

Mentoring Resources

AF& ANG RESOURCES::

- *My Enlisted Development Plan- Af Portal*
- [AFI 36-2618 -- Enlisted Force Structure](#) - SNCO Responsibilities
- [Air Force Doctrine 1 -- Basic AF Doctrine](#) Articulate Core Competencies - *Developing Airmen, Technology to War fighting, and Integrating Operations*
- [Air Force Doctrine 1-1 - Leadership and Force Development](#) - AF Institutional Competencies -- *Personal Leadership, Leading People/Teams, Leading the Institution*
- [Air Force Doctrine 2 - Operations and Organizations](#)
- [AFPAM 36-2241-- Professional Development Guide](#)
- <https://www.afmentor.com/>

OTHER RESOURCES:

- <http://www.3creek.com/>
Click on to "Resources" Tab for free mentoring newsletter and other tools including: guide, articles, & podcast.
- <https://www.opm.gov/hrd/lead/trnginfo/trnginfo.asp>
- <http://www.mentors.ca/>

QUESTIONS OR MORE INFORMATION?

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MENTORING 101

**TRANSFORMING THE AIRMEN OF
THE 162ND FIGHTER WING INTO
TOMORROW'S LEADERS!**



SMSgt Jacinta Figueroa
162nd FW Human Resource Advisor



MENTORING 101

While there is no definitive approach to mentoring, your Human Resource Advisors are available to assist and have some helpful hints.

LET'S GET STARTED:

- Read: "*Mentors and Protégés: Simple Rules for Success*"* an excellent article by Col. Mark A. Melanson, M.S.
- If you haven't already register on **MyEDP**, **PLEASE, DO SO!** MyEDP* provides Mentors with specific information about their protégé, along with resource links. More importantly, it provides useful mentoring tools and a means of documenting goals and progress, like "My Journal".
- Protégé should complete an **Individual Action Plan*** setting out goals and priorities. Start with 1 or 2 goals. Never set more than 3 goals. For example: 1) preparing for promotion board; 2) exploring career opportunities; and 3) developing communication skills.
- Mentoring relationships are meant to foster leadership and force development. Read **Air Force Doctrine Document 1-1*** and focus on 3 tiers of the 16 Air Force Core Competencies.

* Available on: *Y Drive*
CommonUse/MissionDrivenMentoring/Mentoring 101

NUTS AND BOLTS OF MENTORING 101

MENTOR RELATIONSHIP

- Number 1: A deliberate, conscious, voluntary relationship.
- Number 2: No specific time limit. Depends on the goals and priorities set by the parties.
- Number 3: Protégé can have more than 1 mentor.
- Number 4: Focus is on leadership and professional development of the Airman, not technical skills.
- Number 5: Mentoring relationship is a professional relationship structure by the parties to accomplish set goals.

MENTOR

- Number 1: Establish a partnership that helps your protégé learn.
- Number 2: Foster discovery. Thought-provoking questions are more powerful than smart answers.
- Number 3: Always be positive and enthusiastic.
- Number 4: Give your protégé open and sincere feedback that helps him/her improve.
- Number 5: If our mentoring relationship isn't working, discuss your concerns.

PROTÉGÉ

- Number 1: Be open to new ideas and consider carefully the advice and guidance from your mentor.
- Number 2: Objectively evaluate motivation and set realistic goals.
- Number 3: Make a firm commitment to benefit from the relationship.
- Number 4: Take action for self-improvement.
- Number 5: Learn from the experiences and professional attributes of the mentor.

MENTORING 101

Check List

<i>Task:</i>	<i>Where</i>
<input type="checkbox"/> Register and review MyEDP	AF Portal
<input type="checkbox"/> Review Mentoring Materials:	Y Drive
<input type="checkbox"/> Complete Individual Action Plan	Y Drive
<input type="checkbox"/> Meet/Schedule next meeting	Your Call
<input type="checkbox"/> Mentor-Protégé Contract	Y Drive
<input type="checkbox"/> Exchange Contact Information	

Contact Information

<u>MENTOR</u>	
Phone No.(s):	
Email:	
<u>PROTÉGÉ</u>	
Phone No(s):	

<u>Meeting Schedule</u>		
Date	Time	Place

NOTES: