



Title: I, Payroll/Personnel

Chapter:

Bulletin: Title I, 12-27, Pay Period 25 Processing of Individual/Group National Finance Center (NFC) Disbursed Spot Awards on the Nightly Schedule

Date: November 1, 2012

To: Subscribers of all Title I Publications (Payroll/Personnel)

This bulletin is being issued to remind Agencies about the processing of individual/group National Finance Center (NFC)-disbursed spot awards on the nightly schedule in Pay Period (PP) 25, 2012.

In tax year 2012, the Wage and Tax Statement (W-2), will include salary payments for PP 26, 2011, through PP 25, 2012. To avoid any potential tax reporting problems for tax year 2012, individual/group NFC disbursed spot award(s) (Nature of Action Code 841/849/887/889, Authority Code PAY, and Award Code C100) on the nightly schedule should be entered and processed during PP 25, 2012, which is the last pay period for tax year 2012.

If any NFC-disbursed spot awards are processed in PP 26, 2012, the award will be held in suspense with the Personnel Input and Edit System (PINE) Message 149, Award With "Pay" Auth Held to Avoid Corrected W2, for Document Type 110, Incentive Awards, until the processing of PP 27, 2012.

For questions about NFC processing, authorized Servicing Personnel Office representatives should contact the NFC Contact Center at **1-855-NFC4GOV (1-855-632-4468)** or via the Internet using the Requester Console.

RANDY L. SPEED, Director
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