



Assistant Secretary for Health
Office of Public Health and Science
Washington D.C. 20201

TO: Assistant Secretary for Health
FROM: Executive Director, Presidential Advisory Council on HIV/AIDS
SUBJECT: Authorization to Publish Notice of a Meeting – ACTION

NOV 29 2012

ISSUE

The required documentation has been prepared to notify the public about an upcoming meeting for the Presidential Advisory Council on HIV/AIDS (PACHA). The purpose of this memorandum is to request that you approve for the necessary action the notification about the meeting to be published.

BACKGROUND

We have been working cooperatively with the White House Office of National AIDS Policy to make arrangements for PACHA to be convened. Plans have been made for PACHA to meet on February 7, 2013 and February 8, 2013. The meeting will be held at the U.S. Department of Health and Human Services at 200 Independence Avenue, SW, Washington, DC, 20201 from 9:00 a.m. to approximately 5:00 pm (EST). The meeting will be open to the public.

FACA requires that the public be notified when a federal advisory committee is scheduled to meet. The FACA stipulates that notification of the meeting must be provided to the public in the *Federal Register* no later than 15 days prior to the date the meeting is scheduled to be held. Therefore, to comply with the FACA guidelines, it is required that the public be notified about the Council discussions that are scheduled to be held on February 7 and February 8, 2013. It is proposed that the announcement be published in the *Federal Register*. The draft notice is attached for your review and approval for it to be published.

RECOMMENDATION

It is recommended that you approve the attached notice to be published in the *Federal Register*.

DECISION

Approve ✓ HAK Disapprove _____ Date 12/5/12

B. Kaye Hayes, MPA

Attachment

Billing Code: 4150-43P

DEPARTMENT OF HEALTH AND HUMAN SERVICES

Meeting of the Presidential Advisory Council on HIV/AIDS

AGENCY: Department of Health and Human Services, Office of the Secretary, Office of the Assistant Secretary for Health.

ACTION: Notice.

SUMMARY: As stipulated by the Federal Advisory Committee Act, the U.S. Department of Health and Human Service (DHHS) is hereby giving notice that the Presidential Advisory Council on HIV/AIDS (PACHA) will hold a meeting. The meeting will be open to the public.

DATES: The meeting will be held from February 7 to February 8, 2013 from 9:00 a.m. to approximately 5:00 p.m. (EST) on both days.

ADDRESSES: U.S. Department of Health and Human Services at 200 Independence Avenue, SW, Room 800, Washington, DC, 20201.

FOR FURTHER INFORMATION CONTACT: Ms. Caroline Talev, Public Health Assistant, Presidential Advisory Council on HIV/AIDS, Department of Health and Human Services, 200 Independence Avenue, SW, Room 443H, Washington, DC 20201; (202) 205-1178. More

detailed information about PACHA can be obtained by accessing the Council's website at www.aids.gov/pacha.

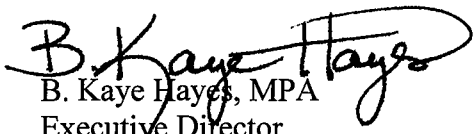
SUPPLEMENTARY INFORMATION: PACHA was established by Executive Order 12963, dated June 14, 1995, as amended by Executive Order 13009, dated June 14, 1996. The Council was established to provide advice, information, and recommendations to the Secretary regarding programs and policies intended to promote effective prevention of HIV disease and AIDS. The functions of the Council are solely advisory in nature.

The Council consists of not more than 25 members. Council members are selected from prominent community leaders with particular expertise in, or knowledge of, matters concerning HIV and AIDS, public health, global health, philanthropy, marketing or business, as well as other national leaders held in high esteem from other sectors of society. Council members are appointed by the Secretary or designee, in consultation with the White House Office on National AIDS Policy. The agenda for the upcoming meeting will be posted on the Council's website at www.aids.gov/pacha.

Public attendance at the meeting is limited to space available. Individuals who plan to attend and need special assistance, such as sign language interpretation or other reasonable accommodations, should notify the designated contact person. Pre-registration for public attendance is advisable and can be accomplished by contacting Caroline Talev at caroline.talev@hhs.gov. Members of the public will have the opportunity to provide comments at the meeting. Any individual who wishes to participate in the public comment session must

register with Caroline Talev at caroline.talev@hhs.gov; registration for public comment will not be accepted by telephone. Public comment will be limited to two minutes per speaker. Any members of the public who wish to have printed material distributed to PACHA members at the meeting should submit, at a minimum, 1 copy of the materials to Caroline Talev, no later than close of business Thursday, January 31, 2013. Contact information for the PACHA contact person is listed above.

Dated: November 29, 2012

A handwritten signature in black ink that reads "B. Kaye Hayes". The signature is written in a cursive style with a large, sweeping flourish at the end.

B. Kaye Hayes, MPA
Executive Director
Presidential Advisory Council on HIV/AIDS