



Title: I, Payroll/Personnel Manual

Chapter: 17, *EmpowHR*

Bulletin: 12-3, *EmpowHR* Rehosting Initiative

Date: May 30, 2012

To: Subscribers of *EmpowHR*

The National Finance Center (NFC) is completing the final stages for the rehosting of *EmpowHR* at NFC's Primary Computing Facility (PCF). Effective June 18, 2012, all *EmpowHR* environments, testing and production related, will be operating from the NFC PCF. As part of this move, the following changes will affect *EmpowHR* users:

New *EmpowHR* URLs

All users that have book marked the *EmpowHR* URL or have configured the *EmpowHR* URL in an agency application, must take note of the new *EmpowHR* URLs.

The following URLs will be available on June 18, 2012:

- USDA Prod: <http://www.empowhr.gov/HRISP/signon.html>
- DHS Prod: <http://www.empowhr.gov/DHSPRD/signon.html>

The following URLs will be available during the week of June 18, 2012:

- USDA UAT: <http://uat.empowhr.gov/USDAUAT/signon.html>
- DHS UAT: <http://uat.empowhr.gov/DHSUAT/signon.html>
- Training: <http://train.empowhr.gov/EMPOWHRTRN/signon.html>

***EmpowHR* Migration Freeze Schedule**

NFC began the preliminary steps for the move of the *EmpowHR* environments to the PCF on May 19, 2012, for production and May 21, 2012, for test. Once NFC began this move process, all migrations to the production and test environments were frozen from these dates until June 30, 2012. No new migrations of system changes will occur during that period of time. However, the NFC development staff and testing staff will continue to perform development work and testing on system changes during that time which will be migrated at a later point after June 30, 2012, once the move has been successfully completed.

Production Outage

The *EmpowHR* production application will be unavailable from Thursday, June 14, 2012, (5:00 a.m. Central Standard Time), until beginning of business Monday, June 18, 2012, (5:00 a.m. Central Standard Time), for the final task of rehosting the application. NFC planned these outages on the

days before the maintenance weekend in order to minimize the possibility of affecting our user community. All pending *EmpowHR* transactions will be processed during the evening hours on June 13, 2012, from the current location. Beginning Monday, June 18, 2012, (5:00 a.m. Central Standard Time), the application will be available to all users, and transactions will be then processed from the NFC PCF.

Sunseting of Data Warehouse

Due to the NFC's Enterprise Reporting Initiative, which will assume the function of the EPM Data Warehouse, and the infrequent use of the existing offerings, NFC has decided to sunset the existing EPM Data Warehouse prior to the Denver rehosting of *EmpowHR*.

The *EmpowHR* Enterprise Performance Management (EPM) Data Warehouse will no longer be available, as of close of business on Friday, June 29, 2012 (Pay Period 13).

Inquiries

For questions about *EmpowHR* processing, contact the EmpowHR Help Desk at 1-888-367-6955.



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