



REPLY TO
ATTENTION OF:

DEPARTMENT OF THE ARMY
US ARMY INSTALLATION MANAGEMENT COMMAND
HEADQUARTERS, UNITED STATES ARMY GARRISON
4551 LLEWELLYN AVENUE, SUITE 5000
FORT GEORGE G. MEADE, MARYLAND 20755-5000

24 SEP 2010

IMNE-MEA-ZA

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort George G. Meade Policy Memorandum # 64, Dishonored Checks

1. Writing checks against an account with no or not enough funds is a serious matter and has become a significant problem on this installation. Soldiers, dependents, and civilian personnel that write dishonored checks to installation facilities must pay for the services and goods they received. Writing checks that are dishonored is a criminal offense and can be prosecuted within the Fort Meade Magistrate Court program using Maryland Criminal Law and the Assimilative Crimes Act. In addition to criminal prosecution, individuals with dishonored checks will be held accountable through all applicable administrative actions, including being barred from the installation.
2. When a check is dishonored, the installation facility will provide notice to the patron by phone and certified letter. If, after being provided notice, patrons make no effort to repay the debt, the installation facility will file a formal complaint with military police investigators at the Directorate of Emergency Services. After filing a formal complaint, the facility will send an additional certified letter to the patron advising them of the formal complaint. In the case of a Soldier, the facility will also contact the Soldier's commander in accordance with the procedures found within paragraph 4-2 of AR 600-15, *Indebtedness of Military Personnel*.
3. All other administrative policies and procedures pertaining to dishonored checks remain in effect.
4. Staff proponent for this policy is the Office of the Staff Judge Advocate.

A handwritten signature in black ink, appearing to read "D.L. Thomas", with a long horizontal line extending to the right.

DANIEL L. THOMAS
Colonel, Military Intelligence
Commanding

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