

WHEN HELP ARRIVES

Once Security Forces arrive:

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask response forces for help or direction when evacuating

ACTIVE SHOOTER RESOLUTION "ALL CLEAR"

LOCKDOWN ENDS WHEN INSTALLATION COMMAND AUTHORITY DECLARES THE INCIDENT OVER AND THE SITUATION SAFE. THIS ORDER MAY BE TRANSMITTED THROUGH LOCAL COMMAND OR NOTIFICATION SYSTEMS.

SHOOTING INCIDENT THREAT AID

IMMEDIATE DANGER (*see*)

Escape/Evacuate

- Move to nearest exit
- Help others (*if possible*)
- Leave personal belongings

Hide

- Assess situation/location
- What can protect you (*Stop bullets*)
- Look for way in / way out routes
- Leaders TAKE CHARGE

Take Action

- Only as a last resort

RISK OF DANGER (*hear*)

Lockdown

- Lock and barricade doors; turn off lights
- Remain quiet & limit movement

Notify

- Your location (*bldg/floor/room #*)
- Number of shooters & location(s)
- Shooter description/weapon type

BASE NOTIFICATION

Lockdown

Account

- Be prepared to report status
- Account for all personnel

Stay Put

- Stay put until proper notification
- Cooperate with response forces
- Leaders TAKE CHARGE

Joint Base San Antonio Active Shooter Process

EMERGENCY

DIAL

911

JBSA-Randolph

DIAL

652-5700/5709

Other numbers to know

JBSA Fort Sam Houston/Camp Bullis

Security Forces: 210-221-2222

JBSA Lackland

Security Forces: 210-671-2018

JBSA Randolph

Security Forces: 210-652-5700

IMMEDIATE DANGER (see)



If you find yourself in immediate danger during a shooting incident within your work center, **ESCAPE/EVACUATE** from the scene, **HIDE** or as a last resort **TAKE**

ACTION.

ESCAPE/EVACUATE from scene

During **ESCAPE / EVACUATE**, plan your route, leave your stuff behind and exit with your hands visible. Security Forces personnel may mistake you for the shooter.



HIDE



If you **HIDE** contact Security Forces as soon as possible and **safe to do so**.

As a last resort...TAKE ACTION

If you find yourself in **IMMINENT DANGER** take action. Attempt to incapacitate or act with physical aggression and throw items at the active shooter.



RISK of DANGER (hear)

If you find yourself in risk of danger...you hear shooting... but are not being immediately threatened...



Lockdown! — Secure Yourself and your Location:

Once secured, position yourself in a place clear of direct fire. You should be able to observe the “way in” and “way out” routes. This will include the process of facility lockdown and mitigating the room vulnerabilities. Mitigation will start with locking the doors and windows and barricading access with anything available. Turn off the lights and make your location appear unoccupied. Monitor communications i.e. phone, computer, radio.

Notify Authorities — Call Security Forces:

If a phone is within your secure location, dial your local emergency number and provide as much information as possible. Law Enforcement officials will ask direct questions to include locations, number of shooters, weapons involved, and descriptions.

Stay Put: Until the authorities instruct you to move or you have been released, **DO NOT MOVE**. Persons milling about increase confusion and the likelihood of injury.

BASE NOTIFICATION

LOCKDOWN!

Lockdown takes precedence over all other security related actions to include the administrative function of Force Protection Condition Changes.

Once the hostile situation is resolved and Lockdown is terminated, all other security related actions should resume to include any Force Protection Condition changes.

Only Security Forces move during Lockdown.

INFORMATION

Provide to Security Forces:

- Your Location
- Number of shooters
- Shooter(s) Location
- Description of the Shooter
- Type of weapons involved
- Shooters direction of movement