



Helpful Travel Information

Visa Information

Important: If you are participating in an experiment or expect to be reimbursed by ORNL you **MUST** enter the U.S. under a **BUSINESS-TYPE VISA**. *Tourists cannot conduct business or receive money at ORNL.*

Individuals arriving in the U.S. under the Visa Waiver Program must verify before leaving the port of entry that they have received the visa waiver-business (VW-B) stamp and not the visa waiver-tourist (VW-T) stamp.

The U. S. Department of State provides information on traveling to the United States ([State Dept \(http://travel.state.gov/\)](http://travel.state.gov/)). In some cases it may take several months to receive a Visa. Please refer to the following site for additional information and expected wait times. ([Visa Wait Times - \(http://travel.state.gov/visa/temp/wait/tempvisitors_wait.php\)](http://travel.state.gov/visa/temp/wait/tempvisitors_wait.php)).

The Visa Waiver Program requires a visitor to have a machine readable passport, otherwise, you cannot travel under VWP and you must obtain a visa in your valid (non readable) passport for entry into the United States. The following link provides a list of the countries currently eligible for the Visa Waiver Program ([VWP -\(http://travel.state.gov/visa/temp/without/without_1990.html\)](http://travel.state.gov/visa/temp/without/without_1990.html)).

ESTA Requirement: [ESTA \(Electronic System for Travel Authorization\)](#) is an online application system to pre-screen travelers before they are allowed to board an airplane or ship bound for the United States. Starting January 12, 2009, any person entering the United States under the Visa Waiver Program is required to hold an approved ESTA Travel Authorization. Due to heightened security regulations, the same visitors must apply for a Travel Authorization in advance.

What You **MUST** Bring

A User Entry Pass - is provided to approved users who have scheduled visits and have completed their Site Access Training. You can print your User Entry Pass from your personalized User Portal Page. Approximately 7 days before your scheduled visit, you will receive an email from ORNL with an attached User Entry Pass, which you should print and bring with you. The Pass is beneficial for expediting your entry through security onto the ORNL site and for assistance at the Visitor Center.

** If you are unable to print your User Entry Pass or forget to bring it, you can still access the ORNL site after the security staff confirms your approval for access.*



Photo Identification - U.S. citizens must bring **photo identification** that has

been issued by the federal government, such as a passport, or by your state government, such as a current driver's license or a photo-identification card issued to non-drivers by a state's motor vehicles department.















A student photo identification card is also acceptable.

Non-US citizens must bring their **valid original passport** and **Visa**, including I-20 document, if applicable.



Flight Information and Transportation from the Airport:

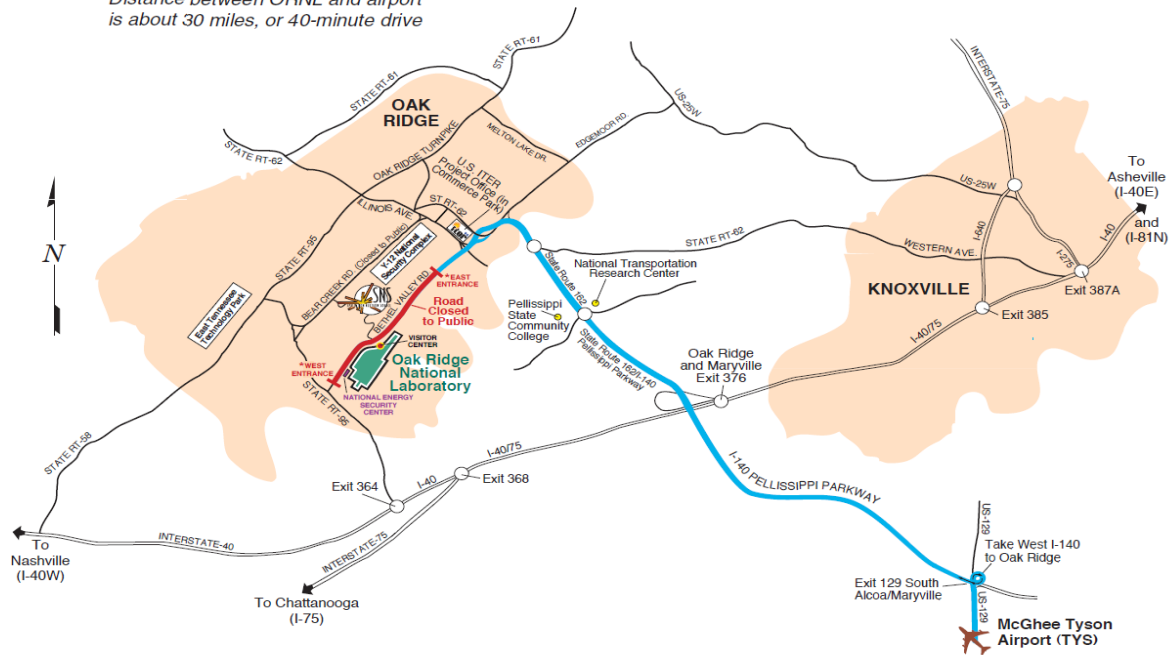
The local airport is McGhee Tyson. Through their website, at <http://www.tys.org/> you can track your flight. Helpful Airline numbers:

	1-800-247-8726	Taxi Services	A-1/Cloud 9: 865-414-4371	International: 865-607-8732
	1-702-505-8888		A-plus /AAA Ground: 865-970-0016	Odyssey: 865-577-6767
	1-800-433-7300		A&B Ground: 865-389-0312	Overland: 865-970-4545
	1-800-221-1212 or Lost luggage: 1-800-325-8224		Benchmark: 865-310-7047	Tennessee: 865-984-8555
	1-800-432-1359		Connections: 1-800-taxicab	United: 865-437-7375
	1-800-525-0280 or 1-800-864-8331		Gold Cab: 865-919-0001	
	1-800-428-4322			
			865-342-3210 or 1-800-327-9633	
			865-342-3220 or 1-800-331-1212	
			865-342-3225 or 1-800-527-0700	
			865-342-1650 or 1-800-rent-a-car	
			865-342-3232 or 1-800-654-3131	
			865-342-3240 or 1-800-227-7368	
			865-342-3250 or 1-800-367-2277	

Driving Directions to Oak Ridge National Lab from the Airport

Exit the airport, taking US 129 North toward Knoxville. Proceed three miles, then exit onto I-140 to Oak Ridge. Continue on I-140 approximately 11.5 miles, straight (left lane) onto Pellissippi Parkway (TN 162 North). Continue straight on TN 162 across the bridge. Merge to the right-lane exit for Bethel Valley Road, proceed straight past the traffic light to the ORNL east vehicle entrance. Once you are verified, continue about 5 miles on Bethel Valley Road. After the 2nd traffic light, enter the traffic circle, or roundabout, and go 3/4ths of the way around to enter the Visitor Center parking lot. The Visitor Center is the glass section of the ORNL Conference Center.

Distance between ORNL and airport is about 30 miles, or 40-minute drive



Entering ORNL



- As you approach the security guard portals, you must observe the signs regarding speed limits and visitor directions.
 - You must stop at the security portal and provide the guard with your User Entry Pass and photo identification. The security staff will scan the User Entry Pass barcode and verify your identity.
 - *If you do not have your User Entry Pass, the guard will use your Photo Identification to confirm your approval for access.*
- You will be instructed to proceed to the Visitors Center (Monday – Friday, 7:00 am – 5:00 pm) or to the Laboratory Shift Superintendent (LSS) office, if after hours or on weekends.

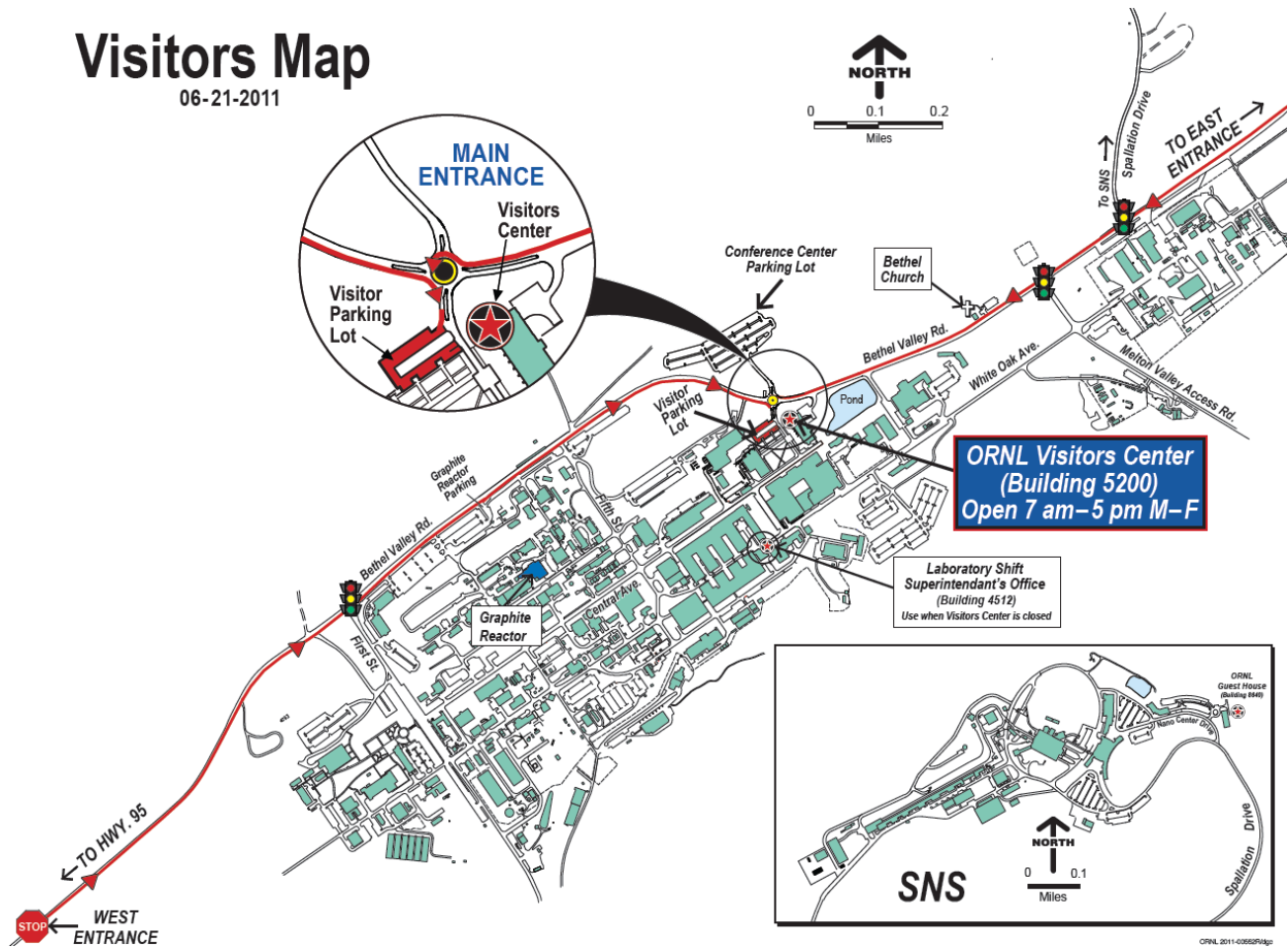


- Once you have arrived at ORNL, the campus speed limit is 25 mph, unless otherwise posted. These speed limits are strictly enforced for the safety of staff members and visitors. Please observe the speed limits as you drive at ORNL. Seat belt usage in vehicles on the ORNL campus is mandatory.
 - The staff at the Visitors Center will assist with badging and other services and information you may need.

Map of Visitors Center

Visitors Map

06-21-2011



User Facility Contacts

User Facility	Name	Phone	Email
Building Technologies Research & Integration Center	Andre Desjarlais	865-574-0022	desjarlaisa@ornl.gov
Center for Nanophase Materials Sciences	Tony Haynes	865-576-2858	hayneste@ornl.gov
Center for Structural Molecular Biology	Paul Langan	865-576-0666	langanpa@ornl.gov
High Flux Isotope Reactor	Laura Edwards	865-574-2966	edwardslm@ornl.gov
High Temperature Materials Laboratory	Christine Goudy	865-574-8295	goudvc@ornl.gov
National Center for Computational Sciences	Doug Kothe or User Support	865-241-9392 or 865-241-6536	kothe@ornl.gov or help@nccs.gov
National Transportation Research Center	Kathi Vaughan	865-946-1206	vaughankh@ornl.gov
Shared Research Equipment User Facility	Paula Irizarry	865-574-8765	irizarrypd@ornl.gov
Spallation Neutron Source	Laura Edwards	865-574-2966	edwardslm@ornl.gov

ORNL Guest House

The ORNL Guest House is located in the Oak Ridge National Laboratory campus, within 5 minutes by car to any part of the campus, High Flux Isotope Reactor (HFIR), Conference Center and short walk to the Spallation Neutron Source (SNS). The Guest House is a three story, 47 room, 71 bed facility (23 rooms with king beds and 24 rooms with 2 ex-long double beds). All rooms have a flat screen satellite TV, mini fridge, microwave, coffeemaker, iron & ironing board, and hair dryer. The entire Guest House has high speed wireless internet access with printing capabilities.

Reservations can be made 24/7 by calling 865-576-8101

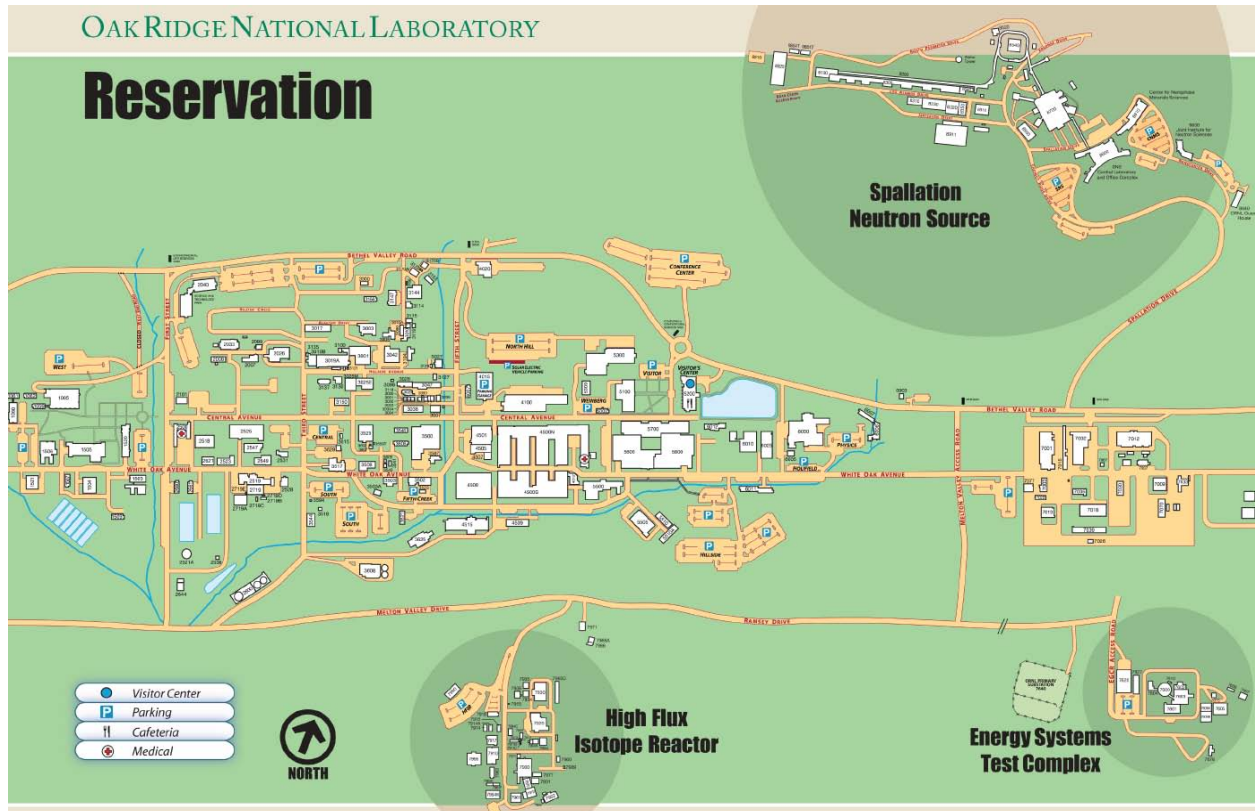


ORNL Guest House
 Oak Ridge National Laboratory
 Address - 8640 Nano Center Drive
 Oak Ridge, Tn 37830
 Phone: 865-576-8101
 Fax: 865-576-8102
 Operated by [Paragon Hotel Company](#)

This Convenient and Modern Facility Offers:

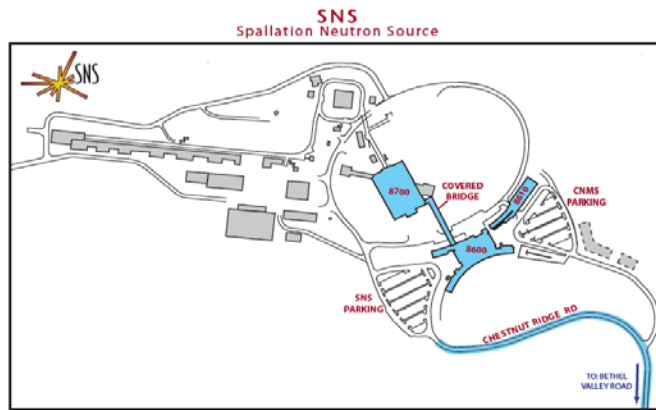
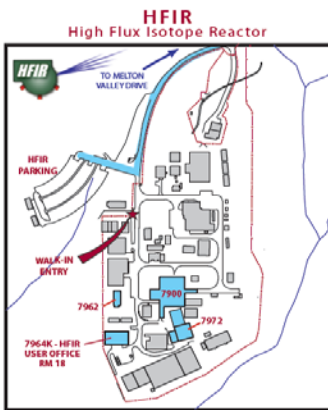
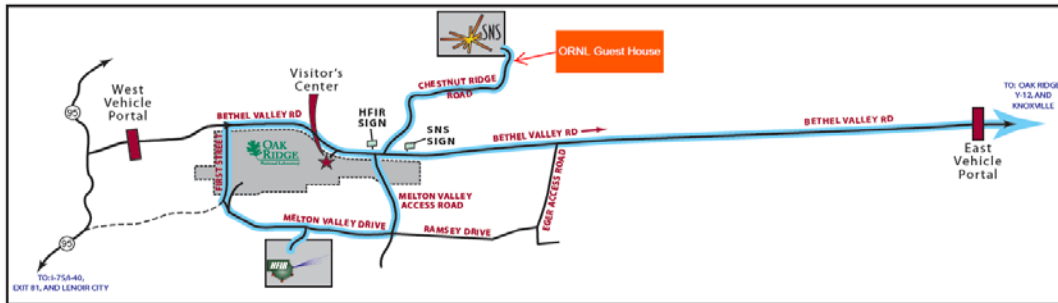
- A smoke and alcohol free environment
- A Guest House Mini Store
- An on-site exercise facility
- Wi-Fi internet access and printing
- Free guest laundry facilities
- Vending machines for food and beverage
- Cash machine is available at a nearby facility
- SNS cafeteria nearby

Map of ORNL Campus



Maps of SNS, HFIR, and Guest House

HFIR and SNS Sites



Driving Map of Oak Ridge Area

