

NOTE: APPLICATION PERIOD CLOSSES 0000 EST ON 15 Feb 2013

**AIR NATIONAL GUARD
FISCAL YEAR 2013 (FY13)
USAF COMMANDERS COURSE**



The Air National Guard Human Resources (NGB/HR) is now accepting applications for FY13 Commanders Course(s).

This program consists eight different courses held at Maxwell Air Force Base, Alabama. The Commanders' Professional Development School is responsible for conducting CSAF-mandated Wing, Vice Wing and Group Commander pre-command training, Wing and Vice Wing Commander spouse training, and incident management training through professional continuing education for the Air Force. These courses are **UNIT FUNDED**.

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1. APPLICATION DEADLINE:

Applications received **NLT 15 February 2013** will be considered.

2. AUTHORITY:

Commander's Professional Development School
<http://www.au.af.mil/au/ecpd/cpds/>

3. ELIGIBILITY CRITERIA:

Wing, Vice and Group Commanders

4. APPLICATION PROCEDURES AND REQUIRED DOCUMENTS:

- A. USAF Commander's Course Application Worksheet (Attached).
- B. Current vMPF RIP
- C. Current Fitness Test

5. SUBMISSION PROCESS:

A. Electronically load completed application package to AMRDEC at <https://safe.amrdec.army.mil/safe2/> no later than (NLT) **15 February 2013**. AMRDEC is an Army File Exchange Website used often to send encrypted files or those larger than may be efficiently sent through email systems. It permits users to securely upload files, such as application packages, and send an email to the intended recipient advising them that a file or package has been loaded for their access and providing them a link to access the file. Only the posting member and the owner of the identified email address can obtain access.

B. When submitting a package to AMRDEC, please use the following email address in the "Recipient Information" section. This will provide NGB/HRT access to your uploaded file.

ang.forcedevlopment@ang.af.mil

C. Please use the following naming structure for your application submission:

"2013 – CC Last, Name, First Name, Rank – State Abbreviation"

Example: 2013 - CC Doe, John, Lt Col – MI

D. Application packages must be submitted to AMRDEC in one (1) single PDF package and made available to NGB/HRT no later than 0000 EST on **15 February 2013**. Packages not received as a single PDF file will be returned without review.

E. Applications received prior to close out will be reviewed for completeness. Please ensure you review your application thoroughly.

F. Incomplete packages or packages not meeting mandatory criteria received after the close out date indicated above will NOT be considered.

G. Applicants may check the HR database located at <https://airguard.ang.af.mil/om/vacancy> to see if their application has been received and loaded. Allow our office **TEN DAYS** to update the database.

6. SELECTION PANEL PROCESS:

Selection Criteria: Once the member has been approved for attendance, NGB/HRT will issue a Training Line Number (TLN).

7. FY13 CLASS SCHEDULE:

MLMDC-800 WING CC/CV	25Feb-1Mar	8Apr-12Apr	13May-17May	17Jun-21Jun	12Aug-16Aug
MLMDC-871 MXG	21Feb-1Mar	4Apr-12Apr		17Jun-25Jun	8Aug-16Aug
MLMDC-875 OPS	21Feb-1Mar	4Apr-12Apr	9May-17May	17Jun-25Jun	8Aug-16Aug
MLMDC-810 MSG	20Feb-1Mar	3Apr-12Apr	9May-17May	17Jun-25Jun	
MLMDC-872 MDG		8Apr-19Apr		17Jun-28Jun	
SLMG	4Mar-5Mar	15Apr-16Apr	20May-21May	26Jun-27Jun	19Aug-20Aug

NOTE: ANG quota is one per class.

8. ADDITIONAL INFORMATION:

Additional information is available at the following website:

<http://www.au.af.mil/au/ecpd/cpds/>

9. POC FOR THE COMMANDER COURSES:

MSgt Zandra Fox, DSN 612-8675 or comm (240) 612-8675, email Zandra.fox@ang.af.mil.

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