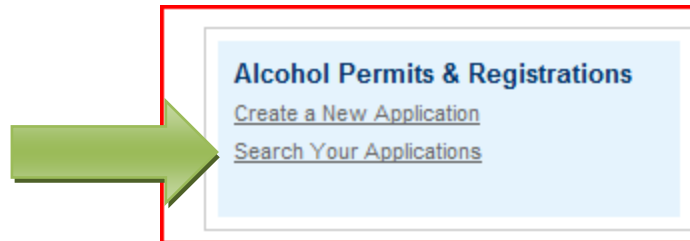


Permits Online

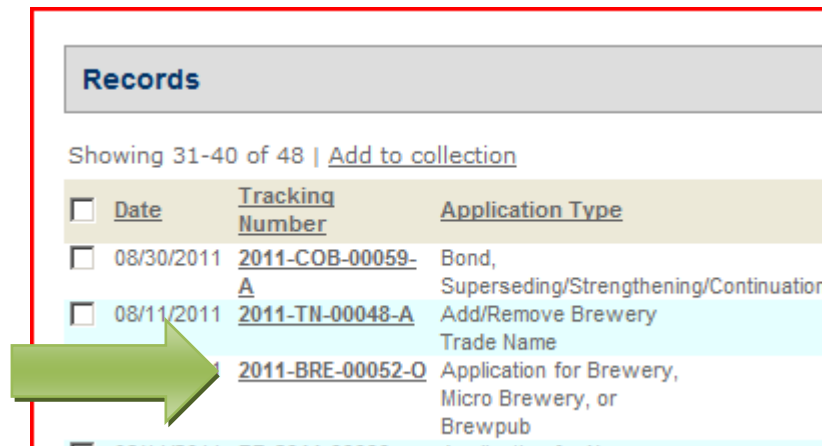
Obtain a copy of my approved permit?

If you receive an email stating you have been *Approved*, you should log in to Permits Online and follow the general steps below:

- Use the “Search Your Applications” button to find your application



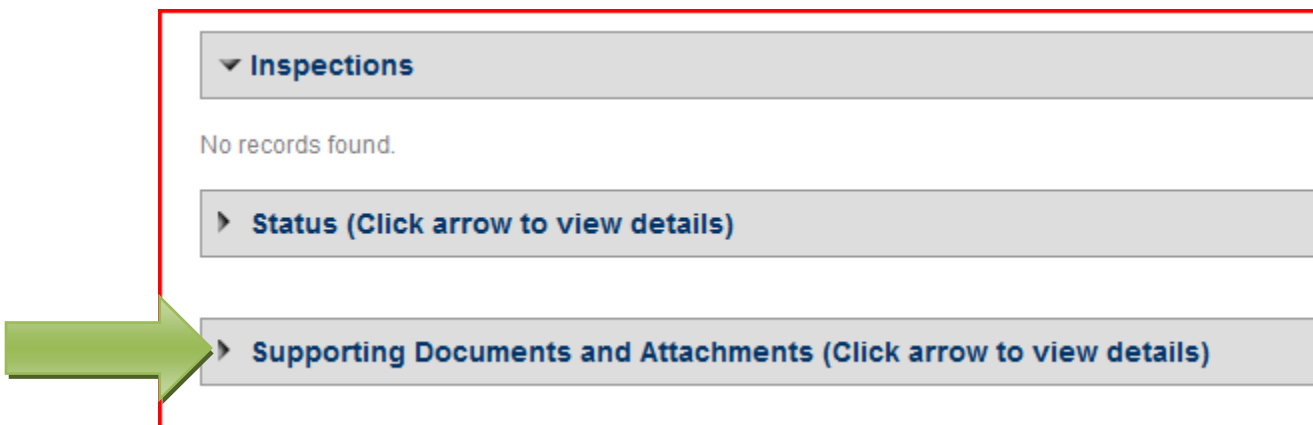
- Click on the application tracking number



The screenshot shows a table titled "Records". Below the title, it says "Showing 31-40 of 48 | [Add to collection](#)". The table has three columns: "Date", "Tracking Number", and "Application Type". A green arrow points to the tracking number "2011-BRE-00052-O" in the second row.

<input type="checkbox"/>	<u>Date</u>	<u>Tracking Number</u>	<u>Application Type</u>
<input type="checkbox"/>	08/30/2011	2011-COB-00059-A	Bond, Superseding/Strengthening/Continuation
<input type="checkbox"/>	08/11/2011	2011-TN-00048-A	Add/Remove Brewery Trade Name
<input type="checkbox"/>		2011-BRE-00052-O	Application for Brewery, Micro Brewery, or Brewpub

- Click on the triangle next to Supporting Documents and Attachments




- Click on the Document name of the document you wish to open

▼ **Supporting Documents and Attachments (Click arrow to view details)**

Use the Attachment table to **upload** supplemental documents. Select "Upload a New Attachment" for each supplemental document that you are uploading. Contact TTB for more information or support about this table at 1-855-TTB-PONL (1-855-882-7665) M-F 8am - 4pm EST or click [here](#) to access the PONL Customer Reference Guide.

Attachment List

Files can be up to **16MB** in size. Acceptable file types include .doc, .pdf, .jpg, .xls



<u>Name</u>	<u>Record ID</u>	<u>Record Type</u>	<u>Entity Type</u>	<u>Type</u>	<u>Size</u>	<u>Date</u>
▶ State of West Virginia Trade Name Registration.docx	2011-BRE-00052-	Application for Brewery, Micro Brewery, or Brewpub	Record	Proof of Trade Name Registration	10.81 KB	09/13/2011

- Select "Open" to view, print, or save the TTB attachment

