

OPOC Registration Getting Started Guide

- **Getting started is easy. Simply speak to your local AVC PM and they will send you an email invitation to the system. Along with this email you will receive an OPOC Getting Started Guide.**
- **Click on the link in the email. This will take you through OPOC registration.**
- **Once you've completed the registration, an email will be sent to the AVC PM for them to approve you.**
- **That's it! Begin working with your AVC PM to enter in positions into the system.**

****OPOCs should be registered as a Volunteer prior to registering as an OPOC***