



THE GRANT FANTASTIC

New NOAA Fisheries Reporting Procedures

The National Oceanic and Atmospheric Administration (NOAA) Fisheries Grants Management Division (GMD) issued a new method for submitting financial reports including all SF-272, SF-269 and SF-270 forms. GMD now provides an email address to receive and process all of the incoming reports. Please submit all financial report forms to federal.financialreports@noaa.gov with a courtesy copy to your Federal program officers. For recipients of Pacific Islands Regional Office (PIRO) grants, please submit a copy of your financial forms to the address pirogrants@noaa.gov.

For more details see the new PIRO grants website, Grants Online information page.



Traditional canoes are carved for a fishing education project on Rota (left). Instructors teach local students traditional fishing methods using canoes and drop stone. The drop stone or poio is made of coconut shell, coral and hibiscus fibers (below).



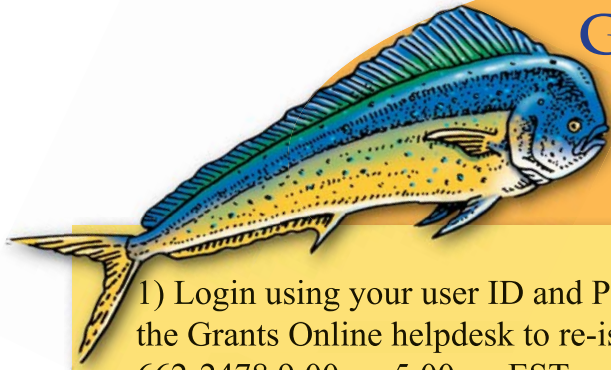
REMEMBER TO CHECK YOUR NOAA GRANTS ONLINE TASK BOX FOR ACTIONS

Rota Traditional Fishing Education Project

The Northern Mariana College, Rota campus is assisting local communities to restore the traditional fishing knowledge and skills of Hachuman. The Hachuman technique is a traditional method where local fishermen train fish (achuman, opelu, mackerel scad) to rise to the surface. Practitioners fish from a canoe using a drop stone and shredded coconut to aggregate the fish at the desired depth. The goal of the project is educate Rota's youth in the restoration of traditional practices to fulfill the seafood demand of local consumers while improving economic development.



The sun sets as a traditional fisherman from Rota heads home with his catch for the day. Currently on Rota, there are only 30-40 active fishermen providing seafood products for the Rota community.



GRANT TOOLKIT TOPIC

SUBMIT PERFORMANCE REPORTS

1) Login using your user ID and Password. You must call the Grants Online helpdesk to re-issue a password (1-877-662-2478 9:00am-5:00pm EST or email your request to GrantsOnline.HelpDesk@noaa.gov).

2) Choose the **Awards** Tab. It is located at the top of the screen. Search your award number and select the award. The grant file will appear and scroll to the sub documents section. There will be a report form created the day after your reporting period has ended.

3) Select the report you wish to submit. The report form will appear and you can enter the report in the text box or you can attach your report. (Large attachments may not upload, so limit your attachments to less than 10 MB.)

4) To upload attachments, scroll to the bottom of the page and click the **Attachment** link and then click the **+** link. Click **Browse** and select the item you want to attach. You must fill in the **Description** field with a label of the attachment or it will not save. Click **Save Attachment** and wait while the attachment is uploaded to Grants Online.

5) To submit report, click **Save and Return to Main**. Another message will appear confirming that you want to start workflow, click the **Yes** button.

6) A review task will appear in your **Task** inbox for this request. The review task will go to the creator of the document and the Recipient Authorized Representative(s) in the organization. If you have the role of Recipient Authorized Representative you will have to execute the task twice.

7) Review task and choose forward to agency from the pull down options.

Congratulations, you have successfully submitted your report!



Rota fishing instructors in a training session use the canoe and special fishing tools to catch fish like achuman, opelu, mackerel scad (above).

MORE QUESTIONS? PLEASE CONTACT US:

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Photos and graphics courtesy of NOAA Fisheries Service.