



DEPARTMENT OF THE AIR FORCE
AIR FORCE RESERVE COMMAND

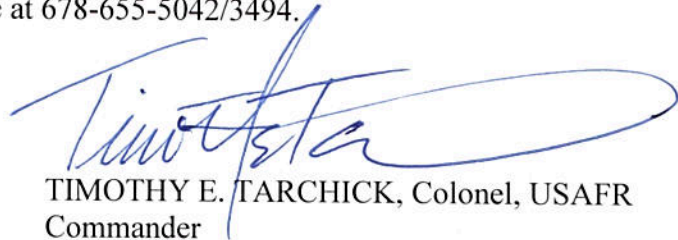
26 June 2012

MEMORANDUM FOR 94TH AIRLIFT WING PERSONNEL

FROM: 94 AW/CC

SUBJECT: 94 AW Equal Opportunity and Human Relations Guidance

1. Our Equal Opportunity (EO) programs have evolved from reactive treatment to proactive education. As you are aware, EO must function as an integral part of every leader's decision making process. The strength of our EO efforts and our awareness of human relations issues are critical components of our overall mission readiness.
2. Commanders and supervisors at all echelons must continue to emphasize the prevention of discrimination, including sexual and non-sexual harassment, whether individual or institutional. Full individual potential can only be realized when all personnel receive an equal opportunity and are free from any exposure to discrimination or sexual and non-sexual harassment.
3. To ensure there is no misunderstanding, and so none of us become complacent, I will state my intent concerning Equal Opportunity and overall human relations: **I firmly believe every person has the right to work in an environment free from discrimination, including sexual and non-sexual harassment. I will not tolerate discrimination, sexual harassment, or non-sexual harassment based on race, color, national origin, religion, sex, age, disability (mental and physical), genetic information, or reprisal, as applicable by law. I will act immediately to remove the source of discrimination, including sexual and non-sexual harassment.**
4. As always, I encourage you to first use the chain of command to seek assistance. If this is not satisfactory, my EO staff is available at all times to assist you. The EO office is located in Building 838, Room 1128, or via telephone at 678-655-5042/3494.


TIMOTHY E. TARCHICK, Colonel, USAFR
Commander