



REQUIRED SAFETY TRAINING

BMC Grafenwoehr Safety Office



FOR ALL



Summer Safety Training	Yearly
Vehicle Accident Avoidance Training	Every 4 years
Job Hazard Analysis Training (Supervisor)	Once in life
Initial Employee Job Hazard Analysis	Initial
Job Hazard Analysis Update (Annual)	Annual
Composite Risk Management (US)	Initial and refresh yearly
Risk Management (German)	Initial and refresh yearly
Manager's Safety Course	Initial
Supervisor's Safety Course	Initial
Employee's Safety Course	Initial
Annual Safety Representative Training	Initial and refresh every 3 years
Building Evacuations Training (Annual)	Semi-annually
Fire Drill (Semi Annual)	Semi-annually
Back Injury Prevention Training	Annual
First Aid Kit Inspection (Annually/with VerbandsBuch)	Annual
First Aid Responder Training	Initial and update 3 years
Hazardous Communications (US)	Annual
Hazardous Communications/ Materials (German)	Annual
Accident Reporting Training	Annual
Reporting Unsafe Work Place Training	Annual
1st Qrt Safety Self/Fire Inspection	
2nd Qrt Safety Self/Fire Inspection	
3rd Qrt Safety Self/Fire Inspection	
4th Qrt Safety Self/Fire Inspection	



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SELECT PERSONNEL



Drivers Training (TMP)		
Forklift Training	Initial license and annual refresher	
Lock Out/Tag Out	Annual	
Respirator Training	Annual	
Hearing Protection Training	Annual	
Skin Protection Training	Annual	
Contractor Safety Training	Annual	
Ergonomics Safety Training	Annual	
Asbestos/Haz Fibers Training	Annual	
German Supervisors Safety Training (UK Bund)	One time	
Personal Protective Clothing and Equipment Training	Annual	
Confined Space Training	Annual	
Load Security Training (Cargo Drivers)	Annual	
Hazardous Cargo Driver Training	Initial license and refresh 3 years	
Machine and Tool Safety Training	Annual	
Req Inspection Portable Electric Hand tools	Annual	
Ladders (Annual)	Annual (Befaehtigte Person)	
Electrical Powered Doors (Annually)	Annual (Befaehtigte Person)	
Ergo/Work Place Self Assessment	Annual	
Fork Lift Load Testing (Annually)	Annual (Befaehtigte Person)	
Slings/Chains/ Lifting Equipment Inspections	Annual (Befaehtigte Person)	
Cranes/Lifting Platforms/Cherry Pickers Inspections	Annual (Befaehtigte Person)	
Safety Harnesses Inspections	Annual (Visible insp every use) 5 year replace	
Portable Fuel Tank Inspections	Annual (Befaehtigte Person)	
Welding Equipment Inspections	Quarterly	
Air Compressor and Power Tool Inspections (Annually)	Annual (Befaehtigte Person)	
Role of the Safety Office, Industrial Hygiene and Occupational Health service providers	Once in life	
Location and use of emergency and fire protection equipment	Annual	
TMP Vehicle Preparation (PMCS)	Annual	
Local Area Risk Factors / Environmental Considerations / Seasonal Hazards	Annual	
Safety Awards & Recognition	Annual	