

# Army Traffic Safety Training Program

## *Frequently Asked Questions (FAQs)*

### **Background.**

*The Installation Management Command (IMCOM) remains committed to providing Commanders the training Soldiers need to keep safe while operating motorcycles and automobiles, and will continue to implement the Army Traffic Safety Training Program (ATSTP) to provide traffic safety training courses required by the Department of Defense and Army policy.*

*In an ongoing effort to control costs and comply with regulatory and legal requirements, the current revised bridge contract was put in place on 19 Mar 11 for period of performance 19 Mar 11 - 18 Apr 11. Starting with 19 Apr 11, IMCOM will execute two one-month bridge contract extensions. The new long term contract will be awarded on or about 20 May 11 with a 30-day overlap for transition to the new contract.*

### **Frequently Asked Questions.**

*The following Frequently Asked Questions with responses address the **new long term** contract effective on or about 20 May 11 and are distributed with the intended purpose of ensuring the required training is provided in a standard, uniform manner across the Army:*

What are the regulatory bases of the ATSTP?

Department of Defense Instruction (DoDI) 6055.04, DOD Traffic Safety Program; AR 385-10, The Army Safety Program; and AR 190-5, Motor Vehicle Traffic Supervision; establish requirements for the ATSTP.

What courses are included in the ATSTP?

The Intermediate Drivers Training Course, Remedial Driver Training, Motorcycle Basic Riders Course, Military Sport Bike Riders Course, Motorcycle Experienced Riders Course, and the Motorcycle Refresher Training Course.

Who will provide the Local Hazard Training?

The Local Hazard briefing required by AR 385-10 and DODI 6055.04 is conducted in various ways across the Army, e.g., by classroom instructor, by video, during in-processing, by unit personnel, etc. Each Garrison and installation must establish procedures to comply with the requirement. Garrison Safety Offices will incorporate unique local hazard information into a basic training template and mandatory content provided by the IMCOM Headquarters Safety Office.

Who is eligible to attend the ATSTP training?

US Army Reserve, US Army National Guard and Active Duty Soldiers as well as Army civilian employees required to operate Government owned or furnished motorcycles as a job requirement are eligible to attend the ATSTP motorcycle courses at Government expense and other Services Members that are attached or assigned to the Army and Service members who are on an Army led Joint Base.

US Army Reserve, US Army National Guard and Active Duty Soldiers as well as Army civilian employees who, while operating a Government motor vehicle, have been convicted of a moving traffic violation or have been determined to be at fault in a traffic mishap are eligible to attend the ATSTP remedial driver training.

How do students register for classes?

Students register for required classes via the Army IMCOM Registration System (AIRS). AIRS can be accessed at the IMCOM Headquarters Safety website. Website address is <http://www.imcom.army.mil/hq/about/organization/officecom/safety/>.

AIRS is used to establish class schedules, for student registration, and for maintaining student records. The Army is exploring using the Digital Training Management System (DTMS) for these purposes in the longer term.

Ideally, students will register in AIRS prior to attendance at a class and the Garrison Safety Office or Alternate Contracting Officer Representative (ACOR) approves/certifies the roster for the contractor to instruct a class. However, nothing in the contract precludes the ACOR or Garrison Safety Office from scheduling classes based on written class rosters, i.e., planned redeployments, provided that student data is input into AIRS when actual attendance by name is known.

Is surge training for unit redeployments, re-stationing, etc., included in the contract?

Surge training requirement is not included separately in the contract because the number of students per course per installation identified in the contract includes the anticipated surge workload due to redeployments, re-stationing, etc. The four deployable trailers/mobile classrooms based at Forts Carson, Stewart, Hood and Campbell under the previous contract are not included in the new contract.

The local ACOR or Garrison Safety Office must schedule the required number of classes to meet expected increases in training requirements and coordinate with the contracted instructor to provide the training as scheduled. The contractor is required to meet training requirements for which the ACOR or the Garrison Safety Office has approved/certified the class roster.

Are automobile and motorcycle simulator training included in the new contract?

Contractor support for automobile and motorcycle simulator training is not included in the new contract because the requirement for simulator training is not established in Army policy or regulation. Additionally, use of simulators is suspended pending resolution of legal issues related to their acquisition and determination of appropriate disposition/use. Final leadership decision on the use of simulators is pending the resolution of several issues.

Are motorcycles provided for the Motorcycle Basic Riders Course?

The contract requires the contractor to provide motorcycles and AR 385-10-compliant helmets and gloves for only the Motorcycle Basic Riders Course for Soldiers who do not have their own equipment. It is the Soldiers choice if they want to use their bike and equipment or Army provided bikes and equipment. The training motorcycles provided by the contractor must be IAW the Motorcycle Safety Foundation (MSF) standards.

Following is extracted from the MSF *RiderCoach Guide*:

"Motorcycles, whether program-owned, loaned or participant-owned, must be in safe operating condition. The training motorcycle policy recognizes that engine size, weight and seat height should be taken into account when selecting training motorcycles. Therefore, any motorcycle model manufactured for on-highway use that meets two of the following three criteria (as published by the original equipment manufacturer/ distributor) may be used in MSF recognized programs. The three criteria are: 1. an engine displacement of 500cc or less, 2. unladen weight of 400 pounds or less, or 3. seat height of 30" or less."

Can Soldiers who have been convicted of a moving traffic violation or who have been determined to be at fault in a traffic mishap off base while operating a privately owned motor vehicle attend the ATSTP remedial driver training?

No. DODI 6055.04, Enclosure 3, paragraph 4.c.2, states "individuals who have been convicted of a moving traffic violation or who have been determined to be at fault in a traffic mishap off base while operating a privately owned motor vehicle shall demonstrate satisfactory participation in and completion of any training mandated by an outside court, at no expense to the Government, or lose installation driving privileges according to the current DODI 6055.04. Per DODI 6055.04, Enclosure 3, paragraph 4.k, The remedial driver training provided under this contract and funded by the Government is not available to meet this DODI requirement.

Are individuals attending training charged leave?

Individuals attending training required by DODI 6055.04 will not be charged leave.

Does the contract establish class size?

The minimum number of students in all the motorcycle classes is 6; maximum is 12. For the riding portion of the course, the class should be no more than 6 participants under the supervision of one RiderCoach, except on an approved compact range where no more than 8 participants may be under the supervision of one RiderCoach. The maximum class size should at no time exceed more than 12 participants, under the supervision of two RiderCoaches.

The contract does not authorize the contractor to cancel a class after the ACOR or Garrison Safety Office certifies that a class meets the requirements to conduct a class and less than the minimum number of students show. The ACOR or Garrison Safety office may certify a class of less than six based on the DODI and contract requirements to provide training within established timelines; 30 days for the DODI and ten days as required by the contract.

The maximum number of students for the Intermediate Drivers Training Course and the remedial driver training is 30.

Who are the responsible administrators of the new long term ATSTP contract?

The Contracting Officer, Mission and Installation Contracting Command Center - Fort Sam Houston, will issue memoranda designating the COR and ACORs and provide direction on responsibilities. A HQ IMCOM individual will be designated as the Contracting Officer Representative (COR). The Region Headquarters and Garrisons have identified individuals to be designated Alternate Contracting Officer Representatives (ACOR). Training and additional guidance will be provided for the ACORs prior to implementation of the new long term contract.

*The above FAQs are based on recent questions and are certainly not exhaustive. The intent is to provide standard and accurate information. There is action at DoD and Army levels to change policies. The contract will be modified to be consistent with the policies and fiscal law as required. In the end, it is IMCOM intent to implement and manage a quality ATSTP contract that meets the Army's requirements, withstands external scrutiny, supports the Garrisons and allows Commanders to train Soldiers to protect themselves from potential motorcycle and automobile driving hazards.*