



Federal Procurement Data System – Next Generation Treasury Accounting Symbol, Funding Agency ID, and Funding Office ID

The Federal Procurement Data System – Next Generation (FPDS-NG) was updated the weekend of March 13, 2010, with version 1.4 to incorporate new and required fields. The fields that most impact our ability to process procurements in FPDS-NG are the Treasury Accounting Symbol (TAS), the Funding Agency ID, and Funding Office ID.

What is a Treasury Accounting Symbol (TAS)?

The TAS is the account symbol assigned by the Department of Treasury for receipts, appropriations, expenditures, and other funds. This field is required for all procurement actions that obligate funds. USDA only uses the first two fields of the TAS; the Agency Identifier field (2 digits) and Main Account field (4 digits). The Sub Account field is left blank. The Agency Identifier for the Department of Agriculture is “12.”

What TAS do you use in FPDS-NG?

If you are processing a procurement using the Integrated Acquisition System (IAS), the TAS will automatically pull from the Financial Management Modernization Initiative (FMMI) into IAS when you send the procurement to FMMI for approval. Once the procurement is approved in FMMI, and you release the procurement in FPDS-NG, the TAS will automatically populate from the information pulled from FMMI.

Procurements processed outside of IAS (e.g., purchase card buys and procurements to foreign vendors and other agencies, etc.) will need the TAS to be manually filled out by the Contracting Officer or Contract Specialist using the TAS list below:

Agency ID Main Account Code and Description

12	1400 – Agricultural Research Service (ARS) Annual Appropriations
12	1401 – ARS Building and Facilities Funds

12	1402 – ARS American Recovery and Reinvestment Act (ARRA) Funds
12	1500 – National Institute of Food and Agriculture (NIFA) Annual Appropriations
12	1501 – NIFA Building and Facilities Funds
12	1701 – Economic Research Service (ERS) Annual Appropriations
12	1801 – National Agricultural Statistics Service (NASS) Annual Appropriations

If you are unsure of the TAS to use, or are using uncommon funds that are not listed above, please contact your Budget Officer for guidance.

What is the Funding Agency ID?

The Funding Agency ID is the agency that is funding the procurement. This field is required on all procurement actions entered in FPDS-NG. The most common Funding Agency ID's for the Research, Education, and Economics (REE) agencies are:

<u>Agency ID</u>	<u>Agency Name</u>
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12H2	Agricultural Research Service (ARS)
12H3	National Institute of Food and Agriculture (NIFA)
12H4	Economic Research Service (ERS)
12H5	National Agricultural Statistics Service (NASS)

However, these are not the only Funding Agency ID's available. It is important to select the correct Funding Agency ID for your procurement. Most reports generated in FPDS-NG and USAspending.gov for Congress, the Small Business Administration, and other interested parties are sorted using the Funding Agency ID; not the Contracting Agency ID. If you incorrectly report the Funding Agency on your procurements in FPDS-NG, you may misrepresent your agency's spent appropriations, ARRA funds, achievements in the procurement preference goals, etc.

What is the Funding Office ID?

The Funding Office ID is the primary Activity Address Code (AAC) of the location of the fund holder. This field is required on all procurement actions entered in FPDS-NG. The Funding Office ID is the last four digits of the AAC. The AAC is also used as the Contracting Office ID for locations that have a warranted Contracting Officer. The code is searchable in FPDS-NG by city and state once you select the Funding Agency ID.

All ARS locations should have codes in FPDS-NG. However, if you do not find the Funding Office ID for a particular location, please contact Acquisition Programs and Oversight Branch on 301-504-1730 or via e-mail at APOB@ars.usda.gov, to update FPDS-NG with the missing AAC.

How do I select the Funding Office ID?

When buying for your location, use the same AAC for the Contracting Office ID and the Funding Office ID. For example: if you are a Contracting Officer in Ames, IA, and are buying for your location, use AAC 6125 (Ames, IA) as the Contracting Office ID and the Funding Office ID for your procurement.

When buying for a location that is not co-located with the Contracting Office, such as a different agency, location, or office, you must use that location's AAC for the Funding Office ID. For example: if you are a Contracting Officer in the Acquisition and Property Division (APD), and are buying for the Beltsville Area's (BA), Plant Sciences Institute (PSI), use AAC 3K06 (ARS AFM APD) as the Contracting Office ID and 3K84 (ARS BA PSI) as the Funding Office ID.

Questions regarding this Alert can be directed to the Acquisition Programs and Oversight Branch on 301-504-1730 or via e-mail at APOB@ars.usda.gov.

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