

Montgomery County Coalition for the Homeless 2007
Exhibit 5 – Supportive Services

Exhibit 5(b): Limitation of Occupancy

The sponsor is not requesting approval for limited occupancy.

Exhibit 5(c): Supportive Service Needs of Proposed Population

Individuals recovering from psychiatric illness have complex and special needs that often serve as barriers to recovery. Persons with severe and persistent mental illness have difficulties maintaining even the most superficial of social relationships, managing their symptoms, and carrying out simple tasks of daily living. Besides managing complex medication regimens, these individuals must learn to negotiate the patchwork of services so they are able to maintain their current level of benefits, obtain medical care, and make arrangements to travel to and from these many appointments. And while prescribed medications can reduce symptoms, many individuals must learn to carry out these tasks with imperfect symptom management, disabling side effects, a sense of hopelessness, lack of self esteem, and physical ailments that may have occurred due to years of psychotropic medications.

The following impairments interfere with hope for recovery:

- *Inability to make and maintain social relationships:* This impairment is common with individuals unable to form any meaningful relationships; they may be unable to develop friendships and form support groups with peers. Also, skills are required to interact on a positive basis with someone in a position of authority, perhaps a social service worker, a cashier, or a prospective employer. Through linkages to outpatient mental health providers, tenants can work on their interpersonal skills in psychiatric rehabilitation programs.
- *Lack of concentration:* Individuals experiencing symptoms of mental illness lack concentration skills and are unable to follow conversation, follow through on two or three step tasks, and make decisions regarding their welfare. They may lack the initiative to follow through on all but the simplest of tasks. Linkage to treatment providers may lead to increased concentration through medication, therapy, or other treatment modalities.
- *Feelings of isolation and low self-esteem:* This impairment is common among those who have dealt with the cycle of illness and recovery. Individuals begin to identify themselves as failures when they have experienced repeated hospitalizations, loss of a job, and loss of independence. They withdraw more and respond less to the environment around them. Relationships with family members are often strained, if existent. The tenants may be referred to therapists and/or psychiatrists for treatment of their feelings of isolation.
- *Inability to access a mental health clinician and medications:* Access to a mental health professional and medications are crucial to recovery from mental illness. Yet the low medical assistance reimbursement rates are driving mental health clinics out of business. MCCH will assist individuals in

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finding a mental health professional and resources to assist them in maintaining their supply of medications so symptoms do not return.

- **Substance abuse and addictions:** In an effort to self manage symptoms, many individuals have turned to illegal and harmful substances for relief. In times of stress and celebration, persons may turn to substances that interfere with judgment and magnify the impairments already present. Any resident dealing with the aftermath of addictions will receive referrals to appropriate supports for maintaining their clean and sober status.
- **Physical and related illnesses:** Individuals who have a diagnosis of chronic mental illness often develop other physical illnesses, perhaps as a result of the strong dosages of medications, perhaps because they may have been unable to identify symptoms that may lead others to seek earlier medical intervention. MCCH will link Ashmore residents to appropriate medical service providers.
- **Financial poverty:** Because these individuals are frequently unable to work and are generally limited in their work options to low paying jobs, often they lack the financial resources to pay for affordable housing. Those with jobs and financial resources often lose them due to repeated hospitalizations. As part of the initial work with a resident selected to live in Ashmore, MCCH will review the resident's entitlements and make sure the resident is receiving all funding for which s/he is eligible.
- **Lack of employable skills:** Many of these individuals lack skills that lead to employment. Individuals need to learn basic job skills prior to qualifying for entry into the job market. MCCH facilitates resident access to opportunities to learn vocational skills. MCCH staff also provide strong role models of recovery to employment. Over 15% of MCCH's staff members (13 of 84) are formerly homeless individuals. MCCH values the life experience of residents and former residents. Residents are encouraged to apply for job openings at MCCH.

Exhibit 5(d): List of Community Service Providers with Letters of Intent to Provide Services

This section contains letters obtained from community service providers that have agreed to provide services to the residents of this project. This list, with provider's phone numbers and addresses will be available to all residents; however, the residents are free to choose their own service providers.

- **Threshold Services, Inc. (a provider of outpatient mental health, residential, and rehabilitation services)**
- **St. Luke's House (a provider of outpatient mental health, residential, and rehabilitation services)**
- **Family Services Agency, Inc. (a provider of outpatient mental health, residential, and rehabilitation services)**
- **Sante Group (a provider of outpatient mental health, residential, and rehabilitation services)**
- **Rock Creek Foundation (a provider of outpatient mental health, residential, and rehabilitation services)**
- **Community Ministry of Montgomery County (provides clothing, household items, and emergency assistance)**
- **CASA of Maryland (provides education and job placement services)**

Exhibit 5(e): Evidence of Each Service Provider's Capability and Experience

Threshold Services, Inc. (TSI) is a not for profit corporation organized in 1981 to serve adults with severe and persistent mental illness in Montgomery County and help them lead fulfilling lives by providing comprehensive outpatient treatment, rehabilitation, counseling, and vocational support, as well as housing. TSI currently serves more than 700 individuals with mental illness in Montgomery County.

St. Luke's House, Inc. is a psychiatric rehabilitation program that encourages self-reliance and renewal for individuals with severe mental illness by providing long-term responses such as residential and supported living services, life skills counseling, and vocational rehabilitation. Individuals employed through St. Luke's Back to Work program earn and pay taxes on more than \$1,000,000 annually, and the program has an employment rate of more than 75% – approximately five (5) times the national average.

Family Services Agency has served individuals in Maryland since 1908. "Montgomery Station" is a community based program which provides comprehensive community based services for adults with severe and persistent mental illness by offering psychiatric and residential rehabilitation, counseling, and vocational services to help individuals with mental illness live independently and productively in the community.

Sante Group and Rock Creek Foundation are affiliated organizations serving people with chronic mental illness. The Rock Creek Foundation was formed in 1974 in response to longstanding gaps in the delivery and availability of rehabilitation, vocational, and treatment services for persons with both developmental disabilities and psychiatric disorders. The Sante Group was formed during the early 1990's to serve people with serious and persistent mental illnesses who do not have co-occurring developmental disabilities. The Sante Group provides a spectrum of psychiatric rehabilitation services and have an outpatient clinic. Together, the companies of the Sante Group provide psychiatric treatment and rehabilitation services to over three thousand persons each year.

Community Ministry of Montgomery County pursues social justice with an emphasis on identifying and meeting the needs of the poor by leading and engaging Montgomery County's Faith communities in service, education, and advocacy. Community Ministry has committed to provide support to Ashmore residents with donations of clothing, furniture, referrals, and access to their emergency assistance program.

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CASA of Maryland, Inc. works to improve the quality of life, social and economic well being of the Latino community. Since 1985, CASA has provided a wide range of educational, organizing, and advocacy activities designed to address the multiple conditions of poverty and disenfranchisement in the lives of many Latino immigrants and refugees. CASA achieves its goals through programs in areas such as leadership, organizing, women's empowerment, tenant support, employment, legal services, health, education, social services, and immigration assistance. CASA offers to Ashmore residents employment placement, health education, ESOL classes, citizenship preparation classes, and financial literacy education, specifically tailored to the needs of Latinos and immigrants.

Ex 5e

Threshold Services

Helping People with Mental Illness Lead Fulfilling Lives



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Ministries (TJGM)

James Plack

CEO
America's Dent

Director Emerita

Civil Care

Executive Director

Craig Knoll, M. Ed.

1998 Lumberton Drive

Silver Spring, Maryland 20902

Phone: (301) 754-8202

Fax: (301) 754-3698

Please visit us on line:

www.thresholdservices.org

April 9, 2007

Mr. Tom Penna
Mont. County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Mr. Penna:

Threshold Services strongly supports the Montgomery County Coalition for the Homeless, Inc., application for HUD 811 funding to provide affordable housing to homeless adults with mental illness.

I am familiar with the work of the Montgomery County Coalition for the Homeless (MCCH) and recognize the need for supportive housing options for very low income persons with mental illness.

Threshold Services is a nonprofit organization that helps more than 900 people throughout Montgomery County, Maryland. Our mission is to help people with mental illness or co-occurring mental illness and substance use disorders lead a fulfilling life, by providing treatment, rehabilitation and housing, and by promoting a caring community through advocacy and education. Services include residential rehabilitation, outpatient treatment, psychiatric rehabilitation, supported employment and outreach.

Threshold Services would be happy to provide off-site psychiatric rehabilitation services, treatment, or any of our other services to residents of MCCH housing.

We appreciate your steadfast efforts to obtain additional housing options and wish you success with your proposal.

Sincerely,

Craig S. Knoll
Executive Director

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Threshold Services

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List of Programs

Threshold Services currently offers the following direct service programs.

- Two Outpatient Mental Health Centers in Rockville and Silver Spring provide psychiatric medication and individual, group and family therapy for more than 600 people.
- Supported Employment helps 25 people choose, get and keep jobs.
- The residential rehabilitation program serves more than 100 people. Two eight-person groups staffed 24 hours per day, 365 days per year. Apartments for close to 100 people are typically a.m to 9 p.m. seven days per week, with staff available on call from 9 p.m. to 7 a.m.
- Two Outreach (off site psychiatric rehabilitation) teams serve more than 100 people. One team serves people in the Northern part of the county; the other serves people in the South. Clients live in their own homes, other people's homes, or are homeless. Bachelor's level Counselors, supervised by mental health professionals, provide intensive case management, supportive counseling, case coordination, skill development and practical assistance.
- Renaissance serves 70 people. Renaissance is a psycho-educational day program that aims to help clients build self-esteem, develop community living skills, and improve interpersonal relationships. To view program schedule, please click [here](#).
- Second Step provides affordable housing for 18 people, who have mental illnesses, in a total of 18 family homes. Outreach Counselors meet monthly with residents of each house. Residents in Second Step normally are not required to be in treatment or to use rehabilitation services.
- Community Development activities include creating and supporting local high school Psychology classes, giving educational presentations and seminars, and leading public awareness campaigns through television and newspaper articles.
- Compeer of Montgomery County matches trained volunteers in one-to-one friendship relationships with people recovering from mental illness. Compeer is an adjunct to therapy and is based on the idea that a volunteer's friendship can offset the loneliness and isolation that may accompany mental illness. Compeer of Montgomery County is currently offered only to Threshold Services clients, but is available to clients within other agencies in the coming years.

Threshold Services also is active in advocacy, professional education, public education, and partnerships to develop a full continuum of mental health services for the community.

If you know someone who is in need of services, please click [here](#).

1398 Lambertson Drive, Silver Spring, MD 20902 | Phone: (301) 754-1102 | Fax: (301) 754-1890 | [Privacy Statement](#)

Recognition and Awards



- ◆ The Presidents' Committee on Employment of People with Disabilities selected St. Luke's House, Inc. as one of the 24 best psychiatric vocational rehabilitation programs in the country.
- ◆ Rosalynn Carter and the Carter Foundation cited St. Luke's House as a national exemplary program founded by the faith community.
- ◆ St. Luke's House, Inc. clients were employed last year at a rate of 75% vs. the 15% national average, earning over \$1,000,000.
- ◆ Hardware City won the Montgomery County Workforce Development Award due to their commitment to hiring St. Luke's House Back to Work consumers.

You Can Help

You can be a friend of St. Luke's House by becoming a volunteer, mentor or donor. For further information please call St. Luke's House at 301-493-4300.

◆ St. Luke's House, Inc. is an independent non-profit 501(c)(3) organization. It is licensed by the Montgomery County Department of Health and Human Services and the Maryland Mental Hygiene Administration.

◆ Contributions to St. Luke's House are tax deductible to the extent provided by the law.

◆ St. Luke's House does not discriminate on the basis of race, color, sex, religious creed, national ori-

Our History

St. Luke's House, Inc. (SLH) was founded in 1971 by concerned citizens from St. Luke's Episcopal Church to address the needs of patients being released from state psychiatric hospitals who had no place to go. SLH was established independently soon thereafter, and the first group home was opened.

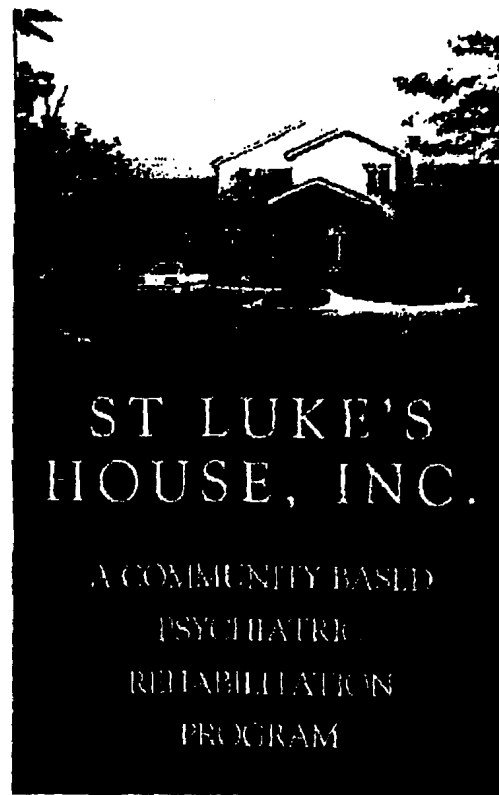
Known primarily for providing housing and psychiatric rehabilitation in its early years, St. Luke's House has grown to provide comprehensive mental health services. The Programs range from the psychiatric rehabilitation program, supported living, life skills training and vocational rehabilitation, to mental health clinic, 24-hour alternative crisis care and services for youth with serious emotional disabilities. Clients are also assisted in obtaining medical care, food, clothing and household necessities. Activities for recreation and socialization are offered as well. St. Luke's House owns and operates 31 group homes, town homes and apartments in the community with a 111-bed capacity. We currently provide comprehensive psychiatric care and treatment to over 750 youth and adults and can be credited with helping more than 4,000 individuals return to active community life.



St. Luke's House, Inc.

6040 Southport Drive
N. Bethesda, MD 20814

301-493-4300 Fax: 301-493-6209



ST LUKE'S HOUSE, INC.

A COMMUNITY BASED
PSYCHIATRIC
REHABILITATION
PROGRAM

Our Mission

To help people live,
learn & work successfully
in their communities by
offering integrated
mental health services
and community

resources.



ST LUKE'S HOUSE, INC. SERVICES

Apr 12 06 03:48p

Psychiatric Rehabilitation Program (PRP)

The PRP offers people with serious and persistent mental illness a wide array of services from which to choose. Professional staff tailor treatment plans to meet the specific needs of each individual and help to foster that person's community integration and independence.

Supported Living Program (SLP)

The SLP offers psychiatric rehabilitation and treatment in a person's home and in their community. Professional staff tailor treatment plans to meet the specific needs of each individual and help to foster that person's community integration and independence. Services, as requested, include assessment; crisis management; information and referral; vocational training; resource development; daily living skills coaching; supportive counseling; and case management.

Residential Rehabilitation Program (RRP)

The RRP is equipped to provide psychiatric rehabilitative services for individuals with severe and persistent mental illness who choose to live in a St. Luke's House leased or owned residence. Professional staff tailor treatment plans to meet the specific needs of each individual and help to foster that person's community integration and independence. All RRP sites, which include group homes, town homes and apartments, are located in Montgomery County, MD. Services include daily living skills coaching; resource development; supportive counseling; psychosocial programming; treatment; case management, crisis management and medication management.

Life Skills Program (LSP)



The LSP is an alternative to traditional day programs for people with serious and persistent mental illness. LSP helps people to build confidence, profi-

ciency and independence in all phases of daily life. Program participants work with their counselors to plan a month's schedule of seminars and/or activities, to create a program that is responsive to the participant's interests and rehabilitative goals.

Back To Work Program (BTW)

BTW is an award-winning rehabilitation program that helps people with psychiatric disabilities find and maintain employment and provides employers with qualified reliable employees. BTW Supported Employment Specialists work to successfully match each participant to an appropriate job and will continue to support the employer/employee relationship for as long as necessary. BTW boasts an employment rate of more than 75% - approximately four times the national average. Individuals employed through BTW earn and pay taxes on more than \$1,000,000 annually.

Mental Health Clinic

The St. Luke's House Mental Health Clinic provides a wide array of mental health treatment services to the general community as well as to those who participate in other St. Luke's House programs. The St. Luke's House Mental Health Clinic is licensed as an outpatient mental health clinic by the Maryland Mental Hygiene Administration. Services include individual and group psychotherapy; case management; resource linkages to natural supports and community resources; medication management; psychiatric consultation; 24-hour technical assistance for emergency room diversion; relapse prevention; treatment diversion options; and crisis support.

Service Linked Housing

Service linked housing is independent living environments that offer a spectrum of rehabilitative and therapeutic services from one or more service providers to residents of that environment. The service provider and the housing provider work together to ensure that all needs of each resident in the program are obtainable and success is likely. Service linked housing encourages and supports

each individual in living in the most independent environment in community integrated settings.

McAuliffe House

McAuliffe House is a voluntary community based residential alternative to inpatient hospitalization for people in acute psychiatric crisis. McAuliffe House is located in a single family home in suburban Rockville, MD. Eight people live in a house at any one time and professional staff members are on duty at all times. The goal of McAuliffe House is to provide psychiatric crisis stabilization services to people in order to divert those individuals from inpatient hospitalization. McAuliffe House boasts a 98% hospital diversion rate of those admitted to the program.

Career Transition Program (CTP)

The CTP provides high school students with serious emotional disabilities and their families a unique combination of mental health and career/vocational services. Career Transition Specialists (CTS) help students identify goals related to education, vocational training, employment, and community participation. The CTS help students utilize the natural supports and community resources they need in order to meet those goals. This program combines the expertise of St. Luke's House and



the Transition Unit of Montgomery County Public Schools.



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M.B.A., M.L.S.
Executive Director*

April 3, 2007

Ms. Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Ms. London:

The Family Services Agency, Inc. fully supports Montgomery County Coalition for the Homeless application to the United States Department of Housing and Urban Development's Section 811 program to provide affordable housing to homeless adults with mental illness. The Family Services Agency and Montgomery County Coalition for the Homeless have a history of working well together to serve the needs of people in Montgomery County who have mental illnesses. Your project will help fill the critical need for affordable housing and support services for this population in Montgomery County.

We deeply respect the high quality services Montgomery County Coalition for the Homeless has provided over many years to people with mental illnesses in Montgomery County. Should any of the consumers in your proposed project require or desire outpatient mental health or psychiatric rehabilitation services from the Family Services Agency, we would be pleased to collaborate with you to meet their needs. We sincerely hope that HUD will fund your project and wish you every success.

Sincerely,

Thomas E. Harr
Executive Director

"Neighbors helping neighbors since 1908."

610 East Diamond Avenue, Suite 100 • Gaithersburg, MD 20877-5323
www.familyservicesagency.org • United Way/CFC #8098 • MD Charity Campaign #C519
Phone: 301-840-2000 • Fax: 301-840-9621



Family Services Agency, Inc.

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We provide services for:

- Infants
- Children
- Adolescents
- Adults

We help with:

- Parenting Education
- Child Development
- School Readiness
- Mental Health Services
- Community Resources
- Leadership Training

We serve Maryland as:

- The Family Works
- Parents as Teachers Maryland



SEND AN E-CARD



SEARCH



Family Services Agency
610 East Diamond Ave.
Gaithersburg, MD 20877

Tel: (301) 840-2000
Fax: (301) 840-9621
TTY: (301) 740-3654



Mental Health



The Family Services Agency has a long history of helping our community's residents combat the ravages of depression, stress or persistent mental illness. At Family Services we have a comprehensive range of treatment for adults, children and families. We offer psychiatric, rehabilitation and vocational help in both residential and outpatient settings to help persons with mental illness integrate back into their community.

Montgomery Station provides services to individuals with serious and persistent mental health illness and their families through a Day Program, Residential Services, Outreach, and Vocational training.

Outpatient Mental Health Clinic is a community-based clinic at which licensed mental health professionals provide outpatient counseling and medication assessment and monitoring services for children, adults, couples and families. Should medication be needed, psychiatrists and staff provide comprehensive assessment for the use of medication and education and monitoring to achieve optimal clinical outcome for the consumer.



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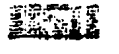
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Ex 5e



THE ROCK CREEK FOUNDATION

4/9/07

Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Ms. London:

The Rock Creek Foundation supports the Montgomery County Coalition for the Homeless, Inc. application for HUD 811 funding to provide affordable housing to homeless adults with mental illness. Rock Creek provides housing, psychiatric rehabilitation and employment services for individuals with mental illness and developmental disabilities as well as clinical services.

I am very familiar with the work of MCCH and recognize the need for supportive housing options for very-low income persons with mental illness. The stock of affordable housing is very low in Montgomery County and there are many people who are homeless and thousands more who are nearly homeless. The high rate of mental illness is often a barrier for permanent housing.

Rock Creek is able and willing to provide psychiatric rehabilitation and employment services to individuals that are in your services.

I wish you success with your proposal and welcome the additional housing options.

Sincerely,

Ray Salzberg
President, The Rock Creek Foundation

12126 Plum Orchard Drive • Suite E • Silver Spring, MD 20904 • Phone: 301.586.0900 • Fax: 301.572.5052

An Affiliated Santé Group Company

Ex 5e

AFFILIATED SANTÉ GROUP

A Santé Group Company

April 2, 2007

Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600B East Gude Drive
Rockville, Md. 20850

Dear Ms. London:

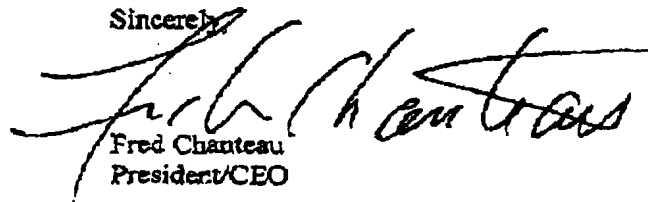
The Affiliated Santé Group supports the Montgomery County Coalition for the Homeless, Inc. application for HUD 811 funding to provide affordable housing to homeless adults with mental illness. As you know, ASG provides outpatient mental Health services that include mental health clinics and psychiatric rehabilitation services. We have had the opportunity to work with your organization in serving those you house or in making use of the housing resources you are able to provide.

I am familiar with the work of MCCH and recognize the need for supportive housing options for very-low income persons with mental illness.

We are happy to accept appropriate referrals should any of the residents require clinic or rehabilitation services.

I wish you success with your proposal and welcome the additional housing options.

Sincerely,


Fred Chanteau
President/CEO



THE SANTÉ GROUP

PROFESSIONAL REFERRAL GUIDE

	Montgomery County	St. Mary's County	Prince George's County	Baltimore County	Howard County	Anne Arundel County
Psychiatric Rehabilitation Services	★		★			
Counseling, Therapy & Medication Management	★		★			
S.O.A.R. Services	★	★	★			
Employment Services	★	★	★			
Community Living Services	★	★			★	
Crisis Response System			★	★		★

EXPLANATION OF SERVICES

Montgomery County
700 Resler Rd.
Silver Spring, MD 20910
301.588.2288

St. Mary's County
22695 Three Notch Road
Suite D
Cameron, MD
301.727.8998

Prince George's County
8200 Corporate Drive
Lanham, MD 20785
301.438.2171

Anne Arundel County
7688 Baltimore Annapolis Blvd.
Glen Burnie, MD 21061
410.768.1440

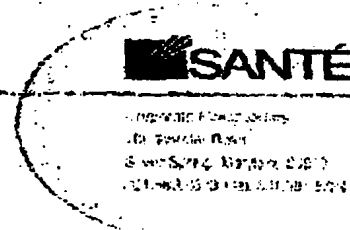
Baltimore County
9439 Honeygo Blvd.
Ste 113-114
Baltimore, MD 21238
410.591.2118

Psychiatric Rehabilitation & SOAR Services Assist adolescents, adults and children in reestablishing or developing the necessary daily living skills in order to live independent and self-sufficient lives. Behavioral, social, recreational and practical life skills development are offered in community-based, real life settings including the client's home, work site or care giver's facility.

Counseling & Therapy Services Psychotherapy and support counseling for individuals, groups, families and couples include: brief focused therapy, expressive therapy, substance abuse counseling, anger management, assertiveness training, senior support groups, marriage separation support groups and medication management and evaluation.

Crisis Response System Provides comprehensive crisis intervention on a county level combining police, mental health and community hotline resources. Services available at no charge to all county residents.

Services are reimbursable through a variety of sources including: Maryland Medical Assistance (Medicaid), Developmental Disability Administration and some private insurance plans.





COUNSELING AND THERAPY SERVICES

PURPOSE The stress of everyday life affects people from all age groups and ethnic backgrounds. This stress may manifest as depression, family and work-related problems, relationship difficulties or in many other ways. At the Santé Group, we are dedicated to helping our clients understand and take control of their concerns so they can realize their personal vision.

INDIVIDUALS SERVED

- Adults, families and seniors.
- Individuals with emotional/behavioral challenges.
- Individuals with severe and persistent mental illness.

SERVICES

Counseling and therapy services are individualized and structured to provide our clients with the least restrictive and most effective level of care possible. These services include:

- Individual, group, family, couples and expressive therapies;
- Men's and women's focus groups;
- Medication management and evaluation;
- Psychiatric evaluation;
- Inpatient hospitalization coordination;
- 24-hour emergency on-call availability with physician support;
- Linkage to community based resources and recreation integration.

STAFFING

Our staff represents a rich and broad variety of clinical experience. It includes Board certified psychiatrists, licensed psychologists and social workers, masters level counselors and psychiatric nurses. We make every effort to match our client's individual needs with the therapist whose background and style will be most effective.

HOURS OF OPERATION & LOCATIONS

Our centers are routinely open between 9:00 a.m. and 5:00 p.m. with evening appointments available.

FEEES

Services are reimbursable through a variety of sources including: Maryland Medical Assistance (Medicaid) and some private insurance plans.

Please call our Admissions Line for a current list of insurance plans.

REFERRAL INFORMATION

If you are interested in a referral or in discussing an individual situation, please contact one of our admissions coordinators.

Montgomery County: 301.588.2903 x 207
Prince George's County: 301.429.2171 x100
St. Mary's County: 301.737.6288



Corporate Headquarters
700 Rowder Road
Silver Spring, Maryland 20910
301.588.2903 • fax 301.587.8724

Washington Assessment & Therapy Services

ABOUT WATS

Washington Assessment & Treatment Services (WATS) is a private mental health center with six locations in Maryland and the District of Columbia. Each location has a culturally diverse staff of mental health professionals, including psychiatrists, psychologists, social workers, and licensed counselors.

Ronald D. Wynne, PhD, the founder and director of WATS, is a licensed clinical psychologist, board-certified in family therapy. For over 20 years, WATS has provided a broad range of mental health services to individuals, families, and organizations throughout the area.

We accept many types of insurance and will work with you to help you get the services you need.

Appointments are scheduled at your convenience, including evenings and weekends.

Please call the location that is best for you to make an appointment.

Five Locations:

Washington
4455 Connecticut Ave., NW
Suite #A-400
Washington, DC 20008
301-588-8881 Option # 3

Lanham
5900 Princess Garden Parkway
Suite 300
Lanham, MD 20706
301-588-8881 option # 4

Silver Spring
8837 Colesville Road, Suite 700
Silver Spring, MD 20910
301-588-8881 option # 1

Gaithersburg
15944 Luanne Drive
Gaithersburg, MD 20877
301-588-8881 option # 5

Germantown
12900 Middlebrook Road
2nd Floor
Germantown, MD 20874
301-588-8881 option # 2



Washington Assessment
& Therapy Services

Mental Health

~
**A Positive
Frame of Mind**

*Easy Referrals ~ Call the Clinic of
Your Choice*

A Positive Frame of Mind

Michael used to love to do things with his wife and kids, but now he barely has the energy to get out of bed or make it through the day.

Scott changes jobs every few months and blames his co-workers for getting him fired.

Marie has been increasingly concerned about her husband's drinking and how he treats her when he drinks too much.

Tamika tries hard in school but work that seems easy for her classmates is a nightmare for her.

Abby thought that once her kids were through school, she'd be able to build a life of her own. But now her aging parents need help and she is not sure what to do.

Mental health is not always about recovering from an "illness." It is a way of looking at and doing things. It is a frame of mind that helps us to live happier, more productive lives, to be in fulfilling relationships, and to achieve our personal and professional goals.

We each face different challenges to getting what we want in our lives. For some, it is negative feelings about ourselves or hopelessness about the future. For others, relationships with other people are difficult, either at home or at work. Sometimes, problems with drugs or alcohol get in our way.

Each of these challenges calls for different approaches, based on your particular strengths and needs. Our therapists will work with you to find the best way to help you achieve your goals. Your individualized "treatment plan" will include whatever services will best contribute to your well-being. This might include individual or family therapy, participation in a group, or assessment by a psychiatrist to see if medication makes sense for you.

SPECIALIZED SERVICES

- Individual and Group Therapy
- Medication Assessment & Management
- Family Therapy
- Marriage Counseling
- Anxiety Disorders Treatment Program
- Skill-Building Groups
- Evaluation & Testing
- Chemical Dependency
- Employee Assistance

EMPHASIS ON RELATIONSHIPS

In any group, be it family or co-workers, almost any problem that one person has affects the whole group. For example, depression frequently undermines relationships. Problems with drug and alcohol abuse almost always have consequences at home or at work. The behavior of a hyperactive or learning-disabled child is stressful not only for teachers and classmates, but for parents and siblings as well.

Washington Assessment & Therapy Services

Ex 5e

Community Ministry of Montgomery County

114 W. Montgomery Avenue, Rockville, MD 20850
P: (301) 762-8682 F: (301) 762-8773
www.communityministrymc.org



CMMC

April 3, 2007

Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Congregation & Community
Emergency Support

Hand to Hand

Homeless Services
Community Based Shelter
Community Vision
Horizons Houses
Sophia House
Welcome Homes

Interfaith Clothing Center

Hans Rosenfeld Opportunity
Interfaith Clothing Center

Furniture Exchange

Mentoring & Family Support
Services
Friends In Action
Independent Living Program
JFC Client Services

Education & Advocacy

Subsidiaries:

- Community Ministry
Micro-Enterprise, LLC
- Interfaith Housing
Coalition, Inc.



Dear Ms. London:

Community Ministry of Montgomery County (CMMC) supports the Montgomery County Coalition for the Homeless, Inc. application for HUD 811 funding to provide affordable housing to homeless adults with mental illness. I am familiar with the work of MCCH and recognize the need for supportive housing options for very-low income persons with mental illness.

As you know, CMMC is an interfaith coalition of 135 congregations working together to meet the needs of the poor in Montgomery County. We have been providing direct and supportive services to needy families and individuals for 35 years. Last year 33,000 low-income men, women, and children received assistance from CMMC.

In anticipation of a successful application by MCCH, CMMC pledges to support the program in the following way:

- 1) The Interfaith Clothing Center will provide clothing and household goods to up to 25 individuals at a value of [redacted] per person per year or [redacted]
- 2) Our Furniture Exchange program will accommodate additional furniture requests as we are able, a [redacted] per household or [redacted] per year.
- 3) The Congregation and Community Support Program will provide resource, referral and/or financial assistance for housing needs and other basic emergency services for qualified households as available.

I wish you success with your proposal and welcome the additional housing options.

Sincerely,

Rebecca Wagner
Rebecca Wagner
Executive Director

Community Ministry of Montgomery County's mission is to pursue social justice with an emphasis on identifying and meeting the needs of the poor by leading and engaging Montgomery County's faith communities in service, education and advocacy.

Have you remembered CMMC in your estate plan?

Ex 5e

CASA of Maryland, Inc.

310 Tulip Avenue, Takoma Park, MD 20912 tel: 301.270.0419 fax: 301.270.8659 yotaagri@casamd.org

April 5, 2007

Sharon London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Ms. London:

CASA of Maryland, Inc. supports the Montgomery County Coalition for the Homeless, Inc. and its application for HUD 811 funding to provide affordable housing to homeless adults with mental illness. CASA has over 20 years of experience in serving the low-income Latino and immigrant community of Montgomery County through programming such as social services, legal services, health education, ESOL classes, citizenship classes, financial literacy, and leadership development. CASA's primary mission is to work with the community to improve the quality of life and fight for equal treatment and full access to resources and opportunities for low-income Latinos and their families. CASA also works with other low-income immigrant communities and organizations, makes its programs and activities available to them, and advocates for social, political, and economic justice for all low-income communities.

I am familiar with the work of MCCH and recognize the need for supportive housing options for very-low income persons with mental illness. CASA is glad to collaborate with MCCH through the provision of ESOL language instruction, citizenship prep classes financial literacy education, employment placement services, and health education and referral information to low-income community members who seek CASA's services.

I wish you success with your proposal and welcome the additional housing options.

Sincerely,

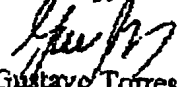

Gustavo Torres
Executive Director

Exhibit 5(f): Extent of State and Local Agency Involvement in Project

Agency Involvement

The State and County government are very supportive of the Ashmore project and intimately involved with it.

The Montgomery County Department of Housing and Community Affairs (DHCA) is providing an interim financing loan of \$1,640,000 to fund acquisition and start up expenses for the Ashmore units. DHCA will convert up to \$300,000 of this interim financing into a permanent loan when the 811 funding is received. The DHCA loan terms meet the HUD requirements: zero percent interest, with no annual payments, and a term of 40 years. This provides HUD far greater leverage than the 25% required to maximize points for leveraging. A commitment letter from DHCA is attached.

The County Department of Health and Human Service (HHS) also fully supports this project. In addition to the support of the Core Service Agency, the development of additional permanent housing resources for homeless people with mental illness is consistent with the goals of DHHS, Behavioral Health and Crisis Services and is reflected in the HUD Continuum of Care Exhibit One application prepared by that division annually. A letter from the Core Service Agency expressing support is attached.

The State supports the provision of services to Ashmore residents through the Public Mental Health System, funded through a Medicaid waiver. Individuals with a diagnosis of serious and persistent mental illness who lack funds to pay for services are eligible for support services related to psychiatric rehabilitation. Providers must be licensed to receive reimbursement for clinical psychiatric and rehabilitation services. Referrals are made by the County Mental Health Core Service Agency. Funds are provided on a fee-for-service basis. Residents of Ashmore who qualify for inclusion in the Public Mental Health System are eligible to receive supportive services as determined by need, from the provider of their choice.

Agency Housing Philosophy/Policy

The Ashmore project is entirely consistent with County Housing Policy. The attached excerpts from the Montgomery County Housing Policy show the commitment of the County to provide permanent supportive housing with supportive services to residents with special needs. The excerpts demonstrate that the County places a high priority on serving the very lowest income individuals and on serving those with special needs including chronic mental

**Montgomery County Coalition for the Homeless 2007
Exhibit 5 – Supportive Services**

illness. "Homeless In Montgomery County, Beginning to End," was officially adopted by the County as part of its housing policy in 2002. Excerpts from this document demonstrate the County's commitment to end homelessness, including its commitment to a "Housing First" model which provides permanent housing with supportive services, like the Ashmore. The Ashmore project addresses many of the County's highest housing priorities and is fully supported by the County.

Ex 5A



DEPARTMENT OF HEALTH AND HUMAN SERVICES

Isiah Leggett
County Executive

Uma S. Ahiuwahin
Director

April 2, 2007

Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Ms. London:

The Montgomery County Mental Health Core Service Agency (CSA) supports the application for HUD 811 funding submitted by the Montgomery County Coalition for the Homeless, Inc. (MCCH) to provide affordable housing to homeless adults with mental illness. The CSA is the local mental health authority for the State of Maryland Public Mental Health System (PMHS). Our responsibility is to plan and manage the local public mental health services.

I am familiar with the work of MCCH and strongly support their efforts to increase the supply of supportive housing options for very low-income persons with mental illness in Montgomery County.

In the State of Maryland, all of the services provided through the public mental health system must be necessary and appropriate as determined by an administrative services organization contracted with the state, and the individuals must be very low income and have a serious mental illness. We understand from you that HUD's eligibility criteria for residents of Section 811 projects are quite similar. If an individual meets the Maryland PMHS eligibility criteria, and the mental health services are necessary and appropriate and are provided in compliance with the applicable regulations, the CSA would commit to the funding for these services.

I wish you success with your proposal and welcome the additional housing options.

Sincerely,

Arleen Rogan, Acting Director
Mental Health Core Service Agency

System Planning and Management - Mental Health Core Service Agency

751 Twinbrook Parkway - Rockville, Maryland 20851 • 240-777-1400 • 240-777-1145 FAX
www.montgomerycountymd.gov/hbs

Ex 54



DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Isiah Leggett
County Executive

April 6, 2007

Richard Y. Nelson, Jr.
Director

Ms. Sharan London, Executive Director
Coalition Homes, Inc.
600B East Gude Drive
Rockville, MD 20850

Dear Ms. London:

The Department of Housing and Community Affairs reviewed your application for funding for acquisition of sixteen units at the Ashmore at Germantown Condominiums. This letter replaces the commitment letters dated March 27, 2007. I am pleased to provide this commitment letter for a loan of up to \$1,640,000 and a PILOT, contingent upon the following conditions:

- The units will be acquired by Coalition Homes, Inc., a separate nonprofit organization that is affiliated with the Montgomery County Coalition for the Homeless.
- The loan will bear no interest and will mature in forty years, with no payments and no interest accruing. It is our intent that, as long as the same or similar population is being served throughout the term of the loan, any balance remaining on this loan will be forgiven at the end of the term.
- For a period of at least forty years, or as long as Coalition Homes, Inc. owns the units, all sixteen of the units will be affordable to persons with special needs at or below forty percent of the area median income. Coalition Homes must coordinate with the Montgomery County Department of Health and Human Services on the selection of the residents of the units. Each resident must execute a service agreement with the lease identifying services to be provided to the resident by a service provider.
- If Coalition Homes, Inc. decides to sell any of the units, it must give the County the first opportunity to purchase the units.
- Once the property is occupied, and for the term of the loan, by July 30 of each year, you are to submit to the Division of Housing and Code Enforcement a report that includes information on the residents of each affordable unit, including household size and income.
- Montgomery County's model lease and the HUD 811 model lease are to be the basis for the lease you use at this property. A copy of the Montgomery County model lease can be

Office of the Director

100 Maryland Avenue, 4th Floor • Rockville, Maryland 20850 • 240-777-3600 • 240-777-3679 TTY • 240-777-3677 FAX

www.montgomerycountymd.gov

Ms. Sharan London
April 6, 2007
Page 2

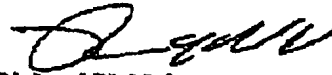
obtained from the Office of Landlord-Tenant Affairs. You must submit the lease that you will use to this Department for approval.

- The PILOT agreement, which will be in effect as long as Coalition Homes, Inc. or one of its affiliated entities owns the property, will reduce the County property taxes by an amount equal to the average Homeowner's Tax Credit for the County.

To complete our loan processing, please instruct your attorney to prepare the necessary loan documents. Your attorney can contact [redacted] Office of the County Attorney, at [redacted] to obtain sample loan documents.

Thank you for your interest in Montgomery County's housing finance programs. We are looking forward to working with you as you develop this important housing resource. If you have any questions, please contact [redacted], Multifamily Housing Loan Analyst, Multifamily Housing Program Section, at [redacted].

Sincerely,



Richard Y. Nelson, Jr.
Director

Accepted:

Sharan London
Executive Director

RYN:mtb

S:\Filesharing\Housing\MF Housing\Projects\MCCHA\Asst\more at Germantown\com\mtb\letter Ashmore redun.doc



Ex 5f

OFFICE OF THE COUNTY EXECUTIVE
ROCKVILLE, MARYLAND 20850

Isiah Leggett
County Executive

April 11, 2007

Ms. Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600-B East Gude Drive
Rockville, Maryland 20850

Dear Ms. London:

I am writing to express my support for the application by the Montgomery County Coalition for the Homeless (MCCH) for funding from the U. S. Department of Housing and Urban Development for the acquisition and operation of affordable housing at the Ashmore at Germantown condominium complex for adults with mental illness who are exiting homelessness. Our support goes far beyond this letter. The Montgomery County Coalition for the Homeless is purchasing these units using interim financing from the County. Montgomery County made this project possible, and I urge the U. S. Department of Housing and Urban Development to provide funding for this very worthwhile project.

I continue to be impressed by the innovative and successful projects managed by MCCH. Your agency is working hard to increase the number of permanent supportive housing units in the County and to provide services to homeless individuals.

I am pleased to share with you my high estimation of both the Ashmore Condominium project and the Montgomery County Coalition for the Homeless.

Sincerely,

Original signed by
Isiah Leggett
Isiah Leggett
County Executive

IL:mtb

CE Read File
DFCA:SSchmidel
DFCA:MBarker
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Ex 59



DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

Isiah Leggett
County Executive

Richard Y. Nelson, Jr.
Director

March 30, 2007

Ms. Sharan London
Executive Director
Montgomery County Coalition for the Homeless
600 B East Gude Drive
Rockville, MD 20850

Dear Ms. London: *Sharan*

The Montgomery County Department of Housing and Community Affairs (DHCA) supports the application by the Montgomery County Coalition for the Homeless (MCCH) for HUD 811 funding to provide affordable housing to adults with mental illness who are exiting homelessness. We look at this project as a collaborative effort between your agency and this department. DHCA is providing interim financing for the acquisition of the units at the Ashmore at Germantown Condominium until the HUD 811 funds are available. We strongly support this project.

I am very familiar with the work of MCCH and recognize the need for supportive housing options for very-low income persons with disabilities. DHCA has worked with MCCH on several projects. We continue to be impressed with your accomplishments and your mission to increase the County's supply of permanent supportive housing.

I wish you success with your proposal. I look forward to continuing to work with you on this project and other projects in the future.

Sincerely,

Richard Y. Nelson, Jr.
Director

RYN:mb

Office of the Director

100 Maryland Avenue, 4th Floor • Rockville, Maryland 20850 • 240-777-3600 • 240-777-3679 TTY • 240-777-3677 FAX
www.montgomerycountymd.gov

Montgomery County



The Place to Call Home

A Housing Policy for Montgomery County, Maryland

Department of Housing and Community Affairs

July 2001

County Executive
Douglas M. Duncan

County Council

Blair Ewing, President

Steven Silverman, Vice President

Howard A. Denis

Nancy Dacek

Phil Andrews

Marilyn Praisner

Derick Berlage

Isiah Leggett

Michael L. Subin

Department of Housing and Community Affairs

Elizabeth B. Davison, Director

Department of Health and Human Services

Charles Short, Director

Housing Opportunities Commission

Scott Minton, Executive Director

Human Relations Commission

Odessa Shannon, Executive Director

For additional copies and information:

Department of Housing and Community Affairs

Phone: 240-777-3600

Address: 100 Maryland Avenue, 4th Floor, Rockville MD 20850

Web site: hca.emontgomery.org

In our vision for Montgomery County, we see:

- Everyone with a place to call home — no one homeless.
- All housing in sound condition, meeting all building maintenance codes.
- Adequate living space within each housing unit for its occupants.
- Affordable housing for all who live or work in the county, regardless of age or position.
- Appropriate housing and services for each stage of life so that people can remain in the community as they grow older.
- No discrimination in choosing a place to live, regardless of race, color, religious creed, ancestry, national origin, sex, sexual orientation, marital status, presence of children, age, physical or mental disability, or source of income.
- Housing opportunities and supportive services for those who have mobility or sensory impairment, developmental or emotional disabilities, or mental illness.
- Safe and sound neighborhoods with community services and well-maintained facilities.

We will work to achieve this vision with:

- The commitment of citizens, community leaders, housing providers, and public employees.
- Funding and appropriate planning.

Purpose

The purpose of the Housing Policy is to guide the implementation of the County's housing programs and policies, provide recommendations for improving them, and direct the allocation of resources. Changing population demographics and economic conditions will necessitate a review and update of the housing policy every ten years.

Principles

The Housing Policy of Montgomery County is a commitment to certain principles, reflecting who we are and what we stand for as a community. These principles mandate that the County should strive to maintain and enhance the quality of life of its citizens by:

- Developing a regional housing strategy to address housing needs in all parts of the metropolitan region and all segments of the population, in its various forms of diversity, and pairing this strategy with County commitment to:
 - Maintain, preserve, and revitalize the infrastructure in older regions.
 - Protect the safety of inhabitants of every neighborhood.
 - Preserve open space and agricultural areas for future generations.
- Providing funding and programs when necessary to supplement state and federal programs.

This comprehensive housing strategy requires that the County:

- Encourage:
 - Innovative planning and design efforts.
 - Compact residential and commercial development in business districts, town centers, and other areas served by public transit and other infrastructure.
 - Continued upkeep of the County's aging housing stock.
- Support development of a housing stock that:
 - Includes structure types to accommodate the needs of different households.
 - Provides affordability for all income levels, widely distributed throughout the county.
 - Meets the needs of individuals and families as people age and their needs change.
 - Provides housing for special needs populations, including persons with physical disabilities, individuals with mental or

emotional illness, persons transitioning from homelessness, and persons recovering from substance abuse and addiction.

- Expand and enforce fair housing policies appropriate for a diverse society.

Objectives

The Housing Policy has seven main objectives for accomplishing the vision. They are:

1. **Variety and Choice in Housing** — Variety and choice in housing of quality design and durable construction in various types of new and existing neighborhoods in conformance with the County's General Plan.
2. **Assistance for Persons With Diverse Housing Needs** — Housing for diverse residential needs, including housing for the elderly, persons with disabilities, persons with mental illness, and persons transitioning from homelessness.
3. **Safe, High-Quality Neighborhoods** — Neighborhoods in which quality and safety are maintained and enhanced through code enforcement and renewal efforts.
4. **Communities With Affordable Housing** — An adequate supply of affordable housing in economically inclusive communities throughout the county for those living or working in Montgomery County, especially for households at the median income level and below.
5. **Housing for All Stages of Life** — A sufficient housing supply to serve the county's existing and planned employment and the changing needs of its residents at various stages of life.
6. **Equal Opportunity Housing** — Fair housing ordinances to ensure that all residents have an opportunity to purchase, rent, finance, and occupy housing in the county.
7. **Sustainable Communities** — Sustainable development and environmental sensitivity in housing, neighborhood design, and redevelopment.

Objective 2: Assistance for Persons with Diverse Housing Needs

Encourage housing for diverse residential needs, including housing for the elderly, for persons with disabilities, for persons with mental illness, for persons transitioning from homelessness, and for persons with AIDS.

First Priority Strategies

A. Provide More Special Needs Housing — Encourage production of housing for populations with special needs, including seniors, persons with disabilities, persons with mental illness, and persons transitioning from homelessness.

Action Plan

- Assess inventory of special needs housing.
- Develop forecast of special needs populations.
- Identify and implement programs to meet any shortfall of special needs housing.
- Include goals for affordable and assisted housing in master plans and designate suitable sites for elderly housing and other special needs housing.
- Ensure that multifamily housing developments provide units adaptable for persons with disabilities, as required by the federal Fair Housing Act and the County building code.
- Explore incentives, such as density bonuses, to developers who provide special needs housing.
- Consider a program for County purchase of land for senior and special needs housing.
- Explore establishing 'visitability' standards for all new and renovated housing receiving public funds.



B. Provide Housing with Support Services — Coordinate the availability of affordable housing units and needed support services for persons with special needs, including those persons transitioning from homelessness.

Action Plan

- Establish interagency initiative to provide seamless provision of affordable housing with supportive services to those with special needs.

C. Simplify Regulations for Senior Housing — Explore zoning and regulatory changes to ease approval of elderly housing development.

Action Plan

- Develop standard compatibility criteria for elderly housing and study possibility of eliminating special exception approval process.



Asbury Methodist Village senior housing

D. Expand Housing for Homeless — Ensure adequate supply of housing with support services for individuals and families transitioning from homelessness.

Action Plan

- Conduct inventory of housing appropriate for transitioning from homelessness.
- Increase supply and affordability of appropriately designed and located housing.

HOMELESSNESS IN MONTGOMERY COUNTY:

2 0 0 2

BEGINNING TO END

2 0 1 2

Montgomery County Coalition for the Homeless

600 B-East Gude Drive

Rockville, MD 20855

301/217-0314

(fax) 301/279-8074

www.mech.net

the same resources are required for each process and both processes should be driven by data, as anecdotal evidence is not enough.

In order to end homelessness, we need better data. It is true that we know a great deal about homelessness in Montgomery County, from years of providing services to people experiencing homelessness, the one-day censuses that we conduct every year as part of the Continuum of Care process, and the development of our Homeless Management Information System. However, in order to achieve real strategic change that ends homelessness, we need better data, data that informs us every step of the way. In Objective D, we advocate for comprehensive assessment of the current system of care for people experiencing homelessness. This must include better data collection that will help us make the case for the needs of homeless adults and children.

Montgomery County children are homeless, too.

The needs and issues of the more than 325 children experiencing homelessness in the County deserve special attention in our quest to end homelessness. These children have unique vulnerabilities that need to be assessed. Homeless children generally experience more health problems and inadequate access to medical care more than housed children. Their health may be compromised in many ways: unhealthy living conditions, lack of preventive and routine care, delayed treatment, and poor nutrition.³

Homeless children also experience a great deal of stress and trauma as a result of their families' economic struggles. This frequently results in developmental and emotional problems. These effects manifest themselves in the classrooms of Montgomery County. Additionally, across the nation over one-fifth of homeless children do not attend school—this is in spite of state and federal efforts to improve access to school for homeless children. We must ensure that every homeless child in our community has access to steady and quality education. And, most importantly, we must work to decrease the number of children experiencing homelessness.

"Housing First" to End Homelessness

The "housing first" philosophy is intrinsic to "Beginning to End"; therefore, this plan emphasizes housing. "Housing first" means permanent supportive housing (housing with services) for the chronically homeless. For less disabled people and families, "housing first" means moving them into permanent housing with links to services very quickly. As the National Alliance to End Homelessness (NAEH) asserts, "People should not spend years in homeless systems, either in shelter or in transitional housing."⁴

³ Better Homes Fund, *Homeless Children: America's New Outcasts*, 1999.

⁴ National Alliance to End Homelessness, *A Plan to End Homelessness- How to End Homelessness in Ten Years*, 2000, www.naeh.org.

Montgomery County Will...

Our plan focuses on the activities and commitments necessary to end homelessness. The systemic plan is organized into 6 objectives and corresponding actions and steps. The objectives are to:

- Increase the stock of affordable and subsidized housing for all of our County's citizens;
- Improve wages and wage supports so that people can afford housing and provide better support services for economically disadvantaged people;
- Stop the flow of people into homelessness from other systems of care;
- Develop appropriate community resources for people needing treatment for mental health or addictive disorder;
- Reduce barriers to people exiting homelessness quickly; and
- Raise public awareness about homelessness, its prevalence in Montgomery County, its impact and potential solutions.

"We can do this!"

These objectives, and accompanying actions, comprise an ambitious plan – but that is what a problem of this magnitude requires. It demands commitment and action on the part of stakeholders across the community— government, the private sector, community-based nonprofits, and private citizens. These actions will range from changing zoning laws in order to open the doors to affordable housing construction and rehabilitation, to changing policies and procedures that result in homelessness.

The plan means that stakeholders will talk to people with whom they do not usually do business. It means that our actions will match our words saying that homelessness is unacceptable. All of this must happen if we are to overcome the problem of homelessness.

The Montgomery County Coalition for the Homeless and its member organizations look forward to working with the County Executive, County Council, Departments of Health and Human Services and Housing and Community Affairs, the Housing Opportunities Commission, Montgomery Housing Partnership, other nonprofit housing providers, corporations, nonprofit human services providers, health care advocates and providers, criminal justice system, faith community, civic community, mental health system, developers, and every citizen of Montgomery County.

We can, must and will end homelessness in Montgomery County.

Join us in making this happen.

HOMELESSNESS IN MONTGOMERY COUNTY:



BEGINNING TO END



Objectives, Action and Associated Steps

A. Increase the stock of affordable and subsidized housing for all of our County's citizens.

Action: The County Executive should declare a housing crisis for special needs housing and low/moderate income housing (by 1/03).

Step: The County Executive should appoint and fund a high-level interagency housing workgroup that will identify publicly owned land for development into affordable housing and will oversee the mandate to increase the stock of affordable and subsidized housing (by 2/03).

- Workgroup members will include heads of the Housing Opportunities Commission (HOC), Department of Housing and Community Affairs (DHCA), Department of Health and Human Services (DHHS), Maryland-National Capital Park and Planning Commission (MNCPPC), and Montgomery County Public Schools (MCPS).

Step: The County Executive should appoint ad hoc Community Housing Crisis Response Team to monitor efforts of interagency housing workgroup and zoning review groups (see below) (by 2/03).

Action: Support and/or develop alternative housing models that serve people at 10-20% of the poverty line.

Step: Develop 100 new housing units per year (2002-2012).

Action: Identify and advocate for changes in housing/zoning laws and policies that impede development of affordable/subsidized housing.

Step: Convene group consisting of zoning experts, civic associations and interested parties to complete review of existing zoning laws and policies (by 2/03).

Step: Group to make recommendations to County Council Planning, Housing, and Economic Development committee for change to current laws to encourage development by (5/03)

Action: Identify and advocate for incentives to develop affordable/subsidized housing including incentives for small landlords and for developers who convert larger buildings into Personal Living Quarters (PLQs).

Step: Hold focus groups with developers and small landlords to identify issues impeding development of affordable/subsidized housing and to identify incentives (by 2/03).

Step: Make recommendations to Interagency Housing Workgroup (by 5/03).

Montgomery County Coalition for the Homeless 2007
Exhibit 5 – Supportive Services

**Exhibit 5(g): Letter Indicating Commitment to Make Supportive
Services Available**

Is attached.

Ex 5g



**montgomery county
coalition for the homeless**

April 13, 2007

US Department of Housing and Urban Development
DC Field Office
District of Columbia Office
820 First Street, NE
Washington, DC 20002

To Whom It May Concern:

The Montgomery County Coalition for the Homeless will provide supportive services coordination and referral for any residents of the Ashmore Apartments that need other services. MCCH is able to offer case management and will refer clients to an array of services to the many partners within the community to provide psychiatric rehabilitation services, employment services, mental and somatic health services, assistance accessing entitlements, medication monitoring, linkages to resources such as clothing, furniture, and food based on the need and preference to all targeted individuals in this application.

The coordination of services to people with mental illness who are exiting homelessness is at the very core of the work of the Coalition. MCCH staff meet with other providers throughout the community on a bi-monthly basis to discuss resources and to share information. MCCH offers monthly educational meeting for the all providers with topics that range from "Resources for Latino Clients", "Housing First" to "Mental Illness from a Multi-Cultural Perspective". Internally, program directors meet bi-monthly and within each program, staff meetings are held on a regular basis to coordinate planning for clients.

MCCH provides a range of housing options - from emergency shelter to permanent housing. At the core of each program is the notion that clients should be involved in their treatment planning and work with staff to develop individualized, client centered case plans. We can assure you that we intend to provide and coordinate support services throughout the life of this project.

If you should have any questions or concerns, please feel free to contact me at 301/217-0314 x10. Thank you for your consideration of our application.

Sincerely,

Sharan London
Executive Director

Exhibit 5(h): Resident Employment Opportunities

MCCH believes that positive employment outcomes for people with severe disabilities are critically important. Individuals with severe and persistent mental illness often have extremely poor work histories. Studies have shown that employment outcomes actually serve as a therapeutic intervention at times. Being employed helps to instill greater confidence and self-esteem. When people with severe disabilities become employed, they are seen and often see themselves in a different more positive light. No longer are they perceived as "clients" or "patients," they are seen as co-workers and team members. This goes a long way in assisting people with disabilities to realize goals and become more aware of the fact that all people should have the right of self-determination.

MCCH encourages residents to make use of the employment and training opportunities available to them in the community. MCCH ran a program for three years linking men living in the Emergency Shelter program to the building trades program of Montgomery College (the local community college). This successful program developed employment skills and job certifications among a population in transition. MCCH continues to pursue job training and employment opportunities for its residents. Beginning in January 2008, there will be a vocational counselor on site at the Men's Emergency Shelter who will develop job training programs. Additional collaborations with the Community College and Workforce Development at the Men's Emergency Shelter and other locations are in the planning stages. Some of MCCH's current clients attend Community Vision's food handlers training, which also culminates in a food handlers certification. Residents are referred to supportive employment and job training as appropriate to their individual situation.

As an agency, MCCH greatly values the life experience of people who are formerly homeless and people living with disabilities. Program graduates and current residents are employed at MCCH at all levels of the organization from office cleaning up to Program Manager. Of MCCH's total 84 employees, currently over 15% (13 of 84) are formerly homeless; many are living with a disability or chronic health problems and have overcome substance abuse. Not only does MCCH and its clients benefit from the life experience, but these employees offer a model of recover and inspiration to other residents.

Montgomery County Coalition for the Homeless 2007
Exhibit 5 – Supportive Services

Exhibit 5(i) Manager's Unit

This project does not include a manager's unit.

Exhibit 5(j) Statement Regarding Occupancy and Supportive Services

See attached letter from Sharan London, Executive Director of MCCH, indicating that MCCH will not condition occupancy upon the residents' acceptance of any supportive services.

Ex 5j



**montgomery county
coalition for the homeless**

April 13, 2007

To Whom It May Concern,

In compliance with conditions of the HUD Notice of Funding Availability for B11 funding, Montgomery County Coalition for the Homeless commits it will not condition occupancy of the Ashmore Project upon the residents' acceptance of any supportive services.

Sincerely,

Sharan London,
Executive Director

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS 

EXHIBIT 6 - OTHER APPLICATIONS

EXHIBIT 6:

A list of the applications, if any, you have submitted or are planning to submit to any other HUD Office in response to the Section 202 or Section 811 NOFA. Indicate by HUD Office, the proposed location by city and State and the number of units requested for each application. Include a list of all FY 2005 and prior year Section 202 and Section 811 capital advance projects to which you are a party. Identify each by project number and HUD Office and include the following information:

- (a) whether the project has initially closed and, if so, when;
- (b) if the project was older than 24 months when it initially closed (specify how old) or if older than 24 months now (specify how old) and has not initially closed, provide the reasons for the delay in closing;
- (c) whether amendment money was or will be needed for any project in (b) above; and,
- (d) those projects which have not been finally closed.

SEE STATEMENT ATTACHED

**MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.
SECTION 811 APPLICATION
DUNS # [REDACTED]**

EXHIBIT 6

1. The sponsor is not submitting either a Section 811 or a Section 202 application to any other HUD office in response to the FY 2007 NOFA.

- 2.(a) – (d) The sponsor has one (1) funded project, which has not been finally closed as follows:

Aurora Homes, #000-HD064, Baltimore HUD Office, FY 2006 project. The project has not been initially closed and is not older than 24 months. Amendment money will not be required for this project.

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 7 - OCCUPANCY

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.
SECTION 811 APPLICATION
DUNS [REDACTED]

EXHIBIT 7: A Statement that:

- (a) identifies all persons (families, individuals, businesses and non profit organizations) by race/minority group, and status as owners or tenants occupying the property on the date of submission of the application for a capital advance.
- (b) indicates the estimated cost of relocation payments and other services.
- (c) identifies the staff organization that will carry out the relocation activities.
- (d) identifies all persons that have moved from the site within the past 12 months.

[NOTE: IF ANY OF THE RELOCATION COSTS WILL BE FUNDED FROM SOURCES OTHER THAN THE SECTION 202 OR SECTION 811 CAPITAL ADVANCE, YOU MUST PROVIDE EVIDENCE OF A FIRM COMMITMENT OF THESE FUNDS. WHEN EVALUATING APPLICATIONS, HUD WILL CONSIDER THE TOTAL COST OF PROPOSALS (i.e., COST OF SITE ACQUISITION, RELOCATION, CONSTRUCTION, AND OTHER PROJECT COSTS).]

(a) - (d) At the date of submission of this application, the ten (10) condominium units will either be vacant or be occupied with disabled clients of the Sponsor who will remain residents after the HUD Closing. Therefore, no relocation will be necessary. No one has moved from these units within the past twelve (12) months.

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 - CERTIFICATIONS & RESOLUTIONS

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 (a) SF 424

APPLICATION FOR
FEDERAL ASSISTANCE

1. TYPE OF SUBMISSION: Application		2. DATE SUBMITTED 05/24/2007	Applicant Identifier HUD SECTION 811	
<input checked="" type="checkbox"/> Construction	<input type="checkbox"/> Pre-application	3. DATE RECEIVED BY STATE	State Application Identifier	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Construction	4. DATE RECEIVED BY FEDERAL AGENCY	Federal Identifier HUD SECTION 811	
<input type="checkbox"/> Non-Construction	<input type="checkbox"/> Non-Construction			
5. APPLICANT INFORMATION				
Legal Name: MONTGOMERY COUNTY COALITION FOR THE HOMELESS		Organizational Unit: Department: SAME		
Organizational DUNS: [REDACTED]		Division: N/A		
Address: Street: 600-B EAST GUDE DRIVE		Name and telephone number of person to be contacted on matters involving this application (give area code)		
City: ROCKVILLE		Prefix: MR.	First Name: STEPHEN	
Country: MONTGOMERY		Middle Name N.		
State: MARYLAND	Zip Code 20850	Last Name JOY		
Country: USA		Suffix:		
6. EMPLOYER IDENTIFICATION NUMBER (EIN): 52-1735674		Phone Number (give area code) [REDACTED]	Fax Number (give area code) 301-869-5945	
8. TYPE OF APPLICATION: <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision If Revision, enter appropriate letter(s) in box(es) (See back of form for description of letters.) Other (specify) <input type="checkbox"/> <input type="checkbox"/>		7. TYPE OF APPLICANT: (See back of form for Application Types) O- NON- PROFIT ORGANIZATION Other (specify)		
10. CATALOG OF FEDERAL DOMESTIC ASSISTANCE NUMBER: TITLE (Name of Program): HUD 811 - SUPPORTIVE HOUSING FOR DISABLED PERSONS 14-181		11. DESCRIPTIVE TITLE OF APPLICANT'S PROJECT: APPLICANT INTENDS TO PURCHASE TEN (10) CONDOMINIUM APARTMENT UNITS TO HOUSE TEN (10) DUSABLE INDIVIDUALS IN MONTGOMERY COUNTY, MARYLAND.		
12. AREAS AFFECTED BY PROJECT (Cities, Counties, States, etc.): GERMANTOWN, MONTGOMERY COUNTY, MARYLAND		9. NAME OF FEDERAL AGENCY: U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT		
13. PROPOSED PROJECT Start Date: 09/30/2007		14. CONGRESSIONAL DISTRICTS OF: a. Applicant 4th		
Ending Date: 09/30/2008		b. Project #th		
15. ESTIMATED FUNDING:		16. IS APPLICATION SUBJECT TO REVIEW BY STATE EXECUTIVE ORDER 12372 PROCESS?		
a. Federal	\$ 1,025,800.00	a. Yes. <input checked="" type="checkbox"/> THIS PREAPPLICATION/APPLICATION WAS MADE AVAILABLE TO THE STATE EXECUTIVE ORDER 12372 PROCESS FOR REVIEW ON		
b. Applicant	\$ [REDACTED].00	DATE: 05/24/2007		
c. State	\$ [REDACTED].00	b. No. <input type="checkbox"/> PROGRAM IS NOT COVERED BY E. O. 12372		
d. Local	\$ [REDACTED].00	<input type="checkbox"/> OR PROGRAM HAS NOT BEEN SELECTED BY STATE FOR REVIEW		
e. Other	\$ [REDACTED].00	17. IS THE APPLICANT DELINQUENT ON ANY FEDERAL DEBT?		
f. Program Income	\$ [REDACTED].00	<input type="checkbox"/> Yes If "Yes" attach an explanation. <input checked="" type="checkbox"/> No		
g. TOTAL	\$ [REDACTED].00			
18. TO THE BEST OF MY KNOWLEDGE AND BELIEF, ALL DATA IN THIS APPLICATION/PREAPPLICATION ARE TRUE AND CORRECT. THE DOCUMENT HAS BEEN DULY AUTHORIZED BY THE GOVERNING BODY OF THE APPLICANT AND THE APPLICANT WILL COMPLY WITH THE ATTACHED ASSURANCES IF THE ASSISTANCE IS AWARDED.				
a. Authorized Representative				
Prefix MS.	First Name SHARAN	Middle Name		
Last Name LONDON	Suffix			
b. Title EXECUTIVE DIRECTOR	c. Telephone Number (give area code) [REDACTED]			
d. Signature of Authorized Representative [Signature]	e. Date Signed 05/24/2007			

HOUSING INVESTMENT ASSOCIATES, INC.

101 CHESTNUT STREET • GAITHERSBURG, MARYLAND • 20877 (301) 948-3128

May 24, 2007

Linda C. Janey, J D., Manager
MARYLAND OFFICE OF PLANNING
MARYLAND STATE CLEARINGHOUSE
Plan & Project Review
301 West Preston Street
Baltimore, MD 21201-2365

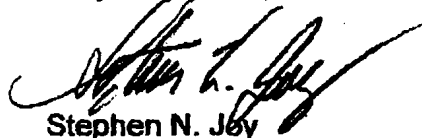
**RE: MONTGOMERY COUNTY COALITION FOR THE HOMELESS
(Montgomery County)
HUD SECTION 811 APPLICATION
SUPPORTIVE HOUSING FOR DISABLED PERSONS
DUNS# [REDACTED]**

Dear Ms. Janey:

Please find enclosed eight (8) copies of a Federal Assistance Form HUD-424 with required attachments, on behalf of the referenced proposed housing project.

If you have any questions with respect to the enclosed, please do not hesitate to contact the undersigned.

Very truly yours,



Stephen N. Joy
Housing Consultant

enclosures

cc: U.S. Department of HUD

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # [REDACTED]

EXHIBIT B(b) SF 424 SUPP - SURVEY

**SURVEY ON ENSURING
EQUAL OPPORTUNITY
FOR APPLICANTS**

**U.S. DEPARTMENT OF HOUSING
AND URBAN DEVELOPMENT**

OMB No. 1890-0014

(Exp. 1/31/2006)

EXHIBIT 8(b)

Purpose: The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

Instructions for Submitting the Survey: If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name: MONTGOMERY COUNTY COALITION OF THE HOMELESS

Applicant's DUNS Number: [REDACTED]

Grant Name: HUD 811 - SUPPORTIVE HOUSING FOR

CFDA Number: 14-181

DISABLED PERSONS

1. Does the applicant have 501(c)(3) status?
 Yes No
2. How many full-time equivalent employees does the applicant have? (Check only one box).
 3 or Fewer 15-50
 4-5 51-100
 6-14 over 100
3. What is the size of the applicant's annual budget?
(Check only one box.)
[REDACTED] Less Than \$150,000
[REDACTED] \$150,000 - \$299,999
[REDACTED] \$300,000 - \$499,999
[REDACTED] \$500,000 - \$999,999
[REDACTED] \$1,000,000 - \$4,999,999
[REDACTED] \$5,000,000 or more
4. Is the applicant a faith-based/religious organization?
 Yes No
5. Is the applicant a non-religious community-based organization?
 Yes No
6. Is the applicant an intermediary that will manage the grant on behalf of other organizations?
 Yes No
7. Has the applicant ever received a government grant or contract (Federal, State, or local)?
 Yes No
8. Is the applicant a local affiliate of a national organization?
 Yes No

SF 424-SUPP (4/2004)

8(b)

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8(c) FORM 442 - LOBBYING

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

EXHIBIT 5(0)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known: <p style="text-align: center; font-size: 1.2em;">NO LOBBYING - NOT APPLICABLE</p>		5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:
6. Federal Department/Agency: 		7. Federal Program Name/Description: CFDA Number, if applicable: _____
8. Federal Action Number, if known: 	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Entity (if individual, last name, first name, MI): 	b. Individuals Performing Services (including address if different from No. 10a) (last name, first name, MI): 	
(attach Continuation Sheet(s) SF-LLA, if necessary)		
11. Amount of Payment (check all that apply): \$ _____ <input type="checkbox"/> actual <input type="checkbox"/> planned	13. Type of Payment (check all that apply): <input type="checkbox"/> a. retainer <input type="checkbox"/> b. one-time fee <input type="checkbox"/> c. commission <input type="checkbox"/> d. contingent fee <input type="checkbox"/> e. deferred <input type="checkbox"/> f. other, specify: _____	
12. Form of Payment (check all that apply): <input type="checkbox"/> a. cash <input type="checkbox"/> b. in-kind; specify: nature _____ value _____		
14. Brief Description of Services Performed or to be Performed and Date(s) of Service, including officer(s), employee(s), or Member(s) contacted, for Payment Indicated in Item 11: 		
(attach Continuation Sheet(s) SF-LLA, if necessary)		
15. Continuation Sheet(s) SF-LLA attached: <input type="checkbox"/> Yes <input type="checkbox"/> No		
Information requested through this form is authorized by 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the Mer above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 (d) - FRM 2880

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing and Urban Development

OMB Approval No. 2510-0011 (exp. 1/31/2001)

Instructions. (See Public Reporting Statement and Privacy Act Statement and detailed instructions on page 2.)

Applicant/Recipient Information

Indicate whether this is an Initial Report or an Update Report

1. Applicant/Recipient Name, Address, and Phone (include area code): MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC. 600-B EAST GUDE DRIVE, ROCKVILLE, MD 20850 () [REDACTED]	2. Social Security Number or Employer ID Number: 52-1735674
3. HUD Program Name HUD SECTION 811 SUPPORTIVE HOUSING FOR PERSONS WITH DISABILITIES	4. Amount of HUD Assistance Requested/Received \$1,025,800
5. State the name and location (street address, City and State) of the project or activity: MONTGOMERY COUNTY COALITION FOR THE HOMELESS- SEE ADDRESSES BELOW	

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).
 Yes No
2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9
 Yes No

If you answered "No" to either question 1 or 2, Stop! You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name and Address	Type of Assistance	Amount Requested/Provided	Expected Uses of the Funds
NONE			

(Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

- All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
- any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation in Project/Activity	Financial Interest in Project/Activity (\$ and %)
MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC. 600-B EAST GUDE DRIVE ROCKVILLE, MARYLAND 20850	52-1735674	SPONSOR	NON-PROFIT SPONSOR/OWNER 100%

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

Signature: 	Date: (mm/dd/yyyy) 05/24/2007
------------------------------------------------------------------------------------------------	----------------------------------

- [REDACTED], Germantown, MD 20784
- [REDACTED], Germantown, MD 20784
- [REDACTED] 01,401, Germantown, MD 20784
- [REDACTED], Germantown, MD 20784

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8(e) *Form 2991*

**Certification of Consistency
with the Consolidated Plan**

**U.S. Department of Housing
and Urban Development**





EXHIBIT 8 (e)

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.
(Type or clearly print the following information):

Applicant Name: MONTGOMERY COUNTY COALITION FOR THE HOMELESS

Project Name: MONTGOMERY COUNTY COALITION FOR THE HOMELESS

**Location of the Project: ALL ARE AT THE NEW ASHMORE CONDO. COMPLEX IN
GERMANTOWN, MAR-YLAND 20874**

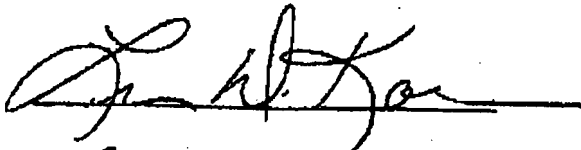
- 1. 
- 2. 
- 3. 
- 4. 

Name of the Federal Program to which the applicant is applying: HUD SECTION 811 - SUPPORTIVE HOUSING FOR PERSONS WITH DISABILITIES

Name of Certifying Jurisdiction: MONTGOMERY COUNTY, MARYLAND

Certifying Official of the Jurisdiction Name: LUANN W. KORONA

Title: CHIEF, COMMUNITY DEVELOPMENT DIVISION

Signature: 

Date: April 3, 2007

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 (F) - FORM 92041 - CONFLICT RESOLUTION

SPONSOR'S CONFLICT OF INTEREST RESOLUTION

U.S. Department of Housing and Urban Development
Office of Housing
Federal Housing Commissioner

OMB Approval No. 2502-0267
(exp. 07/31/2007)

Public reporting burden for this collection of information is estimated to average .40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information is required for HUD's Supportive Housing for the Elderly under Section 202 and Supportive Housing for Persons with Disabilities under Section 811. The information is necessary to assist HUD in determining applicant eligibility and ability to develop housing for the elderly and for persons with disabilities within statutory and program criteria. A thorough evaluation of an applicant's qualifications and capabilities is critical to protect the Government's financial interest and to mitigate any possibility of fraud, waste, or mismanagement of public funds. This collection of information does not collect any sensitive information. HUD does not ensure confidentiality.

TO: The Secretary of Housing and Urban Development

SUBJECT: ~~Section 202 Program - Application for Fund Reservation~~
Section 811 Program - Application for Fund Reservation

EXHIBIT 8 (F)

Sponsor: **Montgomery County Coalition for the Homeless**

Project Location: **Montgomery County Maryland**

DUNS # [REDACTED]

WHEREAS, Section 202 of the Housing Act of 1959, as amended, authorizes the making of capital advances for housing for the elderly to private, nonprofit corporations, OR Section 811 of the National Affordable Housing Act of 1990, as amended, authorizes the making of capital advances to nonprofit corporations for housing for persons with disabilities, no part of the net earnings of which inure to the benefit of any member, founder, contributor or individual;

WHEREAS, HUD has implemented this statutory requirement by promulgating a regulation providing that the Sponsor may not be controlled by or under the direction of persons or firms seeking to derive profit or gain therefrom. The regulation also prohibits any officer or director of the Sponsor from having any financial interest in any contract in connection with the rendition of services, the provision of goods or supplies, procurement of furnishings or equipment, construction of the project, procurement of the site or any other matters whatsoever, except with respect to management or supportive services contracts entered into by the Owner with the Sponsor or its nonprofit affiliate.

WHEREAS, HUD has determined that assurance of compliance with this prohibition can best be obtained by requiring that all officers and directors of the Sponsor certify that they do not have and will not have during their term of office, any prohibited financial interest.

WHEREAS, because of the time constraints imposed under the application process and difficulties in meeting these deadlines caused by such factors as large boards and unavailability of officers and directors of the board, some prospective Sponsors have been unable or experienced hardship in obtaining all of the required certifications for submission with the applications for fund reservation.

WHEREAS, HUD is willing to defer submission of the required Sponsors' Conflict of Interest and Disclosure Certifications until the submission of the firm commitment applications by those Owners for which fund reservations were approved, if such certifications are provided by all the Sponsor's officers and directors listed below, who are duly qualified and sitting in these capacities from the date of the Sponsor's fund reservation application.

[LIST THE NAME, TITLE, AND THE BEGINNING AND ENDING DATES OF THE TERM OF ALL OFFICERS AND DIRECTORS]

SEE ATTACHED

NOW, THEREFORE, in order to induce HUD to forego requiring submission of the Conflict of Interest and Disclosure Certifications until after projects have been selected and fund reservations granted, it is hereby resolved and agreed by the Board of Directors of the Sponsor:

1. That it will submit an updated Incumbency Certificate, in a form prescribed by HUD, showing all changes in incumbency for submission with the Owner's Application for Firm Commitment, initial closing and final closing.
2. That no officer or director of the Sponsor has or will be permitted to have any prohibited interest which would prevent him or her from signing the required Conflict of Interest and Disclosure Certification.
3. That the fund reservation will be subject to cancellation by HUD if the officers or directors of either the Sponsor or the Owner fail to submit Conflict of Interest and Disclosure Certifications duly executed by each and all of their respective officers and directors.
4. That no HUD capital advance funds or project rental assistance funds will be expended on account of any contract or arrangement where a conflict of interest is determined to exist, and the Sponsor shall be responsible for the payment of any and all obligations involving its officers and directors.
5. That should any contract or arrangement entered into by the Owner be determined by HUD to involve a conflict of interest, involving either the Sponsor's or Owner's officers or directors, the Sponsor will exercise its best efforts to cause the Owner to promptly cancel or terminate such contract or arrangement at HUD's request.

Adopted and approved by the Board of Trustees of the Sponsor on the 19th
day of March, 2007.



Authorized Signature

Montgomery County Coalition for the Homeless Board of Directors Addresses and Affiliations

Diana Bird

Coordinator - Supportive Housing Program, Housing Opportunities Commission

[REDACTED]
Board Term: 2004-2007

MINORITY

Allison Bryant, Ph.D.

Commissioner, Montgomery County Planning Board, M-NCPPC

[REDACTED]
Board Term: 2006-2009

MINORITY

Charles Covell

Covell Communities, LLC

[REDACTED]
Board Term: 2006-2009

Unitarian Universalist Church of Rockville

[REDACTED]
Board Term: 2004-2007

Secretary

Blair G. Ewing

Instructor in Political Science, Montgomery College-Takoma Park

[REDACTED]
Board Term: 2004-2007

Paul Goldman

Assistant Director, U.S. Securities & Exchange Commission

[REDACTED]
Board Term: 2004-2007

Bobbie Hart

Vice President, Adams National Bank

[REDACTED]
Board Term: 2005-2008

Jean Hochron

[REDACTED]

Board Term: 2005-2008

Health Systems Manager, U.S. Department of Health and Human Services

Elizabeth Homan

[REDACTED]

Board Term: 2004-2007
Vice-Chair

Media Relations Director, Montgomery College

Amy Horton-Newell

[REDACTED]

Board Term: 2005-2008

Director – Commission on Homelessness & Poverty, American Bar Association

Dan Mahoney

[REDACTED]

Board Term: 2005-2008
Chair

Principal, NOI Hospitality

Yehuda Schmidt

[REDACTED]

Board Term: 2004-2007
Treasurer

Managing Consultant, IBM Global Business Services

Pinkney Spencer

[REDACTED]

Board Term: 2008-2009

Community Volunteer

**MINORITY
DISABLED**

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 (g) - Form 92042 - COMMITMENT Resolution

**SPONSOR'S RESOLUTION FOR
COMMITMENT TO PROJECT**

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

OMB Approval No. 2502-0267
(exp 07/31/2007)

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information is required for HUD's Supportive Housing for the Elderly under Section 202 and Supportive Housing for Persons with Disabilities under Section 811. The information is necessary to assist HUD in determining applicant eligibility and ability to develop housing for the elderly and for persons with disabilities within statutory and program criteria. A thorough evaluation of an applicant's qualifications and capabilities is critical to protect the Government's financial interest and to mitigate any possibility of fraud, waste, or mismanagement of public funds. This collection of information does not collect any sensitive information. HUD does not ensure confidentiality.

TO: Secretary of Housing and Urban Development

SUBJECT: ~~Section 202 Program - Application for Fund Reservation~~
Section 811 Program - Application for Fund Reservation

EXHIBIT 8 (g)

Sponsor: Montgomery County Coalition for the Homeless
Project Location:

Montgomery County, Maryland DUNS# [REDACTED]

1. WHEREAS, under the Section 202 Program for Supportive Housing for the Elderly, the Sponsor acknowledges its responsibilities of sponsorship, long-term support, its willingness to assist the Owner to develop, own, manage and provide appropriate services in connection with the proposed project, and it reflects the will of its membership. The Sponsor is required to make a commitment to cover the estimated start-up expenses, the minimum capital investment of 1/2 of one percent of the HUD-approved capital advance, not to exceed \$25,000 (\$10,000 for sponsors not affiliated with a national sponsor) and the estimated cost of any amenities or features (and operating costs related thereto) which would not be covered by the approved capital advance.

OR

Whereas, under the Section 811 Program of Supportive Housing for Persons with Disabilities, the Sponsor acknowledges its responsibilities of sponsorship, long-term support, its willingness to assist the Owner to develop, own, manage and provide appropriate services in connection with the proposed project, and that it reflects the will of its membership. The Sponsor is required to make a commitment to cover the estimated start-up expenses, the minimum capital investment of 1/2 of one percent of the HUD-approved capital advance, not to exceed \$10,000 and the estimated cost of any amenities or features (and operating costs related thereto) which would not be covered by the approved capital advance.

2. WHEREAS, HUD has determined that assurance by the Sponsor of its commitment and willingness to provide those funds can best be assured by requiring a resolution of the Board of Directors that funds will be made available for such purposes.

3. NOW, THEREFORE, the Board of Directors of the Sponsor hereby resolves and agrees that funds will be available for the subject project to meet estimated start-up expenses, the minimum capital investment and the estimated cost of any amenities or features (and operating costs related thereto) which would not be covered by the approved capital advance.

Adopted and approved by President of the Sponsor on the 19th day of March, 2007


Authorized Signature

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8(h) - FOLM 2990

**Certification of
Consistency with
the RC/EZ/EC-IIs
Strategic Plan**

U.S. Department of Housing
and Urban Development

EXHIBIT 8(h)

I certify that the proposed activities/projects in this application are consistent with the strategic plan of a federally-designated empowerment zone (EZs), renewal community (RCs), or enterprise community (ECs); designated by the United States Department of Agriculture (USDA) in round II (EC-IIs).

(Type or clearly print the following information)

Applicant Name MONT. CTY. COALITION- DUNS# [REDACTED]

Name of the Federal Program to which the applicant is applying HUD SECTION 811

Name of RC/EZ/EC NOT APPLICABLE-NOT IN A RC/EZ/EC AREA

I further certify that the proposed activities/projects will be located within the RC/EZ/EC-IIs or strategic planning communities that are intended to serve the RC/EZ/EC-IIs strategic planning community residents, or renewal community. (2 points)

Name of the Official Authorized to Certify the RC/EZ/EC _____

Title _____

Signature _____

Date (mm/dd/yyyy) _____

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT *8 (i) - 92043 - SUPP. SERVICES CERTIFICATION*

**CERTIFICATION FOR
PROVISION OF
SUPPORTIVE SERVICES
(Section 811 Only)**

U.S. Department of Housing
and Urban Development
Office of Housing
Federal Housing Commissioner

OMB Approval No. 2502-0462
(exp. 04/30/2007)

ERHAT 8(i)

Public reporting burden for this collection of information is estimated to average 40 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

This collection of information is required for HUD's Supportive Housing for Persons with Disabilities under Section 811. The information is necessary to assist HUD in determining applicant eligibility and ability to develop housing for persons with disabilities within statutory and program criteria. A thorough evaluation of an applicant's qualifications and capabilities is critical to protect the Government's financial interest and to mitigate any possibility of fraud, waste, or mismanagement of public funds. This collection of information does not collect any sensitive information. HUD does not ensure confidentiality.

The undersigned certifies that this Agency has reviewed the Sponsor's supportive services plan and finds that:

1. The provision of supportive services is:

Well designed Not well designed

to serve the individual needs of persons with disabilities the housing is expected to serve.

2. The provision of supportive services will enhance independent living success and promote the dignity of those who will access the proposed project.

Will enhance Will not enhance

3. The supportive services will be available on a consistent, long-term basis.

Yes No

4. The proposed housing is:

Consistent Inconsistent

with State or local plans and policies addressing the housing needs of people with disabilities.

Mont. Cty. Coalition-Homeless

Germantown, Maryland

Sponsor

Project Location

DUNS #

FERRY SCRIVERS

(Print Name of Authorized Official)

Ferry Scrivers 4/20/07
(Signature) (Date)

Housing Coordinator, Office of Adult Services

(Title)

Mental Hygiene Administration

(Agency Name)

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8(5) - FORM 96010

eLogic Model™ Applicant Name:

Project Name:

TERM:

HUD Program

Mont. Cty.Coalition-Homeless

Mont. Cty.Coalition-Homeless

Long

Sec 811

Period:

Start Date:

End Date:

US Department of Housing and Urban Development

OMB Approval 2535-0114 exp. 07/31/2006

Component Name:

DUNS#

HUD Goals	Policy Priority	Problem, Need, Situation	Service or Activities/Output	Pre	Post	Outcome	Pre	Post	Evaluation Tools
1	2	3	4	5	6	7	8	9	10
Policy	Planning	Programming	Measure	Impact	Measure	Accountability			
2	1	There is a lack of affordable rental housing that provides on-site and off-site supportive services for very-low income persons with disabilities who are least 18 years of age.	Independent living project	Units		Property brought to initial closing within 18 months			A. Tools for Measurement Bank accounts Construction log Plans B. Where Data Maintained Other Owner's offices C. Source of Data Certificate of Occupancy Inspection results Site reports Progress reports Permits issued D. Frequency of Collection Upon Incident Monthly E. Processing of Data Manual tallies
4	2			10					
5	3			#N/A					
6	4			#N/A					
	5			#N/A					
	6			#N/A					
	7			#N/A					
				#N/A					
				#N/A					
				#N/A					
				#N/A					
				#N/A					
				#N/A					
				#N/A					
				#N/A					

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8(K) - FORM 96011

Facsimile Transmittal

U. S. Department of Housing
and Urban Development
Office of Department Grants
Management and Oversight

1177462028 - 1133

EXHIBIT B(K)

* Name of Document Transmitting:

1. Applicant Information:

* Legal Name:

* Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code: * Country:

2. Catalog of Federal Domestic Assistance Number:

* Organizational DUNS: CFDA No.:

Title:

Program Component:

3. Facsimile Contact Information:

Department:

Division:

4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Phone Number:

Fax Number:

* 5. Email:

* 6. What is your Transmittal? (Check one box per fax)

- a. Certification b. Document c. Match/Leverage Letter d. Other

* 7. How many pages (including cover) are being faxed?

MONTGOMERY COUNTY COALITION FOR THE HOMELESS, INC.

HUD SECTION 811 APPLICATION

DUNS # 

EXHIBIT 8 (L) : Form HUD 2994-A

You are our Client!
Grant Applicant Survey

U.S. Department of Housing
 And Urban Development
 Office of Departmental Grants
 Management and Oversight

OMB No. 2535-0116 (exp. 12/31/2008)

The information collection requirements contained in this document have been approved by the Office of Management and Budget (OMB) under the Paperwork Reduction Act of 1995 (44U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number. Public reporting burden for this collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. All information collection contained in this Survey is optional.

The Department of Housing and Urban Development is trying to provide a more user friendly, customer driven funding process. Please let us have your comments and recommendations for improvements to the Notice of Funding Availability Application and forms and/or the Electronic Grant Application Outreach process. You can complete and submit this survey and attach it to your electronic application or you mail directly to: Department of Housing and Urban Development, 451 7th Street, SW – Room 3156, Washington, DC 20410.

Instructions. Listed below are several questions regarding outreach conducted by the Federal Government to prepare organizations for the Grants.gov registration process, the retrieval of funding opportunities, and submission of electronic applications. The grading scale below provides options from extremely helpful to not applicable. In the box provided, grade the government on its outreach efforts from O-None thru G-Not applicable to my needs. Section seven provides space for you to make SUGGESTIONS FOR IMPROVEMENT, please identify the section you are commenting on. Field level help is available by click on the F1 key.

O= None A = Extremely helpful B = Somewhat helpful C = Helpful D = Not very helpful
 F = Not helpful G = Not applicable to my needs

Section 1 – Electronic Grant Application Outreach Provide details about the type of information you received from HUD about Grants.gov as indicated below.

1. The brochure(s)/guide(s) (insert title(s)):	Grade: O-None
2. Title of the workshop(s) /conference(s)/meeting(s)/training/forum(s)	Date attended: Grade: O-None
3. Title(s) of satellite broadcast(s):	Date(s): Grade: O-None
4. Did you receive information from the Agency Call Center? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the date(s) and rate the quality of assistance received.	Date(s): Grade: O-None
5. Did you receive information from the Grant.gov Contact Center? ? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please provide the date(s) and rate the quality of assistance received.	Date(s): Grade: O-None
6. How could we improve our communications to you and others like you (please explain)?	

Section 2 – Electronic Grant Application Registration Process

1. Did you find the Grants.gov website information on registration clearer and easier to understand than last year? Yes No
2. Do you have access to IBM compatible software? Yes No
3. Do you have Internet access within your office or division? Yes No
 If no, is the access within:
 - a. Within your organization? Yes No
 - b. Available in your building? Yes No

- c. Available at home?
- d. Available within 1 mile of where you work?
- e. Available within 5 miles of where you work?
- f. Available more than 5 miles of where you work?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

4. Do you have problems with Internet access due to any of the following?

- Cost?
- Reliability?
- Office access rights?
- Poor quality reception?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input type="checkbox"/>	Yes	<input type="checkbox"/>	No

Section 3 – Funding Opportunities

Which Funding Opportunity are you commenting on	Insert CFDA numeral:
1. Did you find the Submission Checklist helpful?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Were the Funding Opportunity instructions clearer and easier to follow than last year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Were the Program specific funding opportunity instructions clearer and easier to follow than last year?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you find sections of the funding opportunity duplicative?	<input type="checkbox"/> Yes <input type="checkbox"/> No

If yes, to any of the questions above, identify the section(s) and areas for streamlining the redundant information.

Section 4 – Finding Grant Opportunities

1. Was it easier to find the Finding Opportunities on-line through Grants.gov than previous methods?	<input type="checkbox"/> Yes <input type="checkbox"/> No
2. Based on previous years, how easy was it to find grants in the	Choose from dropdown
a. Federal Register	None
b. Trade journals	None
c. Agency websites	None
3. How could finding grant opportunities be improved (please explain)?	

Section 5 – Applying for Grant Opportunities

1. Was there more than one person involved in completing the application submission?	Number: 0
2. Did you find the electronic application useful for dissemination purposes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
3. Did the same individual who downloaded the grant application submit the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
4. Did you know where to look for instructions for completing and submitting the application?	<input type="checkbox"/> Yes <input type="checkbox"/> No
5. At what point in the process did you download and read the Application Instructions?	O-Not applicable
6. What Section of the Electronic Application Desktop Guide were most useful?	
7. How could the Electronic Application Desktop Guide be improved (please explain)?	

8. Did you find the Submission Tips helpful?	Grade O-None
9. Did you find the NOFA Application Submission Checklist helpful?	Grade O-None
10. Did you know how to use the attachment form in the application package?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not know
11. Did you have a problem saving your application?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Do not know

Section 6 – Applicant Information

Organization Legal Name _____

Address _____ City _____ State _____

Zip Code _____ Telephone Number: (including area code) _____

Contact Name: _____ Email Address _____

Section 7 – Suggestions

For improving the Electronic Grant process, please specify below. Please identify the section you are commenting on.

Attachments Form

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

- 1) Please attach Attachment 1 5690-Montgomery_County_Coalition_H Mime Type: application/pdf
UD_Section_811_Application.pdf
- 2) Please attach Attachment 2
- 3) Please attach Attachment 3
- 4) Please attach Attachment 4
- 5) Please attach Attachment 5
- 6) Please attach Attachment 6
- 7) Please attach Attachment 7
- 8) Please attach Attachment 8
- 9) Please attach Attachment 9
- 10) Please attach Attachment 10
- 11) Please attach Attachment 11
- 12) Please attach Attachment 12
- 13) Please attach Attachment 13
- 14) Please attach Attachment 14
- 15) Please attach Attachment 15

Survey on Ensuring Equal Opportunity for Applicants

OMB NO. 1890-0014 EXP. 2/28/2009

Purpose: The Federal government is committed to ensuring that all qualified applicants, small or large, non-religious or faith-based, have an equal opportunity to compete for Federal funding. In order for us to better understand the population of applicants for Federal funds, we are asking nonprofit private organizations (not including private universities) to fill out this survey.

Upon receipt, the survey will be separated from the application. Information provided on the survey will not be considered in any way in making funding decisions and will not be included in the Federal grants database. While your help in this data collection process is greatly appreciated, completion of this survey is voluntary.

Instructions for Submitting the Survey: If you are applying using a hard copy application, please place the completed survey in an envelope labeled "Applicant Survey." Seal the envelope and include it along with your application package. If you are applying electronically, please submit this survey along with your application.

Applicant's (Organization) Name:

Montgomery County Coalition for the Homeless, Inc.

Applicant's DUNS Name:

Federal Program:

Section 811 Supportive Housing for Persons with Disabilities

CFDA Number:

14.181

- | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Has the applicant ever received a grant or contract from the Federal government?
<input checked="" type="radio"/> Yes <input type="radio"/> No | 5. Is the applicant a local affiliate of a national organization?
<input type="radio"/> Yes <input checked="" type="radio"/> No |
| 2. Is the applicant a faith-based organization?
<input type="radio"/> Yes <input checked="" type="radio"/> No | 6. How many full-time equivalent employees does the applicant have? (Check only one box).
<input type="radio"/> 3 or Fewer <input type="radio"/> 15 - 50
<input type="radio"/> 4 - 5 <input checked="" type="radio"/> 51 - 100
<input type="radio"/> 6 - 14 <input type="radio"/> Over 1000 |
| 3. Is the applicant a secular organization?
<input checked="" type="radio"/> Yes <input type="radio"/> No | 7. What is the size of the applicant's annual budget? (Check only one box.)
<input type="radio"/> Less Than \$150,000
<input type="radio"/> \$150,000 - \$299,999
<input type="radio"/> \$300,000 - \$499,999
<input type="radio"/> \$500,000 - \$999,999
<input type="radio"/> \$1,000,000 - \$4,999,999
<input type="radio"/> \$5,000,000 or more |
| 4. Does the applicant have 501(c)(3) status?
<input checked="" type="radio"/> Yes <input type="radio"/> No | |

Survey on Ensuring Equal Opportunity for Applicants

OMB NO. 1890-0014 EXP. 2/28/2009

Provide the applicant's (organization) name and number and the grant name and CFDA number.

1. Self-explanatory.

2. Self-identify.

3. Self-identify.

4. 501(c)(3) status is a legal designation provided on application to the Internal Revenue Service by eligible organizations. Some grant programs may require nonprofit applicants to have 501(c)(3) status. Other grant programs do not.

5. Self-explanatory.

6. For example, two part-time employees who each work half-time equal one full-time equivalent employee. If the applicant is a local affiliate of a national organization, the responses to survey questions 2 and 3 should reflect the staff and budget size of the local affiliate.

7. Annual budget means the amount of money your organization spends each year on all of its activities.

Paperwork Burden Statement

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless such collection displays a valid OMB control number. The valid OMB control number for this information collection is **1890-0014**. The time required to complete this information collection is estimated to average five (5) minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection.

If you have any comments concerning the accuracy of the time estimate(s) or suggestions for improving this form, please write to: The Agency Contact listed in this grant application package.

* Organization Name:

Montgomery County Coalition for the Homeless, Inc.

Questionnaire for HUD's Initiative on Removal of Regulatory Barriers

**Part A. Local Jurisdictions. Counties Exercising Land Use and Building Regulatory Authority and Other Applicants Applying for Projects Located in such Jurisdictions or Counties
[Collectively, Jurisdiction]**

	1.	2.
1. Does your jurisdiction's comprehensive plan (or in the case of a tribe or TDHE, a local Indian Housing Plan) include a "housing element"? A local comprehensive plan means the adopted official statement of a legislative body of a local government that sets forth (in words, maps, illustrations, and/or tables) goals, policies, and guidelines intended to direct the present and future physical, social, and economic development that occurs within its planning jurisdiction and that includes a unified physical plan for the public development of land and water. If your jurisdiction does not have a local comprehensive plan with a "housing element," please enter no. If no, skip to question # 4.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
2. If your jurisdiction has a comprehensive plan with a housing element, does the plan provide estimates of current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate and middle income families, for at least the next five years?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
3. Does your zoning ordinance and map, development and subdivision regulations or other land use controls conform to the jurisdiction's comprehensive plan regarding housing needs by providing: a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped "as of right" in these categories, that can permit the building of affordable housing addressing the needs identified in the plan? (For purposes of this notice, "as-of-right," as applied to zoning, means uses and development standards that are determined in advance and specifically authorized by the zoning ordinance. The ordinance is largely self-enforcing because little or no discretion occurs in its administration.). If the jurisdiction has chosen not to have either zoning, or other development controls that have varying standards based upon districts or zones, the applicant may also enter yes.	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
4. Does your jurisdiction's zoning ordinance set minimum building size requirements that exceed the local housing or health code or is otherwise not based upon explicit health standards?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

<p>5. If your jurisdiction has development impact fees, are the fees specified and calculated under local or state statutory criteria? If no, skip to question #7. Alternatively, if your jurisdiction does not have impact fees, you may enter yes.</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>6. If yes to question #5, does the statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus), and a method for fee calculation?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>7. If your jurisdiction has impact or other significant fees, does the jurisdiction provide waivers of these fees for affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>8. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (i.e. the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" (www.huduser.org/publications/déstech/smartcodes.html)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>9. Does your jurisdiction use a recent version (i.e. published within the last 5 years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification? In the case of a tribe or TDHE, has a recent version of one of the model building codes as described above been adopted or, alternatively, has the tribe or TDHE adopted a building code that is substantially equivalent to one or more of the recognized model building codes? Alternatively, if a significant technical amendment has been made to the above model codes, can the jurisdiction supply supporting data that the amendments do not negatively impact affordability?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>10. Does your jurisdiction's zoning ordinance or land use regulations permit manufactured (HUD-Code) housing "as of right" in all residential districts and zoning classifications in which similar site-built housing is permitted, subject to design, density, building size, foundation requirements, and other similar requirements applicable to other housing that will be deemed realty, irrespective of the method of production?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes

<p>11. Within the past five years, has a jurisdiction official (i.e., chief executive, mayor, county chairman, city manager, administrator, or a tribally recognized official, etc.), the local legislative body, or planning commission, directly, or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or hearings, or has the jurisdiction established a formal ongoing process, to review the rules, regulations, development standards, and processes of the jurisdiction to assess their impact on the supply of affordable housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>12. Within the past five years, has the jurisdiction initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the jurisdiction's "HUD Consolidated Plan?" If yes, attach a brief list of these major regulatory reforms. (If you have attachments that are electronic files please scroll to bottom of page 5 and attach. For information that is not in an electronic format use the eFax method. See the General Section Instructions for eFaxing.)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>13. Within the past five years has your jurisdiction modified infrastructure standards and/or authorized the use of new infrastructure technologies (e.g. water, sewer, street width) to significantly reduce the cost of housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>14. Does your jurisdiction give "as-of-right" density bonuses sufficient to offset the cost of building below market units as an incentive for any market rate residential development that includes a portion of affordable housing? (As applied to density bonuses, "as of right" means a density bonus granted for a fixed percentage or number of additional market rate dwelling units in exchange for the provision of a fixed number or percentage of affordable dwelling units and without the use of discretion in determining the number of additional market rate units.)</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>15. Has your jurisdiction established a single, consolidated permit application process for housing development that includes building, zoning, engineering, environmental, and related permits? Alternatively, does your jurisdiction conduct concurrent, not sequential, reviews for all required permits and approvals?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>16. Does your jurisdiction provide for expedited or "fast track" permitting and approvals for all affordable housing projects in your community?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>17. Has your jurisdiction established time limits for government review and approval or disapproval of development permits in which failure to act, after the application is deemed complete, by the government within the designated time period, results in automatic approval?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>18. Does your jurisdiction allow "accessory apartments" either as: a) a special exception or conditional use in all single-family residential zones or, b) "as of right" in a majority of residential districts otherwise zoned for single-family housing?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>19. Does your jurisdiction have an explicit policy that adjusts or waives existing parking requirements for all affordable housing developments?</p>	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
<p>20. Does your jurisdiction require affordable housing projects to undergo public review or special hearings when the project is otherwise in full compliance with the zoning ordinance and other development regulations?</p>	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
<p>Total Points:</p>		

Part B. State Agencies and Departments or Other Applicants for Projects Located in Unincorporated Areas or Areas Otherwise Not Covered in Part A

	1	2
1. Does your state, either in its planning and zoning enabling legislation or in any other legislation, require localities regulating development have a comprehensive plan with a "housing element?" If no, skip to question # 4	<input type="checkbox"/> No	<input type="checkbox"/> Yes
2. Does your state require that a local jurisdiction's comprehensive plan estimate current and anticipated housing needs, taking into account the anticipated growth of the region, for existing and future residents, including low, moderate, and middle income families, for at least the next five years?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
3. Does your state's zoning enabling legislation require that a local jurisdiction's zoning ordinance have a) sufficient land use and density categories (multifamily housing, duplexes, small lot homes and other similar elements); and, b) sufficient land zoned or mapped in these categories, that can permit the building of affordable housing that addresses the needs identified in the comprehensive plan?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
4. Does your state have an agency or office that includes a specific mission to determine whether local governments have policies or procedures that are raising costs or otherwise discouraging affordable housing?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
5. Does your state have a legal or administrative requirement that local governments undertake periodic self-evaluation of regulations and processes to assess their impact upon housing affordability address these barriers to affordability?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
6. Does your state have a technical assistance or education program for local jurisdictions that includes assisting them in identifying regulatory barriers and in recommending strategies to local governments for their removal?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
7. Does your state have specific enabling legislation for local impact fees? If no skip to question #9.	<input type="checkbox"/> No	<input type="checkbox"/> Yes
8. If yes to the question #7, does the state statute provide criteria that sets standards for the allowable type of capital investments that have a direct relationship between the fee and the development (nexus) and a method for fee calculation?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
9. Does your state provide significant financial assistance to local governments for housing, community development and/or transportation that includes funding prioritization or linking funding on the basis of local regulatory barrier removal activities?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

<p>10. Does your state have a mandatory state-wide building code that a) does not permit local technical amendments and b) uses a recent version (i.e. published within the last five years or, if no recent version has been published, the last version published) of one of the nationally recognized model building codes (i.e. the International Code Council (ICC), the Building Officials and Code Administrators International (BOCA), the Southern Building Code Congress International (SBCI), the International Conference of Building Officials (ICBO), the National Fire Protection Association (NFPA)) without significant technical amendment or modification? Alternatively, if the state has made significant technical amendment to the model code, can the state supply supporting data that the amendments do not negatively impact affordability?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>11. Has your jurisdiction adopted specific building code language regarding housing rehabilitation that encourages such rehabilitation through graduated regulatory requirements applicable as different levels of work are performed in existing buildings? Such code language increases regulatory requirements (the additional improvements required as a matter of regulatory policy) in proportion to the extent of rehabilitation that an owner/developer chooses to do on a voluntary basis. For further information see HUD publication: "Smart Codes in Your Community: A Guide to Building Rehabilitation Codes" (www.huduser.org/publications/destech/smartcodes.html)</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>12. Within the past five years has your state made any changes to its own processes or requirements to streamline or consolidate the state's own approval processes involving permits for water or wastewater, environmental review, or other State-administered permits or programs involving housing development? If yes, briefly list these changes.</p> <p>(If you have attachments that are electronic files please scroll to bottom of this page and attach. For information that is not in an electronic format use the eFax method. See the General Section Instructions for eFaxing.)</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>13. Within the past five years, has your state (i.e., Governor, legislature, planning department) directly or in partnership with major private or public stakeholders, convened or funded comprehensive studies, commissions, or panels to review state or local rules, regulations, development standards, and processes to assess their impact on the supply of affordable housing?</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>14. Within the past five years, has the state initiated major regulatory reforms either as a result of the above study or as a result of information identified in the barrier component of the states' "Consolidated Plan submitted to HUD?" If yes, briefly list these major regulatory reforms.</p> <p>(If you have attachments that are electronic files please scroll to bottom of this page and attach. For information that is not in an electronic format use the eFax method. See the General Section Instructions for eFaxing.)</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>15. Has the state undertaken any other actions regarding local jurisdiction's regulation of housing development including permitting, land use, building or subdivision regulations, or other related administrative procedures? If yes, briefly list these actions.</p> <p>(If you have attachments that are electronic files please scroll to bottom of this page and attach. For information that is not in an electronic format use the eFax method. See the General Section Instructions for eFaxing.)</p>	<input type="checkbox"/> No	<input type="checkbox"/> Yes
<p>Total Points:</p>		

Additional Information:

Attachments

single_attachment_datagroup0
File Name

Mime Type

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Approval No. 2510-0011
(exp. 12/31/2006)

Applicant/Recipient Information

* Duns Number: [REDACTED]

* Report Type: INITIAL

1. Applicant/Recipient Name, Address, and Phone (include area code):

* Applicant Name:

Montgomery County Coalition for the Homeless, Inc.

* Street1: 600-B East Gude Drive

Street2:

* City: Rockville

County:

* State: MD: Maryland

* Zip Code: 20850

* Country: USA: UNITED STATES

* Phone: [REDACTED]

2. Social Security Number or Employer ID Number: 52-1735674

* 3. HUD Program Name:

Supportive Housing for Persons with Disabilities

* 4. Amount of HUD Assistance Requested/Received: \$ 1,180,500.00

5. State the name and location (street address, City and State) of the project or activity:

* Project Name: Montgomery County Coalition for the Homeless

* Street1: 10 Condo Units - Ashmore Condominiums

Street2: (Derry Glen Ct. & Galway Bay Cr.)

* City: Germantown

County:

* State: MD: Maryland

* Zip Code: 20784

* Country: USA: UNITED STATES

Part I Threshold Determinations

* 1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. (For further information see 24 CFR Sec. 4.3).

Yes No

* 2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9

Yes No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form.

However, you must sign the certification at the end of the report.

Form HUD-2880(3/99)

Part II Other Government Assistance Provided or Requested / Expected Sources and Use of Funds.

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name:

* Government Agency Name:

NONE

Government Agency Address:

* Street1:

N/A

Street2:

* City:

N/A

County:

* State:

MD: Maryland

* Zip Code:

N/A

* Country:

USA: UNITED STATES

* Type of Assistance:

None

* Amount Requested/Provided: \$

0.00

* Expected Uses of the Funds:

N/A

Department/State/Local Agency Name:

* Government Agency Name:

Government Agency Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code:

* Country:

* Type of Assistance:

* Amount Requested/Provided: \$

* Expected Uses of the Funds:

(Note: Use Additional pages if necessary.)

Part III Interested Parties. You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	* Social Security No. or Employee ID No.	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)
Montgomery Cty. Coal.-Homeless	521735674	Sponsor	\$ 0.00 100.00%
			\$ %
			\$ %
			\$ %
			\$ %

(Note: Use Additional pages if necessary.)

Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional non-disclosure, is subject to civil money penalty not to exceed \$10,000 for each violation. I certify that this information is true and complete.

* Signature: Stephen Joy
 * Date: (mm/dd/yyyy) 05/08/2007

Attachments

AdditionalInfo_attDataGroup0
File Name

Mime Type

AdditionalInfo1_attDataGroup0
File Name

Mime Type

Facsimile Transmittal

1177462028 - 1133

U. S. Department of Housing
and Urban Development
Office of Department Grants
Management and Oversight

OMB Approval No. 2525-0118
exp. Date (04/30/2005)

* Name of of Document Transmitting:

1. Applicant Information:

* Legal Name:

* Address:

* Street1:

Street2:

* City:

County:

* State:

* Zip Code: * Country:

2. Catalog of Federal Domestic Assistance Number:

* Organizational DUNS: CFDA No.:

Title:

Program Component:

3. Facsimile Contact Information:

Department:

Division:

4. Name and telephone number of person to be contacted on matters involving this facsimile.

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Phone Number:

Fax Number:

* 5. Email:

*** 6. What is your Transmittal? (Check one box per fax)**

- a. Certification b. Document c. Match/Leverage Letter d. Other

* 7. How many pages (including cover) are being faxed?

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See reverse for public burden disclosure.)

Approved by OMB

0348-0046

<p>1. * Type of Federal Action:</p> <p><input type="checkbox"/> a. contract</p> <p><input checked="" type="checkbox"/> b. grant</p> <p><input type="checkbox"/> c. cooperative agreement</p> <p><input type="checkbox"/> d. loan</p> <p><input type="checkbox"/> e. loan guarantee</p> <p><input type="checkbox"/> f. loan insurance</p>	<p>2. * Status of Federal Action:</p> <p><input type="checkbox"/> a. bid/offer/application</p> <p><input checked="" type="checkbox"/> b. initial award</p> <p><input type="checkbox"/> c. post-award</p>	<p>3. * Report Type:</p> <p><input checked="" type="checkbox"/> a. initial filing</p> <p><input type="checkbox"/> b. material change</p> <p>For Material Change Only:</p> <p>year quarter</p> <p>date of last report</p>
<p>4. Name and Address of Reporting Entity:</p> <p><input checked="" type="checkbox"/> Prime <input type="checkbox"/> SubAwardee Tier if known:</p> <p>* Name: Montgomery County Coalition for the Homeless, Inc.</p> <p>* Address: 600-B East Gude Drive Rockville MD: Maryland 20850</p> <p>Congressional District, if known:</p>		<p>5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:</p>
<p>6. * Federal Department/Agency:</p> <p>U.S. Department of HUD</p>	<p>7. * Federal Program Name/Description: Supportive Housing for Persons with Disabilities</p> <p>CFDA Number, if applicable: 14.181</p>	
<p>8. Federal Action Number, if known:</p>	<p>9. Award Amount, if known:</p>	
<p>10. a. Name and Address of Lobbying Registrant (if individual, complete name):</p> <p>* Name: NONE</p> <p>NONE</p> <p>* Address: N/A</p> <p>N/A</p>	<p>b. Individual Performing Services (including address if different from No. 10a):</p> <p>* Name: NONE</p> <p>NONE</p> <p>* Address: N/A</p> <p>N/A</p>	
<p>11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.</p>		<p>* Signature: Stephen Joy</p> <p>* Name: Stephen</p> <p>Joy</p> <p>Title:</p>

	Telephone No.: [REDACTED] Date: 05-08-2007
Federal Use Only:	Authorized for Local Reproduction Standard Form - LLL (Rev. 7-97)

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