



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON LIVORNO
UNIT 31301
APO AE 09613

IMEU-LIV-MWC

21 September 2010

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Policy Memorandum 9, Supervision of Children and Home Alone Policy Guidelines

1. Reference memorandum, IMCOM Europe, 12 Apr 10, subject: Army in Europe Child Supervision Guidance.
2. This memorandum provides guidelines for child supervision. The enclosed tables are provided to help parents safeguard their children. In conjunction with the Europe Region's Child Supervision Guidance, this policy is based on the child's grade in school not the child's age. Unlike the Europe Region's Child Supervision Guidance letter, this policy does not have an expiration date.
3. Parents are ultimately responsible for the welfare and actions of their children. Failure to exercise those parental responsibilities may constitute child neglect. Parents must use good judgment and consider the physical, emotional and psychological maturity of their child when determining the level of supervision the child requires. Parents should not give the degree of self-management and responsibility allowed in this policy to children with an attention deficit disorder (ADD), attention deficit hyperactivity disorder (ADHD) behavioral problems, developmental delay impulsivity, psychiatric problems, or other impairments.
4. Table 1 provides guidance on the level of adult supervision needed for children in different grades. Incidents of unsupervised children will be reported to the installation Family Advocacy Program (FAP) Report Point of Contact (RPOC), the Military Police at DSN 633-7575, who will ensure that incidents are investigated. The FAP RPOC will forward cases of unsupervised children to social work services and the Garrison Commander.
5. Table 2 provides conversions from age to grade for home-schooled children. During the summer children are considered to be in the grade they just completed.
 - a. Children in the fifth grade and below will have adult supervision at all times except as indicated in Table 1 under the "May Be Left Outside Unattended (Including Playing)" and "May be Left Unattended in a Car" columns.
 - b. Children in the sixth grade may baby-sit siblings over two years old up to three hours if they have ready access to adult supervision. Children in the seventh grade and higher may baby-sit children up to six hours if they have ready access to adult supervision. The definition of ready access constitutes a minimum requirement of availability of telephone access and telephone number of each person designated as having an adult supervisory role. Children in the seventh grade and younger who are eligible to baby-sit may not pick up children from CYSS activities.

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6. Table 3 lists child supervision criteria, including supervision levels definitions, and supervision options for parents. Parents who need help identifying an option that meets their requirements should be referred to the Child, Youth and School Services resource and referral office.

7. This policy does not supersede individual garrison organizations that have established age restrictions in their facility for the safety of their patrons.

8. Point of contact for this action is the CYSS Coordinator, DSN 633-8084.

9. This memorandum supersedes Policy Memorandum 9, 2 Oct 07, SAB.

2 Encls

1. Table 1
2. Table 2 & Table 3



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Table 1 Army in Europe Child-Supervision Guidelines						
Age or Grade of Child	May Be Left Alone at Home	May Be Left Alone Overnight	May Be Left Outside Unattended (Including Playing)	May Be Left Unattended in a Car	May Babysit Siblings	May Babysit Others (Besides Siblings)
Newborn through age 4	No	No	No	No	No	No
Kindergarten through grade 5	No (note 1).	No	Kindergarten through grade 3: Yes, if in a playground or yard with immediate access (sight or hearing distance) to adult supervision (notes 2 and 3). Immediate access may be satisfied by a minor who is qualified to babysit in accordance with this policy.	No (note 1).	No	No
			Grades 4 and 5: Yes, if in a playground or yard with ready access to adult supervision. Kindergarteners may not walk to or from school or other supervised activities alone; 1st through 5th graders may walk to and from school and other DOD-sanctioned activities alone. Parents must consider the distance to the school, school-building opening time, hours of darkness, and the child's maturity level (notes 2, 3, and 4).			
Grades 6 and 7	Yes, for up to 6 hours in a 24-hour period (but not overnight) with ready access to adult supervision (notes 2, 3, 4, and 6).	No	Yes, for up to 6 hours with ready access to adult supervision (notes 2, 3, 4, and 6).	Yes (notes 2, 3, and 5).	Grade 6: Yes, for up to 3 hours with ready access to adult supervision (notes 2, 3, 4, and 6).	Grade 6: No
					Grade 7: Yes, for up to 6 hours with ready access to adult supervision, but not overnight (notes 2, 3, 4, and 6).	Grade 7: Yes, for up to 6 hours with ready access to adult supervision, but not overnight (notes 2, 3, 4, and 6).
Grades 8, 9, and 10	Yes, but not overnight (note 3).	No	Yes (note 3).	Yes (notes 2, 3, and 5).	Yes, for up to 12 hours with ready access to adult supervision, but not overnight (notes 2, 3, 4, and 6).	Yes, for up to 12 hours with ready access to adult supervision, but not overnight (notes 2, 3, 4, and 6).
Grades 11 and 12	Yes (note 3).	Yes, for up to 48 hours, but an adult neighbor or adult friend must check on them at least every 12 hours. Minors must have telephone access to a neighbor in case of emergency and must know where at least one parent is (note 2).	Yes (note 2).	Yes (notes 2, 3, and 5).	Yes (notes 3, 4, and 6).	Yes (notes 3, 4, and 6).

NOTES:

- Parents must make an informed choice (for example, regarding heat, level of danger, amount of time) when carrying groceries from the car to the stairwell apartment or when doing laundry and leaving the child in the stairwell apartment.
- Adult supervision is defined as "someone 18 or older who has or assumes responsibility for the child (for example, a parent, guardian, care provider, friend)."
- Parents are responsible for assessing the individual capabilities of their children. Questions to answer may include "Can your child solve problems independently?" "Does your child think through to the consequences before choosing to behave in a certain way?" "How does your child occupy him- or herself when left with free time?"
- Ready access is defined as "as a minimum, telephone access and telephone number of each person designated as adult supervision."
- Children may have difficulty assessing dangerous weather conditions (for example, extreme heat or cold) and taking action to protect themselves.
- Red Cross or Child and Youth Services babysitting training is strongly recommended.

Age	4½ - 5	6	7	8	9	10	11
Grade	Kindergarten	1st	2d	3d	4th	5th	6th
Age	12	13	14	15	16	17 - 18	
Grade	7th	8th	9th	10th	11th	12th	

Supervision Level	Definition	School Grade/Age Range	Supervision Options
Direct	Someone has line of sight and sound supervision and responsibility for the child (for example, parent, guardian, care provider, friend).	Elementary school (kindergarten through grade 5); generally 5 to 10 years old.	<p>Child and Youth Services-sponsored:</p> <ul style="list-style-type: none"> • Child development center (CDC) • Family childcare • School-age services (SAS) <p>Community resources:</p> <ul style="list-style-type: none"> • In-home babysitter • Nanny • Schools • Host-nation CDC and SAS programs • Other host-nation programs
Monitored	An adult is aware of the child's location and activities. An emergency contact is available at all times.	Grades 6 through 9; generally 11 to 14 years old.	<p>Child and Youth Services-sponsored:</p> <ul style="list-style-type: none"> • Clubs and volunteer activities • Instructional classes • Middle-school programs • Neighborhood Activity Homes • Team sports <p>Community resources:</p> <ul style="list-style-type: none"> • Churches • Designated adult • Host-nation programs • Schools • Scouts • Youth centers
Monitored self-care	Parents have assessed their child's ability and allowed the child to monitor him- or herself. The child has an emergency contact available.		