

NON-PUBLIC DISCLOSURE BY STAFF OF EMPLOYMENT NEGOTIATIONS AND RECUSAL

If you are a staffer making \$119,554 or more for CY 2013, in addition to notifying your supervising Senator of job negotiations or arrangements for employment or compensation you have with a prospective private employer, you must file this form with the Ethics Committee (**220 Hart Building**) within three days of starting these negotiations or entering into a arrangement for employment. Employees who are required to file this notification must also certify to the Ethics Committee that they have recused themselves as required under either Senate Rule 37.14 or Section 17 of the STOCK Act, Pub. L. 112-105 (Apr. 4, 2012). These forms will not be made public. You can use additional sheets if necessary.

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| Name of Senate Staffer | |
| Employing Senate Office or Committee | |
| Name of Private Employer(s) | |
| Date of Commencement of Negotiations/Arrangement and Recusal | |

RECUSAL STATEMENT

Initial the recusal standard that applies to you:

_____ *For senior staff making \$130,500 or more in CY 2013.* I understand and acknowledge that pursuant to Senate Rule 37.14, I must recuse myself from any contact or communication with the above-named prospect employer on issues of legislative interest to the prospect employer and from any legislative matter in which there is a conflict of interest or the appearance of a conflict. I also understand and acknowledge that pursuant to Section 17 of the STOCK Act, I must recuse myself from any official matter involving the above-named prospective employer whenever there is a conflict of interest or the appearance of a conflict of interest.

_____ *For staff paid \$119,554 or more, but less than \$130,500 in CY 2013.* I understand and acknowledge that pursuant to Section 17 of the STOCK Act, I must recuse myself from any official matter involving the above-named prospective employer whenever there is a conflict of interest or the appearance of a conflict of interest.

If you have any questions, please call the Senate Ethics Committee staff at (202) 224-2981.

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| Signature | Date |
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| Home Address | Home Phone Number |
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