

III CORPS & FORT HOOD TROOP SCHOOL ENROLLMENT APPLICATION

For use of this form, see FH REG 350-7; the proponent agency is DPTMS

PRIVACY ACT STATEMENT

AUTHORITY: Title 5 USC Section 301; Title 5 USC Section 552a; Privacy Act of 1974; AR 340-21
PRINCIPAL USE: To request enrollment into III Corps and Fort Hood Troop School courses.
ROUTINE USES: Maintain documented requests into III Corps and Fort Hood Troop School courses; place Soldiers in Troop School class Enrollment Rosters; enroll Soldiers in the Digital Training Management System (DTMS).
DISCLOSURE: Disclosure is voluntary. However, failure to provide the information may result in delay or error in processing, or may result in incorrect identification in DTMS.

1. Request for a <input checked="" type="checkbox"/> <i>Block as appropriate</i> PRIMARY <input type="checkbox"/> ALTERNATE seat as indicated below: a. STUDENT DATA:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="4">STUDENT STATUS: Military - Permanent Duty Assigned to Fort Hood?</td> <td><input type="checkbox"/> YES</td> <td><input type="checkbox"/> NO</td> </tr> <tr> <td><input type="checkbox"/> ARMY</td> <td><input type="checkbox"/> USAF</td> <td colspan="4"><input type="checkbox"/> ASSIGNED TO FT HOOD</td> </tr> <tr> <td><input type="checkbox"/> ARNG</td> <td><input type="checkbox"/> USMC</td> <td colspan="4"><input type="checkbox"/> TDY (NOT ASSIGN TO FT HOOD FOR MOBILIZATION)</td> </tr> <tr> <td><input type="checkbox"/> USAR</td> <td><input type="checkbox"/> USN</td> <td colspan="4"><input type="checkbox"/> ATTACH TO FT HOOD FOR MOBILIZATION</td> </tr> <tr> <td colspan="2"><input type="checkbox"/> CIV - GOVT EMPLOYEE</td> <td colspan="2"><input type="checkbox"/> CTR - CONTRACTOR</td> <td><input type="checkbox"/> FT HOOD</td> <td><input type="checkbox"/> TDY</td> </tr> </table>	STUDENT STATUS: Military - Permanent Duty Assigned to Fort Hood?				<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> ARMY	<input type="checkbox"/> USAF	<input type="checkbox"/> ASSIGNED TO FT HOOD				<input type="checkbox"/> ARNG	<input type="checkbox"/> USMC	<input type="checkbox"/> TDY (NOT ASSIGN TO FT HOOD FOR MOBILIZATION)				<input type="checkbox"/> USAR	<input type="checkbox"/> USN	<input type="checkbox"/> ATTACH TO FT HOOD FOR MOBILIZATION				<input type="checkbox"/> CIV - GOVT EMPLOYEE		<input type="checkbox"/> CTR - CONTRACTOR		<input type="checkbox"/> FT HOOD	<input type="checkbox"/> TDY
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RANK	LAST NAME	FIRST NAME	UNIT	BDE / MSC
SSN	PMOS	DMOS	DUTY POSITION	ETS
GT SCORE				

b. COURSE DATA:

COURSE NUMBER & FY	COURSE TITLE
COURSE START DATE (DD MMM YY)	COURSE END DATE (DD MMM YY)
COURSE HOURS	

BLDG NO:	ROOM NO:
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LOCATION

c. AKO USER NAME REQUIRED FOR THE FOLLOWING:
AMMO-62, LDRS DTMS-OV, CCFSPCC AND XO-S3 COURSES

@US.ARMY.MIL

d. MOS 68W only: Are you currently on probation or do you have any open law violations? YES NO

2. COMMANDER / FIRST SERGEANT VERIFICATION:

a. The Soldier was counseled on the reporting time and location and will report at the prescribed time with any required equipment. The Soldier remains assigned to this unit.

b. The Soldier is exempt from all unit duties, details and appointments for the entire period of the course. Changes or absence in attendance are made for emergency reasons only.

c. As an ALTERNATE, the Soldier was informed he/she must report for the class and that he/she may be placed in a primary seat should a primary applicant not attend the course. Failure to report as an ALTERNATE will result as a reportable No-Show status.

d. Soldier personal data is verified and the Soldier meets all prerequisites for the course or Commander grants a waiver for:
 (√ Block as appropriate) N/A RANK TIS MOS DUTY POSITION

e. CDR or 1SG Name: _____ CDR or 1SG PHONE: _____

3. SCHOOLS NCO CHAIN OF FORWARDING:

<i>E-MAIL</i>		<i>UNIT LEVEL</i>	<i>RANK / LAST NAME</i>	<i>PHONE</i>
<i>DATE (DD MMM YY)</i>	<i>DISTRIBUTION</i>			
	FROM	CO/ TRP/ BTRY SCHOOLS NCO		
	THRU	BN/ SQDN SCHOOLS NCO		
	THRU	BDE/ REGT SCHOOLS NCO		
	THRU	MSC (AS REQUIRED)		
	TO	TROOP SCHOOL OPERATIONS		254-287-1771