



Title: I, Payroll/Personnel Manual

Chapter: 17, *EmpowHR*

Bulletin: *EmpowHR* 13-1, *EmpowHR* Release Notes

Date: February 8, 2013

To: Subscribers of *EmpowHR*

This bulletin is being issued to announce the availability of the *EmpowHR* Release Notes for Calendar Year 2013, Pay Period 04. The Release Notes provide an overall summary of the changes implemented by the National Finance Center (NFC) in Pay Period 04, 2013. (See the attached *EmpowHR* 13-1, Pay Period 04 Release Notes.)

To view Release Notes, go to the *NFC Home Page* (<http://www.nfc.usda.gov>) and click the Publications link at the top of the page. At the *Publications* page right-hand menu, click *EmpowHR Release Notes*.

For questions about *EmpowHR* processing, contact the NFC Contact Center at **1-888-632-4468**.

RANDY L. SPEED, Director
Government Employees Services Division

Attachment

N
F
C

B
U
L
L
E
T
I
N

EmpowHR 13-1, Attachment

Effective Pay Period 04, 2013 (February 24, 2013), a change will be implemented in *EmpowHR*. A high-level summary of the change is reflected in the table below. The detailed documentation of these changes can be found in the *EmpowHR* procedure manual. To view the procedure, go to the *NFC Home Page* (<http://www.nfc.usda.gov>) and click the **Publications** tab. Then on the right-hand Quick Picks menu, click **Procedures by Acronym**, and search alphabetically for *EmpowHR*.

The summary table references the project number, project title, and a brief description of the change.

<i>EmpowHR</i>		
Project Number/ Incident Number	Project Title	Description of the Change
439351	Document Type 444 Import Process	To properly import data from the Web-based Entry, Processing, Inquiry, and Correction System (EPIC Web) and Front-End Systems Interface (FESI) into <i>EmpowHR</i> . The fields will be converted from check boxes to drop-downs on the EHRI RSM page.