**PREREQUISITES: None**

**COREQUISITES: None**

**CATALOG COURSE DESCRIPTION:**

This course will focus on the development and implementation of a Homeland Security Grants Program. Students will learn of the wide array of funding sources, filing deadlines and of the wide variety of formats that may be required when seeking health and safety, critical infrastructure protection and public safety grants. Specific Pennsylvania Emergency Management Agency (PEMA), Federal Emergency Management Agency (FEMA) and Department of Homeland Security (DHS) related guidelines will be reviewed and studied. Website links will be explored and information will be provided to identify grant sources appropriate for the agency needs. The student will draft at least one grant proposal for evaluation. The need for careful management, accountability and quality control of grants received will be re-enforced and a review of audit and best practice methodology will be reviewed.

**LEARNING OUTCOMES:**

Upon successful completion of the course, the student will:

1. Identify homeland security grant programs.
2. Develop a formal homeland security grant proposal.
3. Identify funding of grant sources.
4. Describe the processes that will take place during the grant proposal lifespan.

**LISTED TOPICS:**

1. Planning and evaluating grant writing
2. Grant proposals
3. Evaluation plans
4. Data collection
5. Data analysis and reporting
6. Model programs and evaluations
7. Pitfalls that could adversely affect a successful grant program

**REFERENCE, RESOURCE, OR LEARNING MATERIAL TO BE USED BY STUDENT:**  
**Required Text(s): A contemporary text in the field.**

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Approved by the President on: Dr. Alex Johnson 05/19/10

Start Year/Term: Fall 2010