



REPLY TO  
ATTENTION OF:

DEPARTMENT OF THE ARMY  
US ARMY INSTALLATION MANAGEMENT COMMAND  
HEADQUARTERS, UNITED STATES ARMY GARRISON  
4551 LLEWELLYN AVENUE, SUITE 5000  
FORT GEORGE G. MEADE, MARYLAND 20755-5000

IMNE-MEA-MWR

17 JAN 2012

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Fort George G. Meade Policy Memorandum #60, Patronage, Guest, and Age Limit Rules for Family and Morale, Welfare and Recreation (FMWR) Activities

1. The purpose of this memorandum is to establish a local rules governing patronage and age eligibility at Fort George G. Meade (FGGM) FMWR activities and facilities. These rules will be displayed at all FGGM FMWR facilities listed in Table A.
2. References:
  - a. AR 215-1, Military Morale, Welfare and Recreation Programs and Nonappropriated Fund Instrumentalities, 24 Sep 2010.
  - b. AR 608-10, Child Development Services, 15 Jul 1997.
3. Patron Eligibility:
  - a. FMWR programs are established primarily for Armed Forces military personnel. Ready Reserve members have the same priority as Active Duty (AD) military personnel.
  - b. Gray area retirees (retired reservists under age sixty): have the same priority as regular Army retirees for use of category C FMWR programs only. Other patrons and local and State Governments may be given limited access under applicable regulations and is based on local demand and capacity and at the Garrison Commander's discretion. If a facility manager anticipates a space limitation issue, she/he may, after consulting with the Director of Family & Morale, Welfare and Recreation, limit participation or use to first priority patrons only. This may be the case at times at Gaffney and Murphy Fitness Facilities, the Outdoor Swimming Pool, as well as within CYSS. Patronage categories authorized eligibility at FGGM FMWR is summarized in Table B.
  - c. Family members, where specifically authorized in Table B, may participate in FMWR activities whether or not accompanied by the sponsor as long as they possess a valid DOD ID card, RecTrac Card or CYSS Card. Sponsors may apply for family member RecTrac Cards at the Gaffney Fitness Center from 0830-1630, Monday through Friday (301-677-3867). Sponsors may apply for CYSS Cards at CYSS Central Registration from 0730-1300 (walk-ins welcome) and from 1330-1600 by appointment only, Monday through Friday (301-677-1149).

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d. The number of guests that a patron may host depends on the FMWR facility/program, space limitation, and the age of the guest. For example, guest use is not authorized at Child Development Centers. First priority patrons may host up to two guests per day (who must be at least thirteen years old) at Gaffney and Murphy Fitness Centers. Authorized patrons may sponsor up to three guests for a round of golf at The Courses. Furthermore, authorized patrons must accompany their guests at all times and must be willing to assume responsibility, including payment for services. Bona Fide guest rules at FGGM FMWR are summarized in Table C. Table D details information contained in Table C as it relates to FGGM FMWR facilities. FMWR facilities are listed by address in Table E.

e. Family members and guest of first priority patrons assume the same priority. All other authorized patrons have equal access, after first priority patrons, on a first come basis, based on local demand and capacity and at the discretion of the Garrison Commander.

f. Family members under the age of eighteen, hereinafter called "Youth," may use FMWR facilities with some restrictions based on installation's "Supervision of Minor Children" policy. In general, youth under the age of thirteen may participate in FMWR programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level (i.e., motor skills and maturation rate). Specific exceptions to this general age limit rule are summarized in Table C.

g. Routine FMWR patronage (programs, facilities, or services) by members or potential members of Non-DOD groups will be authorized only when the individuals qualify as authorized patrons.

h. Members of the general public are authorized limited patronage eligibility on a continuing basis subject to criteria listed in Table A, as participants in or spectators at FMWR sporting or special events such as the Newcomers Fest or the Oktoberfest.

4. As the Garrison Commander, I may suspend, terminate, or deny patronage privileges if it is in the best interest of an FMWR program, the garrison/installation, or the Department of Army.

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5. Please address questions to the Director of Family and Morale, Welfare and Recreation at (301) 677-6111.



EDWARD C. ROTHSTEIN  
Colonel, Military Intelligence  
Commanding

4 Encls

1. Table A, Age Limit Rules  
Exceptions
2. Table B, Patronage Authorizations
3. Table C, Bona Fide Guest Rules
4. Table D, FMWR Patron Eligibility Matrix
5. Table E, FMWR Facilities

DISTRIBUTION:

- A
- B

**Fort George G. Meade  
Family & Morale, Welfare and Recreation (FMWR)  
Age Limit Rules and Exceptions – Table A**

FMWR Facility / Activity	Rules
1. Arts & Crafts Center	Youth under the age of thirteen may participate in contemporary ceramics programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level (i.e., motor skills and maturation level). The same applies to youth under the age of sixteen participating in woodshop or framing programs.
2. Automotive Skills Center	Youth from ages thirteen to eighteen may participate in Automotive Skills programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level. Youth twelve and under are not authorized in the Automotive Skills Center bays/work areas at any time.
3. Bowling Center (The Lanes)	Youth under the age of ten may participate in Bowling programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their needs.
4. Burba Park (Recreation Areas)	Only adults eighteen and older may make reservations.
5. Camp Meade RV Park	Only adults eighteen and older may make reservations.
6. Club Meade	Youth under the age of 18 may participate in club programs only when supervised by a parent or guardian. Patrons must be at least eighteen to play bingo and at least twenty one to purchase or consume alcohol.
7. CYSS Child Development Centers	Youth six weeks to five years (Kindergarten) may participate.
8. School-Age Services	Youth first to sixth grades may participate.
9. Family Pet Care Center	Only adults eighteen and older may use this service.
10. Gaffney Fitness Center / Indoor Pool / Mullins Track & Field	Youth under the age of thirteen are not authorized in the cardiovascular/strength rooms or sauna at any time. Youth thirteen to seventeen may participate in Fitness Center programs only when under the direct supervision of a parent or guardian or when enrolled in a program designed specifically to meet their developmental level. Youth under the age of thirteen may participate in Indoor Pool programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level.
11. Golf Courses / Clubhouse	Youth under the age of thirteen may participate in Golfing programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level. These youth must also complete a short course safety/golf etiquette class given by a PGA professional (or delegate).
12. Leisure Travel Services	Only adults eighteen and older may make reservations.
13. Library (Medal of Honor Memorial Library)	Youth under the age of thirteen may participate in Outdoor Pool programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level.
14. Middle School Before & After Summer Program & Youth Center Programs and Youth Center	Youth sixth through eighth grade may participate.
15. Murphy Field House	Youth under the age of thirteen are not authorized in the cardiovascular/strength rooms or sauna at any time. Youth thirteen or seventeen may participate in Fitness Center programs only when under the direct supervision of a parent or guardian or when enrolled in a program designed specifically to meet their developmental level.
16. Outdoor Pool	Youth under the age of thirteen may participate in Outdoor Pool programs only when supervised by a parent or guardian or when enrolled in a program designed specifically to meet their developmental level.
17. Outdoor Recreation / Check-It-Out	Only adults eighteen and older may make reservations.
18. The Fort Meade Pavilion	There are no age limit rules for participation.
19. Recreational Vehicle (RV) Storage Lot	Only adults eighteen and older may make reservations.
20. School of Knowledge, Inspiration, Exploration & Skills Office (SKIES)	Youth three to eighteen years of age may participate.
21. Teen Center	Youth ninth to twelfth grades may participate.
22. Youth Sports, Fitness and Nutrition	Youth three to eighteen years of age may participate.

**Fort George G. Meade  
Family & Morale, Welfare and Recreation (FMWR)  
Patronage Authorizations – Table B**

Category
Active duty military personnel & families, including U.S. Coast Guard.
Members of the Reserve Component & families, this includes Ready Reserve and Scholarship/Contract ROTC Cadets, National Guard & their family members; Delayed Entry/Delayed Training Recruits and Cadets of Armed Forces academies.
Commissioned Corps of the Public Health Service, National Oceanic and Atmospheric Administration and their family members.
Retired military personnel from active duty and their family members. Retired from reserves with pay and without pay (gray area).
Veterans with 100% service-connected disability that are honorably discharged.
Medal of Honor recipients.
Surviving spouses (not remarried) & families of military personnel who died while on Active Duty or in retired status. Unmarried former spouses (and other family members) who were married to the military member for at least 20 years while the military member was on active duty. Orphans of military members, when not adopted by new parents, under 21 years of age (or over but not capable of supporting themselves; or 23 years of age if they are in full time study). Foster children of military personnel, exchange students residing with Families of military personnel who are their sponsors, and "au pairs" residing with Families of military personnel. *2
U.S. DOD APF/NAF civilian employees (includes AAFES) & Coast Guard civilians and retired DOD & Coast Guard civilians & their family members. *1 U.S. DOD APF/NAF civilian employees (includes AAFES) & Coast Guard civilians and their family members stationed outside the United States. Local national or host country DOD civilian employees & families at the discretion of the overseas commander, provided that space is available and subject to host country agreements. *1 DOD contract personnel or technical representatives who work full time on the installation. *1 Non-DOD Federal employees working on the installation. *1 U.S. Federal employees when assigned in areas outside the United States.
Medical personnel under contract to the Army during periods they are residing on the installation. Paid members of the American Red Cross, United Service Organizations, and other POs as authorized by DOD issuances, when assigned to U.S. Armed Forces outside the United States. U.S. employees of firms under contract to DOD working on the installation, assigned outside the United States. Military personnel of foreign nations & their families when on orders from the U.S. Armed Forces, or in overseas areas when the overseas commander grants privileges in the best interest of the United States.
ROTC cadets (other than those above) when participating in field training. *1 Former POWs and spouses of current prisoners of war or service members missing in action and their family members. *1
Individuals who have distinguished themselves in direct association with or in support of the Army (may include foreign national overseas).
Leaders in the local community designated by the garrison commander and recertified annually. *1 Members of the general public at FMWR infrequent/open events, at garrison commander's discretion. *1,3 Members of the general public on a continuing basis subject to criteria below. Does not apply to FMWR bingo programs. Approval required from ASA (M&RA). Documentation is submitted to FMWRC (ATTN: IMWR-PO-P), 4700 King Street, Alexandria, VA 22302-4419. Documentation will include detailed justification of how criteria below are met. *1,3

\*1 Based on local demand and capacity and at garrison commander discretion; purchase of food, beverages & tobacco for on-premises consumption only; purchase of merchandise incidental to FMWR participation. (APF and NAF personnel employed by FMWR programs and their Family members may purchase resale merchandise and services, without restrictions, from FMWR program resale operations (not exchanges.)

\*2 Does not include child care facilities or military exchanges.

\*3 Subject to following criteria: Adequacy of facilities and underutilized; written agreements from local Government officials, other appropriate community leaders indicating they have no objections to expanded use of military FMWR programs, and there is no opposition from the local business or local Government community, beneficial to military members/civilians in the community; and no conflict exists as determined by the local SJA with Federal, State or local laws or international agreements.

\*4 Club membership dues may or may not be charged, at garrison commander's discretion.

**Fort George G. Meade  
Family & Morale, Welfare and Recreation (FMWR)  
Bona Fide Guest Rules – Table C**

MWR Facility Activity	Rules
1. Arts & Crafts Center	Guest may participate in the Contemporary Ceramics Program when accompanied by the sponsoring authorized patron. Guest may not participate in woodshop, framing programs. However, guests may purchase resale merchandise or services.
2. Automotive Skills Center	Guest use is not authorized
3. Bowling Center (The Lanes)	An authorized patron may sponsor up to three guests for participation in league bowling. An authorized patron hosting a catered function or bowling outing is responsible for the conduct of her/his guests.
4. Burba Park (Recreation Areas)	An authorized patron hosting a function is responsible for the conduct of her/his guests.
5. Camp Meade RV park	An authorized patron may reserve up to four additional sites for guest from September - May. During June, July, and August up to four sites may be reserved for guests two weeks in advance, on a space available basis only.
6. Club Meade	An authorized patron hosting a catered function is responsible for the conduct of her/his guests.
7. CYS Child Development Centers	Guest use is not authorized
8. Family Child Care / School-Age Services	Guest use is not authorized.
9. Family Pet Care Center	Guest use is not authorized.
10. Gaffney Fitness Center Indoor Pool and Mullins Track & Field	An active duty patron or spouse may sponsor a maximum of two guests per day. Guest must be accompanied by the authorized patron while in the facility. Otherwise guest use is not authorized.
11. Golf Courses / Clubhouse	An authorized patron may sponsor up to three guests for a round of golf. An authorized patron hosting a catered function or golf outing is responsible for the conduct of his/her guests
12. Leisure Travel Services	For destination type programs an authorized patron may sponsor up to eight guests. Otherwise guest use is not authorized.
13. Library (Medal of Honor Memorial Library)	Guest may not check out books or periodicals from the Library.
14. Middle School Before & After Summer Program & Youth Center	An authorized patron may sponsor one guest to participate in designated open recreation programs and social activities. Authorized adult sponsors are responsible for the conduct of minor family members and their guests.
15. Murphy Field House	An active duty patron or spouse may sponsor a maximum of two guests per day. Guest must be accompanied by the authorized patron while in the facility. Otherwise guest use is not authorized.
16. Outdoor Pool	An active duty patron or spouse may sponsor guests. Guest must be accompanied by the authorized patron. Guests assume responsibility for rented or checked out equipment.
16. Outdoor Recreation / Check-It-Out	For destination type programs an authorized patron may sponsor up to five guests. Otherwise guest use is not authorized. Eligible patrons assume responsibility for all checked out items.
17. The Fort Meade Pavilion	Guest may participate in all special events such as concerts, expos, and flea markets.
18. Recreational Vehicle (RV) Storage Lot	Guest use is not authorized.
19. School of Knowledge, Inspiration, Exploration & Skills Office (SKIES)	Guest use is not authorized.
20. Teen Center	An authorized patron may sponsor one guest to participate in designated Open Recreation programs and social activities. Authorized adult sponsors are responsible for the conduct of minor family members and their guests.
21. Youth Sports, Fitness and Nutrition	Guest use is not authorized.

AR 215-1-01 Family and Morale, Welfare and Recreation Patron Eligibility Matrix - Table D

Priority of Users is from left to right

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	Active Duty (A/D) & A/D Family Members	Reservists (active duty reserve only) and Cadets of Armed Forces Academies	Comisioned Corps of the Pub. Health Svs., Natl. Oceanic and Atmospheric Administration	Military Retirees (M/R) and their Family members	Veterans with 100% service connected disability, honorably discharged	Medal of Honor Recipients (No longer on Active Duty)	Surviving spouses (not remarried) & families of deceased A/D or retired personnel	DoD APF/NAF civilian employees (includes AAFES) and family members	DoD APF/NAF civilian employees - Retired - and their Family members	DoD Contract personnel that work full time on the Installation	Non-DoD Federal Employees working on the Installation	Non-DoD Federal Employees living on the Installation	Medical personnel that are under contract with the Installation	Paid member of the Red Cross, USO and other POs as authorized by DoD	Foreign Nation military members from U.S. Armed Forces
Army Community Service (ACS) - General Services	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
ACS - Exceptional Family Mbr. Services	Y	Y	Y	N	N	N	Y	N	N	N	N	N	N	N	Y
ACS - Army Emergency Relief	Y	Y	N	N	N	N	Y	N	N	N	N	N	N	N	Y
Arts & Crafts Center	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Automotive Skills	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Bowling Center	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Burba Park Recreation Areas and Burba Cottage	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Camp Meade RV Park	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Check-it-Out at Outdoor Rec. Center	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Child Care Centers/School Age Services/Middle School Center	Y	Y	Y	N	N	N	Y	Y	N	Y	N	N	Y	N	Y
Family Child Care	Y	Y	Y	N	N	N	Y	Y	N	Y	N	N	Y	N	Y
School Liaison Officer	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y1	Y	N	Y
Sports/SKIES	Y	Y	Y	Y1	Y1	Y1	Y	Y	Y1	Y	N	Y1	Y	N	Y
Middle Teen Programs	Y	Y	Y	Y1	Y1	Y1	Y	Y	Y1	Y	N	Y1	Y	N	Y
Outreach Services	Y	Y	Y	Y1	Y1	Y1	Y	Y	Y1	Y	N	Y1	Y	N	Y
Youth Center	Y	Y	Y	Y1	Y1	Y1	Y	Y	Y1	Y	N	Y1	Y	N	Y
Club Meade	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Family Pet Care Center	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	N	Y
Gafney / Murphy Fitness Centers	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Indoor Pool	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Outdoor Pool	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Mullins Track	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Library	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
The Courses at Ft. Meade	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Info. Travel & Reservations (ITR)	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
RV Storage	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Special Events	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
The Fort Meade Pavilion	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
Veterinary Services	Y	Y	Y	Y	N	N	Y	N	N	N	N	N	N	N	Y

NOTES:  
Matrix details requirements of AR 215-1 and AR 608-10

**Fort George G. Meade  
Family & Morale, Welfare and Recreation (FMWR)  
Facilities – Table E**

MWR Facility / Activity	Address
1. Arts & Crafts Center	6530 York Avenue
2. Automotive Skills Center	6530 Taylor Avenue
3. Bowling Center (The Lanes)	2783 McArthur Road
4. Burba Park (Recreation Areas)	2300 Wilson Street
5. Camp Meade RV park	2300 Wilson Street
6. Club Meade	6600 Mapes Road
7. CYSS Child Development Centers	CDC I - 4725 Ruffner Road CDC II - 3100 MacArthur Road CDC III - 910 Ernie Pyle Street
8. Family Child Care / School-Age Services	1900 Reece Road
9. Family Pet Care Center	5 Range Road
10. Gaffney Fitness Center / Mullins Stadium Track / Indoor Pool	6330 Broadfoot Road
11. Golf Courses / Clubhouse	6800 Taylor Avenue
12. Leisure Travel Services	2300 Wilson Street
13. Library (Medal of Honor Memorial Library)	4418 Llewellyn Avenue
14. Middle School Before & After Summer Program & Youth Center	909 Ernie Pyle Street
15. Murphy Field House	8451 Zimborski Avenue
16. Outdoor Pool	6220 Rock Avenue
17. Outdoor Recreation / Check-It-Out	2300 Wilson Street
18. The Fort Meade Pavilion	Llewellyn & MD Route 175
19. Recreational Vehicle (RV) Storage Lot	2300 Wilson Street
20. School of Knowledge, Inspiration, Exploration & Skills Office	1900 Reece Road
21. Teen Center	3102 Clark Road & MacArthur Road
22. Youth Sports, Fitness and Nutrition	1900 Reece Road
23. Army Community Service	830 Chisholm Ave.