
Air National Guard (ANG) Military Vacancy Announcement (MVA)
(Must be a current ANG member only)

2013-079

DIVISION CHIEF, PLANS AND PROGRAMS

Promotable Maj – Lt Col

**(Must meet this rank requirement at closeout date)*

Closeout Date: 12 Mar 2013 Close of Business (COB)

**To view the most current application procedures/requirements, refer to the ANG Careers webpage at <http://www.ang.af.mil/careers/mva/procedures.asp>. *Please note MilPDS, the Military Personnel Data System temporary shutdown procedures below.

Headquarters ANG Title 10 2-4 years Statutory Tour at NGB/HC (**Joint Base Andrews, MD**). Must be Air Force Specialty Code (AFSC) **52R3/4**. Duties and Responsibilities: The Division Chief, Plans and Programs, is responsible for chaplain accessions and oversight of professional development programs for Chaplains and Chaplain Assistants. To fulfill the requirements of this position, the Division Chief should have a broad knowledge of the overall organization, functions, basic philosophies, and scope of responsibilities of the ANG Chaplain Corps. This knowledge should include a wide range of guidelines, policies, and procedures relating to ANG and Air Force Chaplain Corps instructions, regulations, programs, responsibilities and publications. Duties will involve working with Ecclesiastical Endorsers, United States and allied force's military component chaplaincies as well as foreign and domestic federal agencies. The Division Chief will serve as the point of contact (POC) between NGB/HC, NGB/AIPO, and Wings for chaplain accessions. Duties of the POC will include, but not be limited to, answering questions from prospective chaplains and Ecclesiastical Endorsers, evaluating transcripts and ensuring the accuracy of applicant DD Form 2088s, initiating required waivers, scheduling senior chaplain interviews, recommending applicants for appointment as ANG Chaplains. The Division Chief will be responsible for tracking authorized vs. assigned percentages of Chaplains and making recommendations/formulating action plans to ensure a diverse ANG Chaplain Corps. To ensure the professional health of ANG Chaplains and Chaplain Assistants as they provide for the men, women, and families of the ANG, the Division Chief will seek to offer a variety of development opportunities to the ANG Chaplain Corps. Duties will include development and oversight of relationship programs such as Strong Bonds, Spiritual R&R, and Care for the Caregiver. As the POC for these programs, the Division Chief will develop policies, strategic plans, and programs related their implementation. When tasked, the Division Chief will represent the Director at meetings, conferences, working groups, and the Air Force Chaplain Corps College. The Division Chief may be required to conduct ANG wing/unit visits. As a Chaplain, the Division Chief will provide emergency pastoral care to members of the ANGRG, and as time constraints permit, offer special emphasis religious observances.

Mandatory criteria as indicated in the MVA must be documented on the members report on individual personnel (RIP). If it is not indicated on the RIP, it is incumbent upon the applicant to ensure that the appropriate source documentation is provided with the application.

Must meet the above stated grade/rank requirement by closeout date of advertisement.

Member must have a Secret Clearance or an open investigation to apply for statutory tour positions.

Officers applying for a statutory tour position must have a minimum of a Bachelors degree prior to applying.

Any MVA to an overseas location will require additional screening for the selectee and family prior to orders publication.

MilPDS, the Military Personnel Data System, will temporarily SHUTDOWN 4-27 March 13.

Several personnel programs including vMPF and AFFMS (AF Fitness Management System) will be stagnant and possibly inaccessible. Members MUST pull a copy of their Records Review (RIP from vMPF) and Fitness Report (from AFFMS) NLT 28 Feb 2013.

Fitness Update: If you test during the MILPDS shutdown, 4-27 Mar, provide a signed copy of your completed test results from the Fitness Testing Cell or PTL (Physical Training Leader).

AFSC Upgrade: If your AFSC is upgraded during the MILPDS shutdown, provide a copy of the completed AF Form 2096 documenting the update.

No exceptions to close-out dates will be made

Note: Email constraints limit the size of an application to 4 MB. If you do not receive an email confirmation within 24 hours of submitting a package please contact us immediately. Applications will be reviewed for qualification/disqualification only starting at 72 hours prior to closeout date. For example; an MVA closing out on the 10th of the month would be reviewed for qualified or disqualified only starting on the 7th of the month.

Application for this MVA signifies agreement to the following statement, "I certify that, to the best of my knowledge and belief, all of the information in and attached to this application is true, correct, complete and made in good faith. I understand that false or fraudulent information on or attached to this application may be grounds for rejection or for release from statutory tour after I begin work, and may be punishable by fine or imprisonment. I understand that any information I give may be investigated."

Questions regarding this advertisement can be sent to hr.apply@ang.af.mil
