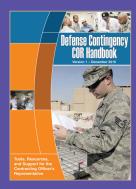
INTRODUCTION

The Defense Contingency Contracting Officer's Representative (COR) Handbook provides the basic knowledge and tools needed by CORs to effectively support contingency operations. The handbook is designed specifically to address the realities faced by CORs in operations outside the continental United States (OCONUS). The information in the handbook is extracted from numerous sources within the defense acquisition community. Those sources include the Federal Acquisition Regulation (FAR); the Defense Federal Acquisition Regulation Supplement (DFARS); the Joint Ethics Regulation (JER); DoD directives, instructions, publications, and policies; and countless CORs and contingency contracting officers (CCOs) who have learned hard lessons in deployed environments.

This pocket-sized 346 page, spiraled handbook with its accompanying DVD and Web site is a consolidated source of information designed help a new or experienced COR. The handbook's size reflects its comprehensive nature. It is intended to provide as much information as possible for the COR who may not have access to other resources. It is not meant to be read cover to cover; rather, it is organized to aid the COR in finding exactly what he or she needs for the situation at hand. The users of this handbook will be able to take away relevant and comprehensive guidance from Chapters I through II. The appendices, figures, and tables offer supplemental data for instances where additional or more specific information is needed.

DPAP's Contingency Contracting Team



Current Contingency Contracting Team efforts include:

- Coordination with interagency partners
- Defense Contingency Contracting Handbook
- Defense Contingency Contracting Officer's Representative (COR) Handbook
- 3in I Tool for Field Ordering Officers
- After Action Report Database for Contingency Contracting Officers



Questions concerning the use, update, request for, or replacement of this handbook should be sent to:

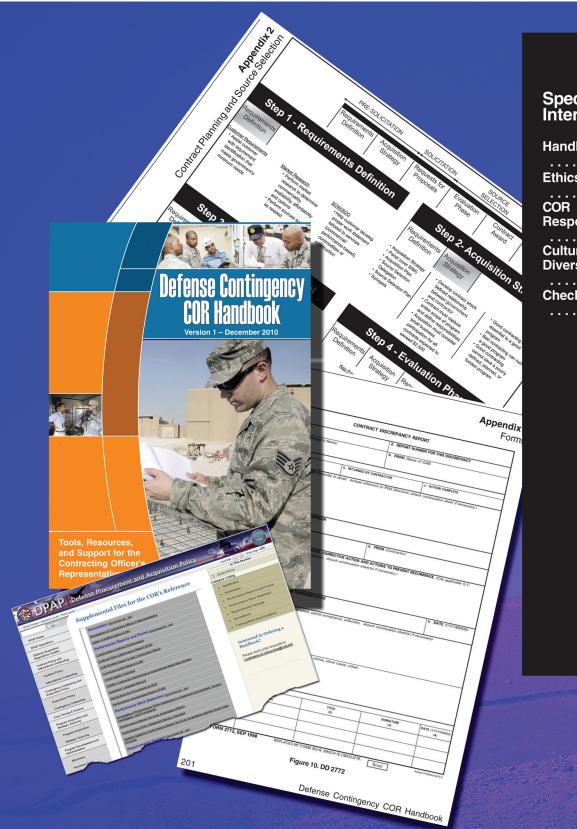
Defense Procurement and Acquisition Policy, Contingency Contracting, E-mail: ContingencyContracting@osd.mil

http://www.acq.osd.mil/dpap/ccap/cc/corhb/

DEFENSE CONTINGENCY CONTRACTING OFFICER'S REPRESENTATIVE (COR) HANDBOOK

Version I (December 2010)





Special Interest

Handbook Use	
Ethics	4
COR	27
ResponsibilitiesCultural	55
Diversity 1 Checklists	77
	19

Table of Contents

	. 4
oreword	. 5
ntroduction	. 9
mportance of Contracting on the Battlefield	13
Vhat Commanders Need to Know	19
ithics	27
he Acquisition Team and Process	45
COR Responsibilities	45 55
Contract Structure	
Contract Administration	75
	89
	125
Monitoring Construction Contracts	151
Cultural Diversity	165
Appendix 1 – Forms	177
Appendix 2 – Contract Planning and Source Selection	191
Appendix 3 – COR Qualification and Training	217
Appendix 4 – Terms and Abbreviations	237
Appendix 4 – Terms and Abbreviations Appendix 5 – Metric Conversions	253
	287
Appendix 6 – Independent Government Estimates	291
Appendix 7 – COR Resources	307
Appendix 8 – Checklists	319
Appendix 9 – Acquisition Team Points of Contact	339