



FACT SHEET

AIR FORCE SPACE COMMAND

90th Missile Wing Office of Public Affairs 5305 Randall Ave. F.E. Warren AFB, WY 82005-2266 Phone (307) 773-3381



90th Missile Wing Staff Agencies

Chaplain

The Warren chaplain's office offers two base chapels and many different ministries, activities and counseling services.

For those wanting to become involved in the religious community, the Chapel offers a variety of opportunities: worship services, religious education, music ministries, fellowship and study groups for women, men, youth and singles as well as other special programs and ministries to meet the needs of the Warren community.

Chaplains minister to active duty and retired personnel and their family members. Religious involvement is not criteria for receiving help from the chaplain staff, and chaplains minister to people of all faiths.

Chaplains offer counseling for alcoholism, drugs, family, premarital and marital issues, moral issues, conscientious objector status, work-related and other areas of concern. The chaplains have total confidentiality.

Contact the chapel staff at (307) 773-3434 or DSN: 481-3434.

Command Post

The F.E. Warren command post provides continuous command and control capability for the 90th Missile Wing commander by accomplishing time-critical message processing, recalling wing members, making on- and off-base notifications and submitting time-critical reports to higher headquarters. The command post also recalls and provides support to the commander's support staff. In addition, the command post supports Twentieth Air Force by providing support and accomplishing

required reporting functions in support of the 91st and 341st Space Wings. The command post also manages the wing's status of resources and training systems.

Finance

The 90th Comptroller Squadron focuses on providing customers with professional, accurate financial service in a timely manner. Customers include military members, civilian employees, support agencies on base, commanders, first sergeants, resource advisors and local vendors.

This support comes from four basic teams within the squadron: customer service, customer support, accounting liaison and budget.

The comptroller squadron provides in-processing and out-processing for military members, assistance with a multitude of pay-affecting documents, payments to local and national vendors and financial oversight to the wing, group and squadron commanders. In addition, CPTS informs the wing and its members on matters of fiscal policy to include the government travel card, military pay, travel and PCS pay entitlements, thrift savings plan and fiscal law. For more information call (307) 773-1851 or e-mail the **Warren Comptroller Squadron**.

Environmental Restoration

The mission of the 90th Missile Wing Environmental Restoration Management Program is to take appropriate actions to reduce or eliminate the potential risks to human health or the environment caused by environmental contamination resulting from past Air Force activities. In 1990 F.E. Warren AFB was designated as a National Priorities List (NPL) site and entered into a federal facilities agreement with the Environmental Protection Agency (EPA) and Wyoming Department of Environmental Quality (WDEQ) in 1991. Therefore, all cleanup decisions are made in close coordination with EPA and WDEQ, and are reviewed by the public prior to implementation. An Information Repository containing documentation on the Restoration Program is maintained for public review and is accessible at the following location:

Laramie County Library
Reference Section, 3rd Floor
2200 Pioneer Avenue
Cheyenne, WY 82001
Phone (307) 634-3561

For more information concerning the Environmental Restoration Program at F.E. Warren AFB, please call (307) 773-4147.

F.E. Warren ICBM & Heritage Museum

The F.E. Warren ICBM & Heritage Museum has two missions. The primary mission is to explain the development of the ICBM from the Atlas to the present day Minuteman III missile. The second mission is the story as oldest active base in the Air Force system and the interpretation of the rich heritage of the base and region from 1867 to the present day. The museum is housed in the 1894 Post Headquarters building which is one of the several hundred buildings listed on the National Register. Exhibits offer a unique look at how the base has grown and changed over the years.

Lithographs of historic buildings and quarters, ornaments, books and many other gifts are available at the bookstore. The museum is located at 7405 Marne Loop and is open 8 a.m. to 4 p.m. weekdays. The museum is closed weekends and holidays. For more information please visit the Warren ICBM & Heritage Museum, 7405 Marne Loop, F.E. Warren AFB, WY 82005, or call (307) 773-2980.

History Office

The 90th Missile Wing History Office compiles and maintains an accurate and complete history of all units assigned under the wing. The history office provides information to customer queries on current and past history of the wing, its assigned units, missions, lineage and honors, emblems and other historically significant events. The history office also publishes the "History of the 90th Missile Wing" pamphlet and provides historical inputs to public affairs for use in the Warren Sentinel. For more information call (307) 773-6062 or e-mail 90MW.HO@warren.af.mil.

Inspector General

The 90th Missile Wing inspector general's office is a leadership tool that indicates where command involvement is needed to correct systematic, programmatic or procedural weaknesses and ensures resources are used effectively and efficiently. The IG also resolves problems affecting Air Force mission promptly and objectively. It creates atmosphere of trust where issues can be objectively and fully resolved without retaliation or fear of reprisal and assists commanders in instilling confidence in Air Force leadership.

The IG analyzes complaints for IG appropriateness and determines investigative requirements; refers complaints outside IG system to the appropriate agencies; manages fraud, waste and abuse complaints; coordinates Congressional inquiries; and notifies senior officials and squadron commanders of discrepancies.

For more information on the 90th Missile Wing inspector general's office call (307) 773-4800 or (307) 773-4807 or email 90mw/ig@warren.af.mil.

MEO

MEO focuses on human relations issues by assisting commanders to improve mission effectiveness by countering the adverse effects of discrimination, sexual harassment and human relations conflicts.

MEO provides Human Relations Education to all people initially entering military or civil service, newcomers and those attending Airman Leadership School. Equal Opportunity awareness training, HRE and personalized briefings are available by request for individual work units, commander's calls and work centers.

MEO keeps commanders informed on matters of discrimination based on race, color, religion, national origin or sex. Military members, family members and retirees may file discrimination complaints with the MEO office.

For more information call (307)773-6059 or e-mail the [Warren MEO office](#).

Staff Judge Advocate's Office

The Francis E. Warren AFB Staff Judge Advocate's office provides a full range of legal services to the 90th Missile Wing. The Staff Judge Advocate (SJA), with a team of licensed attorneys and dedicated paralegals, provides invaluable advice to senior wing leadership, unit commanders, and tenant agencies regarding matters of military justice, administrative discharges and civil law.

In addition, these attorneys provide service members and retirees counsel on topics including landlord-tenant issues, small claims, wills, notaries and power of attorneys. As always these services are free of charge.

The SJA also manages the Installation Victim-Witness Assistance Program, on behalf of the wing commander, and is in a unique position to provide irreplaceable support to those service members and their families victimized by crime.

The Legal Office is located at Building 232, 6307 Randall Avenue, F.E. Warren AFB, WY 82005. For more information call (307) 773-2256, DSN 481-2256 or email 90mw/ja@warren.af.mil.

Schedule of Services

Notaries and Powers of Attorneys:

Walk-In: Mondays, Tuesdays, and Thursdays, 1000 – 1400; Fridays, 1000 – 1200.

Wills and Will Signings:

Appointment Only: Wednesdays, 0800 – 1200

Other Legal Assistance:

Walk-In: Tuesdays, 1100 – 1200; Thursdays, 1500 – 1600

Appointment Only: Tuesdays, 0900 – 1100; Thursdays, 1300 – 1500

(Note: For all of the above services, we are committed to meeting your needs. If you are unable to visit us during the hours above please call or email the legal office so we can work to meet your needs. Additionally, if there is a need for us to meet you elsewhere, again please call the office so we can find a way to meet your needs)

Plans and Programs

The 90th Missile Wing Plans and Programs Office manages three key areas for the commander: readiness evaluation, self-inspection program and wing plans.

Within the readiness evaluation area, the XP office plans, implements and evaluates base-wide exercises and manages the wing exercise evaluation teams.

The self-inspection program manager ensures the wing is prepared for higher headquarters inspections by tracking and reporting all previous findings.

The plans office ensures all wing plans are current and coordinates with all wing agencies to ensure timely submission.

The **Warren Plans and Programs Office** can be reached at (307)773-2135.

Public Affairs

The public affairs staff operates as the wing commander's liaison with the internal Warren community, the external communities surrounding the base and missile field and the media.

It is our mission, through an active community relations program for the 90th Missile Wing commander to keep the public informed of the ICBM mission. From the earliest days of the base's rich history, reaching back to 1867 as Fort D.A. Russell, the base has been at the forefront of our nation's defense. From muskets to missiles, the base has had an important role in meeting our country's national security objectives.

Public affairs provides support for tours, speakers, wing mission and historic information, as well as logistical support when authorized.

The public affairs office writes, edits and designs the "Warren Sentinel," the weekly wing newspaper, and www.warren.af.mil.

Public affairs provides members and their families a direct line to ask questions of the wing commander through the action line, which is 773-4422. Feel free to call the action line for answers to questions or problems or e-mail Actionline@warren.af.mil.

For more information call (307) 773-3381 or e-mail: 90MW.PA@warren.af.mil. To provide story ideas for the base newspaper, e-mail: Sentinel@warren.af.mil.

Safety Office

The 90th Missile Wing Safety Office is responsible for maintaining safe working and living conditions for the entire base. Three sections comprise the safety office: ground safety, flight safety and weapons safety.

Ground safety manages the wing's ground safety program, including operational and occupational safety, industrial safety, contractual safety requirements, sports and recreation safety and traffic safety. Ground safety also ensures ground mishaps and investigated and reported in accordance with applicable Air Force instructions.

Flight safety monitors the flying operations of the wing's helicopter flight, investigates all aircraft mishaps within the wing's area of responsibility and directs the wing's flight mishap prevention programs.

Weapons safety monitors operations involving explosives to ensure the wing's units understand and comply with all safety standards. The weapons safety program comprises three disciplines: explosive safety, missile safety and nuclear.

Treaty Compliance Office

The treaty compliance office is a liaison office working directly for the 90th Missile Wing commander conducting short notice inspections in response to the Strategic Arms Reduction Treaty (START) and ensuring base compliance with other international treaties such as The Strategic Offensive Reduction Treaty (SORT), Chemical Weapons Convention (CWC), and Open Skies.

The START inspections are conducted on-site here at Warren by Russian inspectors and fall into two categories: data update inspections - occurring on base, inspecting buildings and equipment; and reentry vehicle on-site inspections - occurring in the missile complex, inspecting a randomly selected missile. Both of these types of inspections are conducted for the purpose of verifying Warren's compliance with the START Treaty. START inspections and verifications will continue through December of 2009.

On Dec. 4, 2001, Warren became the first Air Force installation to reduce the number of warheads on the Minuteman III missile by completing the single reentry vehicle program. On that date, Warren, and the United States, completed a reduction of warheads to achieve the START mandated number of 6,000. By September 2005 Warren had deactivated the Peacekeeper system to further reduce the deployed offensive nuclear forces to between 1,700 and 2,200 by December 31st 2012 in accordance with SORT requirements.

Contact the **Warren Treaty Office** at (307)773-2615.