

**Department of Labor**  
**Implementation of the June 22, 2012 Memorandum, “Reducing Reporting and Paperwork Burdens” by the Eight Agencies with the Highest Total Burdens**

**Table 1: List of Significant Quantified Burden Reduction Initiatives**

<b>Agency</b>	<b>Title</b>	<b>Description</b>	<b>Estimated Reduction (in burden hours)</b>
<b>Bureau of Labor Statistics (BLS)</b>	National Longitudinal Survey	The National Longitudinal Survey of Youth 1997 is converting to biennial interviewing; data was last collected in FY2012 and will not be collected again until FY2014. This conversion will save an average of 4,139 burden hours annually.	4,139
<b>Employment and Training Administration (ETA)</b>	Streamlining WIASRD reporting to reduce public burden	ETA is currently requesting OMB approval to modify the Workforce Investment Act Investment Standardized Record Data (WIASRD) to align this record layout with the Workforce Investment Standardized Record Data (WISRD), the record layout underlying the Workforce Investment Streamlined Reporting System (WISPR), by January 31, 2013. This modification will help facilitate a future transition to a fully integrated reporting system (WISPR). Modifying the WIASRD record layout to make it compatible with WISPR will facilitate the consolidation of ETA’s data validation, and quarterly and annual reporting requirements. Therefore, the implementation of WISPR would consolidate eight individual record file uploads and 5 separate quarterly and annual report submissions into four single quarterly submissions that carryout data validation, WIASRD submissions, and the generation and submission of the quarterly	372,180

Agency	Title	Description	Estimated Reduction (in burden hours)
		and annual reports automatically within one data system.	
<b>ETA</b>	iCERT System	OFLC is in the process of making employment-based immigration application forms and those related to the request for and issuance of prevailing wage determinations (necessary for applying for most employment-based labor certifications) fillable and electronically fileable. This modernization effort is well underway and plans are in place to complete the process in December 2012 through the Department's "one-stop" filing portal called the iCERT System ( <a href="http://icert.doleta.gov/">http://icert.doleta.gov/</a> ).	6,750
<b>Occupational Safety and Health Administration (OSHA)</b>	Standards Improvement Project - Phase IV	OSHA SIPs are intended to remove or revise duplicative, unnecessary, and inconsistent safety and health construction standards. OSHA will publish a Request For Information (RFI) for SIP IV. This RFI will be used to identify possible candidates for inclusion in SIP IV, and also to determine whether OSHA should remove the written certification record of employee training in 1926.503(b) of the Construction Fall Protection standard. In addition, OSHA must consult with the Advisory Committee for Construction Safety and Health (ACCSH) on removing this training record prior to publishing a proposed SIP IV rule. In the past ACCSH has not favored removing certification records from existing construction standards, and their recommendation along with the comments received in response to the RFI may affect the content of the proposed rule. However, if the public record	400,000

Agency	Title	Description	Estimated Reduction (in burden hours)
		in response to the RFI and proposed rule supports revoking the employee training record, the SIPs IV final rulemaking would result in a burden hour reduction of 400,000 hours or more annually.	
<b>OSHA</b>	Revocation of Certification Records	Currently OSHA is reviewing existing ICRs to identify requirements to create and maintain weekly records that OSHA is considering revoking under a separate rulemaking. OSHA plans on including a <i>Revocation of Certification Records</i> Direct Final Rule/NPRM on the Fall Regulatory Agenda, and will publish the DFR/NPRM within the same quarter. At a minimum, OSHA intends to propose to revoke the weekly inspection records contained in the Mechanical Power Press standard. OSHA anticipates this rulemaking would save at least 600,000 hours annually. If OSHA does not receive any substantive comments in opposition to eliminating the training requirements, then the agency would be able to finalize this rulemaking in early FY2013. If however, substantive comments are received in opposition to removing the training certifications, then OSHA will have to review and respond to the comments through publishing a final rule and, if necessary, revise the proposed requirement.	600,000
<b>Wage and Hour Division(WHD)</b>	Davis Bacon Certified Payroll	The Copeland Act requires contractors and subcontractors performing work on federally financed or assisted construction contracts to furnish a weekly statement on the wages paid each	221,021

Agency	Title	Description	Estimated Reduction (in burden hours)
		<p>employee during the prior week. Contractors and subcontractors must certify their payrolls by attesting that persons performing work on DBRA covered contracts have received the proper payment of wages and fringe benefits. The WH-347 is already electronically available and current commercial software provides the capability to perform some calculations. WHD proposes to develop a system to pre-populate certain data fields, automate certain calculations, and allow the submitter to electronically sign the certified payrolls. Project completion date is in 18-24 months. Estimated reduction in burden hours is 221,021. This may be an over-estimate as current commercial software already provides some functionality that WHD proposes to develop.</p>	
<b>Office of Labor-Management Standards(OLMS)</b>	Electronic Forms System (EFS):	<p>Pursuant to the Labor-Management Reporting and Disclosure Act (LMRDA), OLMS administers the submission of 12 publicly-available reports. These reports are filed by labor organizations and their officials, employers, labor relations consultants, and surety companies. These reports are included in the ICR: Labor Organization and Auxiliary Reports.</p> <p>OLMS has recently implemented the Electronic Forms System (EFS), which is a web-based system for completing and submitting LM reports, replacing an older, Adobe-based system. OLMS recently made EFS available for labor organizations to</p>	430,774

Agency	Title	Description	Estimated Reduction (in burden hours)
		<p>submit annual financial disclosure reports, Form LM-2, LM-3, and LM-4. EFS allows any labor organization with a web-enabled computer to complete, sign, and electronically file an LM-2, LM-3, or LM-4 without purchasing a digital signature or downloading special software. EFS allows filers to easily view the form instructions, performs all calculations for the LM report, and edits the form prior to its submission to OLMS. EFS also allows unions that maintain electronic accounting records to import financial data from their accounting programs directly into the LM form they are completing. OLMS seeks to expand EFS to filers of all 12 LM forms by 2016. OLMS estimates that OMB # 1245-0003, which currently has 4,411,640 burden hours associated with it, will be reduced by 2016 by at least 430,774 hours (or approximately 9.7 percent).</p>	
<b>Total Quantified Reduction (in burden hours):</b>			2,034,864