

Directive

FGIS 5160.1

5/24/93

OFFICIAL AGENCY LOGO AND USDA SEAL

1. PURPOSE

This Directive states the Federal Grain Inspection Service (FGIS) policy for graphic and exhibit design for logos and the USDA seal.

2. POLICY

FGIS uses the Departmental Regulation 1470-1, Graphic and Exhibit Design, and the Departmental Visual Management Manual, Volume I, Graphic Design, for its policy for the use of all Agency identification such as logos, trademarks, and the USDA seal.

3. REQUESTS

Requests for visual services must be submitted on Form AD-652, Request for Visual Services, to the FGIS Visual Information Specialist, Room 0628-S, Washington, D.C. 20250.

4. INQUIRIES

Direct inquiries or questions concerning the use of the Agency logo and/or USDA seal on forms, publications, etc., to the Directives and Paperwork Section, Documents Management Branch, Management Services Division, APHIS.

Direct inquiries or questions concerning technical advice on publications and other informational items to the Design Division, Office of Public Affairs.

/s/ D.R. Gallart
Acting Administrator